



City of Arts & Innovation

**MINUTES
PARK AND RECREATION COMMISSION**

Monday, May 20, 2019, 6:30 p.m.
Art Pick Council Chambers – City Hall
3900 Main Street, Riverside, CA 92522

Commissioners Present: Cardullo, Fairfax, Feola, Rounds, Whatley, Johnson, and Humphreys

Commissioner Absent: Elliot

Staff Present: Mario Lara, Deputy Director
Robin Metz, Deputy Director
Randy McDaniel, Principal Project Manager
Jessica Ochoa, Recreation Supervisor
Tim Pagano, Recreation Supervisor
Gabriella Garcia, Senior Management Analyst
Fabiola Contreras, Senior Administrative Assistant
Betty Perez, Recreation Services Coordinator

Public Works Department Staff Present: Robert Filiar, Urban Forester

CALL TO ORDER

Chair Cardullo called meeting to order at 6:30 p.m.

CITIZENS PARTICIPATION

1. PUBLIC COMMENT PERIOD

There were no public comments during the meeting.

2. PUBLIC CORRESPONDENCE

Chair Cardullo thanked resident Will Barajas for submitting the email, in regards to La Sierra Park.

3. APPROVAL OF MINUTES

After discussion, the Commission approved the minutes for the March 18, 2019 meeting.

Motion: Feola

Second: Johnson
Ayes: All

4. APPROVAL OF MINUTES

After discussion, the Commission approved the minutes for the April 15, 2019 meeting.

Motion: Johnson
Second: Fairfax
Ayes: All

CONSENT CALENDAR

5. PUBLIC WORKS DEPARTMENT URBAN FORESTRY/LANDSCAPE DIVISION QUARTERLY ACTIVITY REPORT

The Commission received and approved the consent calendar item.

Motion: Humphreys
Second: Feola
Ayes: All

PRESENTATIONS

6. RECOGNITION OF THE PARKS, RECREATION AND COMMUNITY SERVICES “A” AND “B” DIVISIONS YOUTH BASKETBALL PLAYERS FROM BRYANT PARK – BULLS AND THE CALIFORNIA SCHOOL OF THE DEAF, RIVERSIDE RED CUBS FOR THEIR CHAMPIONSHIP PERFORMANCE IN THE INLAND EMPIRE ASSOCIATION AND THE SOUTHERN CALIFORNIA MUNICIPAL ATHLETIC FEDERATION TOURNAMENTS

Recreation Supervisor Ochoa recognized the youth basketball divisions “A” and “B” for the dedication and effort demonstrated by the participants and the parents of the “Bryant Bulls” and “Red Cubs” who represented the City through their superior sportsmanship, dedication and competitiveness. Recreation Supervisor Ochoa presented each of the players with a California Baptist University men’s basketball team scholarship for youth camp.

Commissioner Humphreys congratulated everyone on their accomplishments and participation.

Chair Cardullo congratulated all the players on behalf of all Commissioners on their accomplishments.

After discussion, a motion was made to accept the report for file.

Motion: Humphreys
Second: Feola
Ayes: All

7. PICKLEBALL UPDATE AND DEMONSTRATION FROM THE RIVERSIDE PICKLEBALL CLUB AND USA PICKLEBALL ASSOCIATION

Recreation Supervisor Ochoa presented the pickleball update and introduced Kim Waddell and Stephen Waddell.

Kim Waddell, Tournament Director and Stephen Waddell, President of Riverside Pickleball Club and United States of America Pickleball Association Ambassador presented a brief description of the pickleball sport.

Commissioner Humphreys inquired on how many pickleball courts would be ideal for the City to have.

Kim Waddell mentioned that 8-12 permanent courts would be ideal. She will bring pro-players and sponsorship if the courts are provided.

Recreation Supervisor Ochoa presented locations of where pickleball courts are located at this moment.

Principal Project Manager McDaniel provided future re-stripping or resurfacing of pickleball courts at Myra Linn and Shamel Parks.

