



Date: 07/24/2018

Matthew Taylor – Assistant Planner
City of Riverside Planning Department
3900 Main Street
Riverside, CA 92522

RE: **P18-0083 / P18-0084** Olivewood Memorial Park Mausoleum Addition Project Description

Dear Matthew:

The Olivewood Memorial Park is proposing to build a new two-story, Type VB construction, 2,916 SF Mausoleum on the southeast region of their current site with a new on-site street wrapping south of the proposed new building. The project will encompass approximately 3.92 acres which will provide, along with the new on-site street, 552 new crypts, 492 new graves, meandering walkways, and landscaped areas. At this time, these new improvements represent the final build-out of the site due to the various burial and geographic constraints inherent to this parcel.

Operationally, the facility will stay the same. No new staffing is planned as a result of this project nor will there be an adjustment in hours of operations. Current maintenance staff will continue on their current schedules and, due to inefficiencies of past burial practices and the existing aging facilities, the new Mausoleum, gravesites, and crypts are designed to minimize burden on staff as much as possible. Despite adding additional burial space between crypts and graves, the proposed project will not increase frequency of events and services due to the best practices and privacy Olivewood will continue to provide for their clients.

To achieve this project, the Civil Engineer is currently estimating 15,000 CY of cut and 4,000 CY of fill resulting in 11,000 CY of raw export. There are extreme topographical conditions in the proposed development area, however, Olivewood has taken every step possible to try and minimize impacts to the existing site features, as well as, complete multiple Geotechnical studies to identify underground bedrock. The design of the facility was thoughtfully developed to avoid blasting at all costs. In the event there are unforeseen conditions below-grade that require blasting, this C.U.P. submittal also has a Noise and Vibration study included and the Project Team will coordinate closely with the City and Fire Department should such a need arise.

In total, the current construction schedule is allotting 13 months for construction. The first phase of construction will be for sitework, grading, utilities, etc. over an initial four (4) month period. It is during this time that all site construction efforts will be completed, including the potential blasting. Upon completion of this initial phase, the remaining typical building construction efforts will be completed.

Sincerely,

HOLT ARCHITECTURE

A handwritten signature in black ink, appearing to read "Matt Acton", written over a horizontal line.

Matt Acton LEED® Green Associate™
Lead Designer