



# RIVERSIDE PUBLIC UTILITIES

## Board Memorandum

**BOARD OF PUBLIC UTILITIES**

**DATE:** June 10, 2019

**GENERAL MANAGER'S REPORT**

**ITEM NO:**

**Riverside Public Utilities  
Water Consultants' Panel Update  
As of  
May 1, 2019**

To streamline the bidding process for routine work, the Board of Public Utilities and the City Council voted to allow a Water Division Consultants' Panel to be established. The use of the Panel is beneficial in meeting deadlines related to design construction work and urgent repair or replacement of facilities. The Consultants' Panel is a list of companies that are pre-qualified to perform work on an as-needed basis through a Master Agreement. This saves time and money by simplifying the bidding process for specific types of routine work.

When RPU determines a need to use the Consultants' Panel for new design work, the Purchasing Manager sends a bid solicitation with a set of specifications to the appropriate Panel consultants. Because members of the Consultants' Panel have already executed a three-year Master Agreement that includes the general and legal requirements of the contract, Consultants only have to address the technical aspects of the bid. The Consultants' Panel mechanism is typically used for projects that meet the following two criteria: 1) RPU Engineering does not have the ability or the resources needed to design the project within the period required; 2) and the cumulative value of supplemental agreements per consultant does not exceed \$750,000 as per the term of the Master Agreement. Projects that deviate from these criteria proceed through the formal bidding process. The following tables report activity for the 2019 – 2021 Consultant Panel Update.

# **Water Division 2019-2021 Consultants' Panel**

## **List of Active Consultants**

**Approved by Board June 11, 2018**

**As of May 1, 2019**

### **CONSULTANT**

1. AESCO, Inc.
2. AKD Consulting
3. Albert A. Webb Associates
4. Architerra, Inc.
5. Black & Veatch Corporation
6. BMLA Inc.
7. Carollo Engineers, Inc.
8. CDM Smith Inc.
9. Converse Consultants
10. CWE
11. Dahl, Taylor & Associates, Inc.
12. Daniel B. Stephens & Associates, Inc.
13. Dudek
14. ECORP Consulting, Inc.
15. GeoTek, Inc.
16. GeoMat Testing Laboratories, Inc.
17. GEOSCIENCE Support Services, Inc.
18. HELIX Environmental Planning, Inc.
19. Hilltop Geotechnical, Inc.
20. HR Green Pacific, Inc.
21. Infrastructure Engineering Corporation
22. Kennedy/Jenks Consultants
23. Moore Iacofano Goltsman, Inc.
24. NUVIS
25. Prime Systems Industrial Automation, Inc.
26. Rincon Consultants, Inc.
27. SA Associates
28. Scheevel Engineering
29. Stantec Consulting Services, Inc.
30. Tesco Controls, Inc.
31. Tetra Tech, Inc.
32. Thomas Harder & Co., Inc.
33. Tie Bridge, Inc.
34. TKE Engineering, Inc.
35. Twining, Inc.
36. Water Systems Consulting, Inc.
37. Water Works Engineers, LLC
38. Water Wise Consulting
39. West & Associates Engineering, Inc.
40. West Yost & Associates, Inc.
41. Westin Engineering, Inc.
42. Wood Rodgers, Inc.
43. WSP USA, Inc.

## Water Division 2019-2021 Consultants' Panel

Water Division 2019-2021 Consultants' Panel PO Summary is to track Purchase Orders (PO) per consultant for the 3-year term.

### PO SUMMARY- SINCE FY 19

| CONSULTANT   | TOTAL POs     | TOTAL PAID    | BALANCE       |
|--------------|---------------|---------------|---------------|
| C1           | \$0.00        | \$0.00        | \$0.00        |
| C2           | \$0.00        | \$0.00        | \$0.00        |
| C3           | \$0.00        | \$0.00        | \$0.00        |
| C4           | \$0.00        | \$0.00        | \$0.00        |
| C5           | \$0.00        | \$0.00        | \$0.00        |
| C6           | \$0.00        | \$0.00        | \$0.00        |
| C7           | \$0.00        | \$0.00        | \$0.00        |
| <b>TOTAL</b> | <b>\$0.00</b> | <b>\$0.00</b> | <b>\$0.00</b> |

### CUMULATIVE BREAKDOWN PER FISCAL YEAR SINCE FY19

| FISCAL YEAR  | TOTAL POs     | TOTAL PAID    | BALANCE       |
|--------------|---------------|---------------|---------------|
| FY 19        | \$0.00        | \$0.00        | \$0.00        |
| FY 20        | \$0.00        | \$0.00        | \$0.00        |
| FY 21        | \$0.00        | \$0.00        | \$0.00        |
| <b>TOTAL</b> | <b>\$0.00</b> | <b>\$0.00</b> | <b>\$0.00</b> |

## Water Division 2019-2021 Consultant Panel Monthly Report - Active Projects - May 1, 2019

| No.                | Project Description          | Selected Consultant | RPU Board Approval Date | Contract Value | Last Payment | Total Payment | Balance | Status |
|--------------------|------------------------------|---------------------|-------------------------|----------------|--------------|---------------|---------|--------|
| 1                  | There are no active projects |                     |                         |                |              |               |         |        |
| Received Proposals | RFP No                       |                     |                         |                |              |               |         |        |
|                    | W.O. No.                     |                     |                         |                |              |               |         |        |
|                    |                              |                     |                         |                |              |               |         |        |
|                    |                              |                     |                         |                |              |               |         |        |
|                    |                              |                     |                         |                |              |               |         |        |
|                    | Staff Member:                |                     |                         |                |              |               |         |        |
| 2                  |                              |                     |                         |                |              |               |         |        |
| Received Proposals |                              |                     |                         |                |              |               |         |        |
|                    |                              |                     |                         |                |              |               |         |        |
|                    |                              |                     |                         |                |              |               |         |        |
|                    |                              |                     |                         |                |              |               |         |        |
|                    |                              |                     |                         |                |              |               |         |        |
|                    | Staff Member:                |                     |                         |                |              |               |         |        |
|                    | TOTAL AMOUNT                 |                     |                         | \$0.00         | \$0.00       | \$0.00        | \$0.00  |        |