



*City of Arts & Innovation*

# Museum Board Memorandum

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**TO: METROPOLITAN MUSEUM BOARD** **DATE: JUNE 12, 2019**

**FROM: MUSEUM DEPARTMENT** **WARDS: ALL**

**SUBJECT: COMMUNITY FOUNDATION CLARK FUND ANNUAL CONTRIBUTION – SUPPLEMENTAL APPROPRIATION**

## **ISSUE:**

Recommend that the City Council approve the acceptance of the 2019 annual contribution from The Community Foundation's Charles F. and Wilhelmina E. Clark Fund in the amount of \$8,067.00.

## **RECOMMENDATIONS:**

That the Metropolitan Museum Board recommend that the City Council:

1. Approve the acceptance of the 2019 annual contribution from The Community Foundation Charles F. and Wilhelmina E. Clark Fund in the amount of \$8,067.00; and
2. Increase donation revenues of \$8,067.00 in Account No. 5305000-374220 and appropriate expenditures of the same amount to the Clark Fund Botany Gallery (Account No. 5305000-450011).

## **BACKGROUND:**

Dr. Charles Clark, a Riverside resident and scientist with the United States Department of Agriculture, established a Museum fund for botanical purposes. Dr. Clark died in 1949 and the Clark Fund was established in 1950. The Community Foundation administers the endowed Charles F. and Wilhelmina E. Clark Fund. Each year, the interest on this account is contributed to the Museum Department to be used for the development and maintenance of a botanical section in the Museum. For 2019, the annual contribution is \$8,067.00.

## **DISCUSSION:**

The Charles F. and Wilhelmina E. Clark Botanical Fund at The Community Foundation, has disbursed the annual funds to the Museum of Riverside (formerly known as the Riverside Metropolitan Museum) in the amount of \$8,067.00. This item is being brought to the Metropolitan Museum Board for discussion so it may advance to City Council for final approval.

**FISCAL IMPACT:**

There is no fiscal impact to the General Fund associated with this report. Upon approval by the City Council, funds currently held in the Clark Fund deposit account 0000721-225240 will be transferred to revenue account 5305000-374220 and appropriated into the Clark Fund expenditure account 5305000-450011.

Submitted by:	Toni M. Kinsman, Senior Office Specialist
Requested by:	Robyn G. Peterson, Ph.D., Museum Director
Approved by:	Lea Deesing, Assistant City Manager

Attachment:	2019 Clark Fund letter
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