

TASK ORDER No.: RPU04

Date: April 4, 2019

Project Description: Contractor Administered Refrigerated Load Energy Efficiency Program

Participating SCPPA Member(s) (if applicable): City of Riverside – Utilities

Contractor: Efficiency Services Group, LLC.

SCPPA Resolution No.: 2018-070

SCPPA Extension Resolution No.: not applicable

Contractor, SCPPA and the participating Member(s) (“Participant(s)”) identified above (if any) agree that Contractor shall provide the Services specified herein pursuant to the terms and conditions of the Goods and Services Agreement (“Agreement”) between SCPPA and Contractor dated July 19, 2018, except as specifically modified herein.

Scope of Services

Effective from July 1, 2019 to June 30, 2020.

Contractor shall deliver the Keep Your Cool Program, Comprehensive Energy Audits, Energy Efficiency Consulting Services, and other services further described in Exhibit A-1, “Scope of Services” (or “Services”). Detailed procedures and practices to be followed while performing the Scope of Services, including completion acceptance, shall be as set forth in the Scope of Services or a subsequent task order issued thereunder.

The pricing represented on Exhibit A-1, “Scope of Services” reflects the 15% discount that Efficiency Services Group, LLC. offers to SCPPA members vs. Non-SCPPA members.

Compensation and Schedule

Keep Your Cool Your expenses shall not exceed \$200,000.00

Representative(s) of Participating Member(s)

Ryan McManus
Riverside Public Utilities
3750 University Ave. 3rd Floor
Riverside, CA 92051
Phone # 951.826.5170
rmcmanus@riversideca.gov

Amendment(s) to the Agreement - none

[SIGNATURE PAGE FOLLOWS]

IN WITNESS WHEREOF, the parties have signed this Task Order as of the date first written above.

SOUTHERN CALIFORNIA PUBLIC POWER AUTHORITY

By: _____
Michael S. Webster

Executive Director

Approved as to Legal Form and Content:

Richard J. Morillo
General Counsel

and;

Efficiency Services Group, LLC.

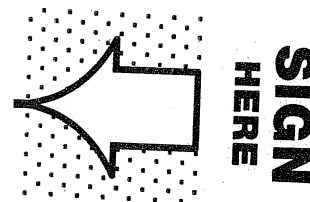
By: _____
Mark Gosvener
Chief Operating Officer

Participant's Acknowledgement and Agreement

The undersigned hereby attests that he has the requisite authority to bind the Participant to the obligations set forth in the Task Order and Participant agrees to reimburse SCPPA for all fees and expenses invoiced by Contractor and will be responsible for all payment obligations incurred by SCPPA in connection with the work performed at the direction of or on behalf of Participant. Participant agrees to hold SCPPA and all other SCPPA members harmless for payment for work performed at the direction of, and for the exclusive benefit of Participant.

City of Riverside - Utilities

By: _____
Al Zelinka, FAICP
City Manager



Certified as to Availability of Funds:

Approved as to form:

By: _____
Finance Director

By: _____
Assistant City Attorney

Exhibit A-1

Scope of Services

The Keep Your Cool Commercial Refrigeration Program (KYC) began in 2009, offering door gaskets and closers. Over the years, several additional measures have been added. The goal of the KYC is to help commercial business owners save a significant amount of energy through the installation of targeted, best practice measures that are low-risk and high return. Combined with additional benefits such as job creation/retention, increased awareness of energy efficiency in the commercial market sector, and driving sustainability through equipment upgrades, the program is well positioned to meet the goals of Riverside Public Utilities (RPU).

A. Contract Management

1. Development of Program Scopes and Budgets

ESG will work directly with RPU to develop a KYC Program scope and budget that meets the unique goals and objectives of RPU. This process will include, but not be limited to completion of a program questionnaire to establish RPU's program goals and objectives, use of a budget analysis tool which allows RPU to customize their measure portfolio, target penetration rates and incentive levels. ESG will provide program and technical guidance to ensure RPU's KYC Program is designed to best meet their goals and objectives. ESG will provide documentation required by each RPU to issue a work order under this Agreement.

2. Invoicing

Monthly invoices will be submitted to SCPPA and RPU for projects completed. Invoices will associate all project costs with a specific RPU and work order issued under this Agreement.

3. Budget Tracking

Project costs billed to SCPPA for each RPU will be tracked on a monthly and program-to-date basis. ESG will maintain a budget tracker which compares the program-to-date expenses to the total budget for each RPU to ensure the work order funds are not exceeded under this Agreement.

4. Subcontractor Management

ESG will be responsible for the quality of work of all subcontractors utilized under this Agreement. SCPPA's main point of contact will be ESG under this Agreement.

B. Program Delivery

1. Program Development

The purpose of this task is to prepare for program launch. This may include updating program materials and determining other RPU collateral to be left with customers, creating program

templates (such as a RPU's letter introducing the program), pre-ordering materials, recruitment and training of installation subcontractors, and program training for RPU's staff.

2. Customer Recruitment

The purpose of this task is to market the program to potential customers in RPU's service territory. The goal of this task is to enlist customers and schedule their retrofit installations.

The KYC Program's customer recruitment strategy is multi-faceted and may include: 1.) an introduction letter sent from RPU; 2.) a postcard campaign to further alert prospects; 3.) site visits from program auditors following leads generated by direct mail or the website; and 4.) systematic cold-calls by program auditors. Making sure that every customer has multiple interactions with the program is the key to avoiding lost opportunities.

