

**MUSEUM OF RIVERSIDE BOARD MINUTES**  
**May 8, 2019**  
3580 Mission Inn Avenue, Riverside, CA 92501

**Board Members Present**

Mary Hughes, Chair  
Todd Carpenter, Vice-Chair  
Peggy Barnhart  
Dawn Gleason  
Rose Monge  
Lovelyn Razzouk  
Chuck Wilson

**City Staff Present**

Robyn G. Peterson, Museum Director  
Toni Kinsman, Senior Office Specialist  
Lauren Sanchez, Deputy City Attorney  
Doug Long, Curator of Natural History  
Brenda Focht, Museum Curator

**CALL TO ORDER**

The meeting was called to order at 4:00 p.m.

**1. PUBLIC COMMENT** – no public comment.

**PRESENTATIONS**

**2. Board Chair Report** – Board Chair Hughes announced that City Council approved the name change to Museum of Riverside as well as the Phase I design contract for the Museum renovation with Pfeiffer Partners.

**3. Riverside Museum Associates (RMA)**

RMA President Robin Whittington announced the RMA annual dinner and meeting is tomorrow. Volunteers are preparing for the Ice Cream Social at Heritage House on May 19<sup>th</sup> and buttons with the new Museum name will be distributed at the event. Board member Monge gave an update that the RMA's Multicultural Council has partnered with the Riverside Juneteenth Committee for their June 1<sup>st</sup> event at Bordwell Park from 12-6 p.m.

**4. Harada House Foundation (HHF)**

Two firms have been selected for historic preservation architectural services: Architectural Resources Group and IS Architecture. The first onsite workday with IS Architecture will be June 5<sup>th</sup> with a stakeholder meeting at 1:00 p.m.

**5. Harada House Project Team (HHPT)**

The next meeting of the staff committee HHPT will be in June. The ad hoc Harada House Project Committee was dissolved by the Museum Board.

**6. Director's update regarding strategic planning, main museum renovation and expansion, historic houses, staffing, collections, exhibitions and programs, community engagement, and marketing communications.**

In addition to the written report, Director Peterson reported the name change was approved; new logo and rebranding to come. June 3<sup>rd</sup> will be an all-day planning session with Pfeiffer Partners for the Museum renovation project. City Council approved at their May 7<sup>th</sup> meeting to

deaccession the Amazonian canoe, donate Museum surplus items to the Jurupa Mountains Discovery Center, and enter into an MOU with the Harada House Foundation. Director Peterson conducted a walk-through for historic preservation architects interested in the Robinson House design-bid-build (re-bid RFP) project. The June Museum Board packet will include the Museum five-year strategic plan and collections management policies for review.

## **DISCUSSION AND ACTION CALENDAR**

### **7. Approval of minutes for the meeting held on April 10, 2019**

The minutes were approved as written.

Motion: Board Member Wilson

Second: Board Member Barnhart

Ayes: All

### **8. Determine whether Museum Board member absences for the April 10, 2019 Museum Board meeting should be recorded as excused or unexcused**

The absence of D. Gleason was approved as excused due to work.

Motion: Board Member Wilson

Second: Board Member Barnhart

Ayes: All

### **9. Accession of two (2) 1929-1938 Water Goblets**

A motion to recommend to City Council the accession of two (2) 1929-1938 water goblets into the Museum's permanent collection was approved.

Motion: Board Member Wilson

Second: Board Member Gleason

Ayes: All

## **COMMITTEE REPORTS** (*written reports are requested for each Committee update*)

**10. Board Development Committee** - no report. Next meeting will be held June 28<sup>th</sup>.

**11. Museum Budget Committee** - no report

## **BOARD MEMBER COMMUNICATIONS**

**12. Brief reports on conferences, seminars, and meetings attended by Riverside Metropolitan Museum Board members** – no report.

**13. Items for future Riverside Metropolitan Museum Board consideration as requested by Board members.**

### **14. Adjournment**

The meeting was adjourned at 4:19 p.m.

*The next regular Metropolitan Museum Board meeting is scheduled for Wednesday, June 12, 2019 at 4:00 p.m. in the Museum conference room.*