After discussion, a motion was made to accept the report for file.

Motion: Whatley
Second: Humphreys
Ayes: All

8. UPDATE ON THE 2019 AQUATICS SEASON PROGRAMMING

Recreation Supervisor Pagano presented the 2019 Aquatics Season Programming PowerPoint.

Commissioner Whatley inquired on why lifeguards are needed at Fairmount Park Lake.

Recreation Supervisor Pagano responded that lifeguards are needed at Fairmount Park Lake since the pedal boat program is available during the summer.

Chair Cardullo inquired if the "Stop Drowning Now", is a non-profit organization.

Recreation Supervisor Pagano confirmed the "Stop Drowning Now", is a non-profit organization. The City of Riverside was designated the first "Stop Drowning Now" City in the State of California.

After discussion, a motion was made to accept the report for file.

Motion: Johnson
Second: Feola
Ayes: All

9. UPDATE ON PARKS, RECREATION AND COMMUNITY SERVICES DEPARTMENT REVISED FEES AND CHARGES

Senior Management Analyst Garcia presented on the revised fees and charges.

Commissioner Fairfax inquired why there was a decline on the foot golf fees, and a rate increase in the golf court rate. She mentioned that the new rate is still below the market average.

Senior Management Analyst Garcia confirmed the rate will be increased in increments throughout the years due to them not wanting to lose customer base.

Chair Cardullo inquired if outreach to the community was completed.

Senior Management Analyst Garcia confirmed the largest groups that will be affected by the fees will be the athletic groups, the department is due to meet with them by end of June 2019. In January 2020, the department is proposing a fee increase for the field rate rentals, the rest of the increases will be going with Finance as part of their budget update and that will be effective July 1 2019.

Commissioner Humphreys inquired if there is any thought on increasing the rates for non-residents at higher rate than residents when the department starts working out the new pricing.

Senior Management Analyst Garcia responded that at this moment they have not taken it into consideration, however it could be recommended for next year.

After discussion, a motion was made to accept the report for file.

Motion: Johnson
Second: Fairfax
Ayes: All

DISCUSSION

10.MID CYCLE BUDGET FOR FISCAL YEARS 2018-2019 AND 2019-2020

Deputy Director Lara mentioned there are two future budget adjustments that will be requested separately from the mid cycle budget review process. The first is a request for Measure Z funds allocated to construction of the Youth Innovation Center (YIC) at Arlington Park to be reallocated to operations for the first year instead. The second is a comprehensive fees and charges revision. We will go to Council in July 2019 for approval of use of the Measure Z funds for operations of the Youth Innovation Center.

Commissioner Rounds inquired if the surplus goes back to the general fund.

Deputy Director Lara confirmed that surplus does go back to the general fund.

After discussion, a motion was made to accept the report for file.

Motion: Rounds
Second: Humphreys

Ayes: All

11. PARKS, RECREATION AND COMMUNITY SERVICES DEPARTMENT ADOPT A PARK POLICY

Deputy Director Lara presented the Adopt a Park Policy. The Parks, Recreation and Community Services Department decided to formalize the Adopt a Park process in order to maintain uniform standards. Adopt a Park policy makes the process easier for interested parties by defining the requirements.

After discussion, a motion was made to accept the report for file.

Motion: Feola
Second: Johnson
Ayes: All

12. FORMAL RECOGNITION AND APPROVAL OF ORANGE TERRACE ADVISORY COMMITTEE AS OFFICIAL ADVISORY GROUP FOR ORANGE TERRACE PARK

Deputy Director Lara introduced Recreation Services Coordinator Perez from Orange Terrace Park.

Coordinator Perez formally recognized and presented the Orange Terrace Advisory Committee; Marisol Stokes, President and Cathy Jablonsky, Secretary, as official advisory group members.

Commissioner Whatley inquired what is done at the advisory group meetings.

Marisol Stokes responded that it consists of different topics. Anyone from the community is welcome to come.

Commissioner Whatley inquired if there was a foundation that is able to assist the advisory board.

