



*City of Arts & Innovation*

# City Council Memorandum

TO: HONORABLE MAYOR AND CITY COUNCIL DATE: MAY 14, 2019

FROM: PUBLIC WORKS DEPARTMENT WARDS: ALL

SUBJECT: FIRST AMENDMENT TO A PROFESSIONAL CONSULTANT SERVICES AGREEMENT FOR INORGANIC AND ORGANIC CHEMICAL ANALYSES FOR THE RIVERSIDE WATER QUALITY CONTROL PLANT WITH BABCOCK LABORATORIES, INC., OF RIVERSIDE, CALIFORNIA, IN THE AMOUNT OF \$87,612 FOR A TOTAL CONTRACT AMOUNT OF \$172,724 AND EXTENSION OF THE CONTRACT TERM TO JUNE 30, 2021

## **ISSUE:**

Approve the First Amendment to a Professional Consultant Services Agreement for Inorganic and Organic Chemical Analyses for the Riverside Water Quality Control Plant with Babcock Laboratories, Inc. of Riverside, California, in the amount of \$87,612 for a total contract amount of \$172,724 and extend the contract term for the period July 1, 2019 through June 30, 2021.

## **RECOMMENDATIONS:**

That the City Council:

1. Approve the First Amendment to a Professional Consultant Services Agreement for Inorganic and Organic Chemical Analyses for the Riverside Water Quality Control Plant with Babcock Laboratories, Inc. of Riverside, California, to extend the contract term through June 30, 2021 in the amount of \$87,612 for a total contract amount of \$172,724; and
2. Authorize the City Manager, or his designee, to execute the First Amendment to the Professional Consultant Services Agreement with Babcock Laboratories, Inc., including making minor and non-substantive changes.

## **BACKGROUND:**

The Riverside Water Quality Control Plant (RWQCP) provides treatment of domestic and industrial wastewater generated within the City of Riverside and the communities of Highgrove, Rubidoux, Edgemont and Jurupa. This entails the operation of the primary, secondary and tertiary treatment processes to produce high quality treated effluent that complies with 100% of all State and Federal requirements. Current flow is approximately 28 million gallons per day.

On May 1, 2017, the City received four responses to RFP 1698, for firms to provide state certified inorganic and organic chemical analyses for the RWQCP for wastewater, receiving water, grit and screenings, industrial discharge, and biosolids samples. After a review of all respondents' qualifications and experience, Babcock Laboratories, Inc. of Riverside, California was selected as the most qualified to perform the scope of work described in RFP 1698.

### **DISCUSSION:**

Monitoring is required for the RWQCP's discharge to the Santa Ana River under regulatory requirements in our National Pollutant Discharge Elimination Permit (NPDES) (No. CA0105350). The Professional Services Agreement for Inorganic and Organic Chemical Analyses is needed to ensure the RWQCP continues to monitor its wastewater discharge.

Babcock Laboratories, Inc. has met the expectations of the RWQCP Laboratory staff during the July 1, 2017 to June 30, 2019 period and staff is therefore asking for approval to extend the contract through June 30, 2021. Babcock Laboratories, Inc. proposed an increase of \$2,500, or 2.94%, over the next two fiscal years, which is reasonable when compared to the Consumer Price Index for the Riverside-San Bernardino-Ontario, CA region of 3.6%.

The Purchasing Manager concurs that the recommended actions comply with Purchasing Resolution No. 23256.

### **FISCAL IMPACT:**

The total fiscal impact of the action is \$87,612 and will be budgeted as follows:

| <b>Account</b> | <b>FY 2019/20</b> | <b>FY 2020/21</b> |
|----------------|-------------------|-------------------|
| 4125500-421000 | \$29,306          | \$29,306          |
| 4125300-421043 | \$14,500          | \$14,500          |
| <b>Total:</b>  | <b>\$43,806</b>   | <b>\$43,806</b>   |

The funds are available in the Professional Services account, 4125500-421000 and Professional Services Regulatory Compliance account 4125300-421043. Funds have been budgeted in fiscal year 2019/20. The remaining funds will be budgeted appropriately in these accounts in FY 2020/21.

Prepared by: Kris Martinez, Public Works Director  
Certified as to  
availability of funds: Edward Enriquez, Chief Financial Officer/City Treasurer  
Approved by: Rafael Guzman, Assistant City Manager  
Approved as to form: Gary G. Geuss, City Attorney

Attachment: First Amendment to Professional Services Agreement for Inorganic and Organic Chemical Analyses for the Water Quality Control Plant