3. Site Audit Report

Customers who express interest in the program will receive a site audit by a program auditor. The auditor will inspect existing refrigeration equipment at their facility for energy upgrade opportunities. The location of each piece of equipment will be labeled with a unique program tracking number (typically a door tag, each with a unique number) and any future work done to that equipment will include a reference to that tracking number. Digital photographs may be taken to record the specifications and/or the condition of the equipment, whether or not it is to be retrofitted.

The program auditor will record their findings and prepare a proposal for the customer. The proposal will detail all recommended energy efficient measures, the energy and monetary savings estimates, the incentives available and the customer co-pay, if any. The auditor will submit the signed proposal and documentation to program administrator. Auditors will follow up with customers who require extra time to decide, have additional questions or must meet requirements specific to their business (e.g. corporate approval).

4. Project Logistics

Once a customer signs the required participation paperwork, program administration will take responsibility for coordinating successful project delivery. This includes purchasing required material for the project, as well as reserving funds in RPU's budget to avoid oversubscription for a given work order issued under this Agreement.

5. Retrofit Installations

An appointment for the project installation work will be scheduled with the customer. Installers will arrive at the scheduled time, greet the customer or their employee, and identify themselves as a representative of RPU and the KYC Program.

Upon completion of the installations, the installer will provide the customer with an explanation of all work that was performed. When the work meets the customer's approval, they will be asked to sign a Project Completion Form. If the job cannot be completed on that day, the installer will let the

customer know when they will return to complete the job. In the event a customer is not satisfied with the installation and chooses not to sign the completion form, the installer will first work to rectify the customer's concerns. If immediate resolution is not possible, the installer will seek guidance from Program administration. If a resolution still cannot be achieved, ESG will determine the best course of action, which may include consultation with RPU.

6. Quality Assurance / Quality Control

All materials installed under this Agreement are new and sourced from the best-known suppliers. ESG will provide data sheets for all products installed in the KYC Program upon request.

A key component to validating energy savings and customer satisfaction is performing Quality Control (QC) verifications. RPUs will be given the option of electing to have ESG perform post-installation visits. One hundred percent of the projects that are completed under this Agreement will receive a post-installation site visit. These QC post-installation visits are not intended to replace work performed by official EM&V, which RPUs may choose to perform at a later time. Instead, these QC site visits are intended to provide RPU with a high level of confidence and assurance in the accuracy of reported measures, savings and customer satisfaction.

During the QC field visits, ESG staff will verify the following:

- All measures reported and invoiced by the installer are accounted for in the building and that the measures are installed and working properly.
- In the event a discrepancy or improper installation is identified, ESG will follow up with the installing contractor and ensure the work is rectified.
- ESG will interview the customer and reinforce to the customer that RPU is providing this program to help manage their energy costs, and wants to assure that the customer's participation and experience in the program was a positive one.
- If the customer indicates dissatisfaction with any aspect of the program, ESG will report it to the installing contractor and ensure that any issues are addressed to the customer's satisfaction.

The KYC Program will offer two pricing options to RPU; one that includes QC visits, and one that excludes QC visits. If a RPU elects to offer the program without ESG's QC activities described in this section, the program will be offered with all other program services described in this Scope of Services.

7. Program Metrics

The measures installed, date of installation, and estimated energy savings and demand reduction will be tracked on an ongoing basis during the course of this Agreement. Monthly reports will be prepared for each RPU and will detail the activity for the month and for the total program-to-date in their service territory. A separate report will be prepared for RPU's fiscal year which will include all the data required to report the retrofit projects and savings in the E3 reporting tool.

Keep Your Cool

Compensation

1. The following table shows the measure cost per unit for each item

Measure	Cost Unit	Price Per w/QC Inspections
ASH Controller: Coolers	door	\$216.96
ASH Controller: Freezers	door	\$338.11
Auto Door Closer: Reach-In	closer	\$167.91
Auto Door Closer: Walk-In	closer	\$220.91
Door Gasket	linear foot	\$11.50
Strip Curtain: Walk-in	square foot	\$13.90
ECM Motor Controller	controller	\$1,316.42
LED Canopy Light	fixture	\$820.00
LED Case Light	fixture	\$290.81
Programmable EC Motor (3/4 HP, 5.6A)	motor	\$712.25
Programmable EC Motor (1/2 HP, 4.0A)	motor	\$681.96
Programmable EC Motor (1/3 HP, 2.6A)	motor	\$586.55
Programmable EC Motor (1/15 HP, 1.8A)	motor	\$325.08
Programmable EC Motor (1/47 HP, 1.1A)	motor	\$264.51
Programmable EC Motor (1/5 HP, 3.2A)	motor	\$575.94
Q-Sync Motors (1/15 HP), replacing standard motor	motor	\$325.08
Q-Sync Motors (1/15 HP), replacing EC motor	motor	\$325.08
Q-Sync Motors (1/47 HP), replacing standard motor	motor	\$264.51
Q-Sync Motors (1/47 HP), replacing EC motor	motor	\$264.51
Horizontal Case Lighting (T8 LEDs)	lamp	\$29.00
Other T8 Lighting Upgrades to T8 LEDs	lamp	\$29.00

2. The reimbursement level per site shall not exceed \$25,000 without prior approval of RPU.
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