Deputy Director Lara confirmed there is a foundation available; however, advisory boards function independently.

After discussion, a motion was made to accept the report for file.

Motion: Humphreys
Second: Feola
Ayes: All

13. ELECTION OF OFFICERS, CHAIRPERSON AND VICE CHAIRPERSON

After discussion, a motion was made to accept Commissioner Humphreys as Chair, and she accepted.

After discussion, a motion was made to accept Commissioner Feola as Vice Chair, and he accepted.

Motion: Johnson
Second: Whatley
Ayes: All

14. UPDATES ON THE YOUTH INNOVATION CENTER AT ARLINGTON PARK

Principal Project Manager McDaniel confirmed that construction has been delayed due to the rain; however, they are still looking to open by fall 2019. Contractor is working hard on moving on with construction.

After discussion, a motion was made to accept the report for file.

Motion: Humphreys
Second: Johnson
Ayes: All

15. UPDATE ON THE PARKS MASTER PLAN PROJECT

Principal Project Manager McDaniel confirmed that consultants from RJM have provided an updated draft and executive summary of the entire master plan, a total of 600 pages. When plan is complete a staff report will be presented to Commission.

After discussion, a motion was made to accept the report for file.

Motion: Rounds
Second: Fairfax
Ayes: All

16. DETERMINE WHETHER COMMISSIONER JOSEPH FEOLA'S ABSENCE FROM THE PARK AND RECREATION COMMISSION MEETING ON MARCH 18, 2019, SHOULD BE RECORDED AS AN EXCUSED OR UNEXCUSED ABSENCE

After discussion, a motion was made to excuse Commissioner Feola's absence.

Motion: Whatley
Second: Humphreys
Ayes: All

17. DETERMINE WHETHER COMMISSIONER WALTER ELLIOT'S ABSENCE FROM THE PARK AND RECREATION COMMISSION MEETING ON APRIL 15, 2019, SHOULD BE RECORDED AS AN EXCUSED OR UNEXCUSED ABSENCE

After discussion, a motion was made to excuse Commissioner Elliot's absence.

Motion: Feola
Second: Humphreys
Ayes: All

18.DETERMINE WHETHER COMMISSIONER TODD ROUND'S ABSENCE FROM THE PARK AND RECREATION COMMISSION MEETING ON APRIL 15, 2019, SHOULD BE RECORDED AS AN EXCUSED OR UNEXCUSED ABSENCE

After discussion, a motion was made to excuse Commissioner Round's absence.

Motion: Whatley
Second: Humphreys
Ayes: All

19.DETERMINE WHETHER COMMISSIONER JENNIFER HUMPHREY'S ABSENCE FROM THE PARK AND RECREATION COMMISSION MEETING ON APRIL 15, 2019, SHOULD BE RECORDED AS AN EXCUSED OR UNEXCUSED ABSENCE

After discussion, a motion was made to excuse Commissioner Humphrey's absence.

Motion: Rounds
Second: Feola
Ayes: All

20.DETERMINE WHETHER COMMISSIONER REBECCA WHATLEY'S ABSENCE FROM THE PARK AND RECREATION COMMISSION MEETING ON APRIL 15, 2019, SHOULD BE RECORDED AS AN EXCUSED OR UNEXCUSED ABSENCE

After discussion, a motion was made to excuse Commissioner Whatley's absence.

Motion: Fairfax
Second: Humphreys
Ayes: All

ANNOUNCEMENTS, MEETING DATES, AND COMMISSION REQUESTS

Deputy Director Metz provided an update of summer programs, summer camps and summer concerts for June and July 2019.

Chair Cardullo attended the Riverside Arts Academy "Gala Havana Nights", she mentioned it was a very nice event.

21.ADJOURNMENT

Chair Cardullo adjourned the meeting at approximately 7:49 p.m. The next meeting will be held on Monday, June 17, 2019, at 6:30 p.m., at Art Pick Council Chambers, 3900 Main Street.