



# Budget Engagement Commission

*City of Arts & Innovation*

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**TO: HONORABLE COMMISSIONERS** **DATE: JUNE 13, 2019**  
**FROM: FINANCE DEPARTMENT** **WARDS: ALL**  
**SUBJECT: ABSENCES FROM BUDGET ENGAGEMENT COMMISSION MEETING ON MAY 20, 2019 OF COMMISSIONERS TAVAGLIONE AND ST. PIERRE**

## **ISSUES:**

Consider the absences of Commissioners Joe Tavaglione and David St. Pierre from the Budget Engagement Commission Meeting on May 20, 2019 and determine if the absences should be recorded as excused or unexcused absences.

## **RECOMMENDATIONS:**

That the Budget Engagement Commission consider:

1. Commissioner Tavaglione's absence from the Budget Engagement Commission meeting on May 20, 2019 and determine if it shall be recorded as excused or unexcused; and
2. Commissioner David St. Pierre's absence from the Budget Engagement Commission meeting on May 20, 2019 and determine if it shall be recorded as excused or unexcused.

## **BACKGROUND:**

Attendance policy for the Budget Engagement Commission (BEC) is governed by Resolution No. 23344 and by BEC Bylaws Article XI adopted on February 22, 2018. Under these guidelines, Commission members shall make every effort to notify the Chairperson or his/her designee no later than 24 hours prior to any regular meeting of his/her intent not to attend said meeting.

## **DISCUSSION:**

1. Commissioner Tavaglione was not present at the Commission meeting on May 20, 2019. Staff did not receive advanced notification from Commissioner Tavaglione regarding his absence.
2. Commissioner St. Pierre was not present at the Commission meeting on May 20, 2019. On May 13, 2019, Staff received advanced notification from Commissioner St. Pierre regarding his absence.

The BEC attendance reports are attached. The following letters represent the BEC Commissioner's status for the said meeting:

P = Present

A = Absent (Not excused)

E = Excused

C = Canceled

The attendance report will be updated to indicate excusals of absences for the May 20, 2019 meeting following this discussion.

**FISCAL IMPACT:**

There is no fiscal impact associated with this report.

Prepared by:	Ruby Leann Castillo, Senior Management Analyst
Approved as to availability of funds:	Edward Enriquez, Chief Financial Officer/City Treasurer
Approved by:	Carlie Myers, Deputy City Manager

**Attachments:**

1. Guidelines Governing Attendance of the Budget Engagement Commissioners
2. 2018 BEC Attendance Report
3. 2019 BEC Attendance Report