

RFP NO. 1873 - CROSSING GUARD PROGRAM SERVICES

Public Works Department

City Council May 14, 2019

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BACKGROUND

All City Management Services, Inc. (ACMS) is at the end of a 5-year agreement to provide crossing guard services to the City.

- 1. Staff are satisfied with the quality of services provided; and
- ACMS absorbed more than \$92,000 in increased salary expenses due to state-mandated minimum wage increases at no additional cost to the City.

PROPOSAL PROCESS

- 1. A new Request for Proposal (RFP 1873) was issued on October 11, 2018;
- 2. Two Proposals were received and evaluated; and
- 3. ACMS was determined to be the most qualified company.



3

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ACMS QUALIFICATIONS

- 1. 34+ years of crossing guard experience.
- 2. California based they currently serve dozens of agencies throughout Southern California including:

Corona
Dana Point
Eastvale
Fontana
Garden Grove
Glendora
LA County

La Palma Monrovia Montclair Newport Beach OC Sheriff Ontario Palo Alto Pasadena
Pomona
Rancho
Cucamonga
San Gabriel
Santa Ana
Tustin



4



SCOPE OF SERVICE

Administrative

Recruitment and onboarding (to include LiveScan fingerprinting and background checks), payroll, insurance, and training.



Field

Field staff, logistics, scheduling, supervision, equipment, management, and field inspections.

5

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COMPENSATION

- 1. Total cost of the 5-year agreement is \$4,966,042.
- 1. Crossing Guards will work:
 - a) 4 hours per day;
 - b) On approximately **180** days per year (based on the school calendar); and
 - c) At 64 locations (as determined by the School Districts).



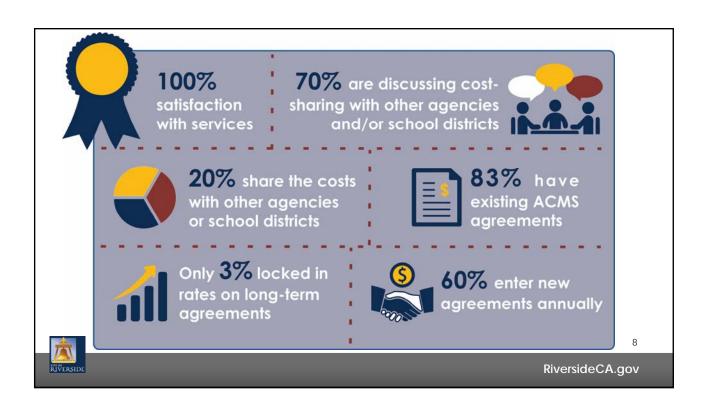
6

AGENCY COMPARISONS

50 SoCal agencies were invited to participate in a survey. 60% responded.

Comparison of Hourly Rates					
	FY 19/20	FY 20/21	FY 21/22	FY 22/23	FY 23/24
Agency Average	\$20.66	\$22.66	\$24.23	\$25.25	
City of Riverside	\$18.36	\$20.99	\$21.69	\$23.04	\$23.69
Difference	11%	7%	10%	9%	

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RECOMMENDATIONS

That the City Council:

- 1. Approve a Professional Services Agreement for Crossing Guard Services with All City Management Services, Inc. for a term of July 1, 2019 through June 30, 2024 with an option to extend for one additional two year term in the amount of \$4,966,042; and
- 2. Authorize the City Manager, or his designee, to execute the Professional Services Agreement, including contract extensions and making minor and non-substantive changes.



9