



City of Arts & Innovation

City Council Memorandum

TO: HONORABLE MAYOR AND CITY COUNCIL **DATE: JUNE 18, 2019**
FROM: LIBRARY DEPARTMENT **WARDS: ALL**
**SUBJECT: DONATION FROM RIVERSIDE PUBLIC LIBRARY FOUNDATION FOR STAFF
TO ATTEND CALIFORNIA LIBRARY ASSOCIATION CONFERENCE –
SUPPLEMENTAL APPROPRIATION IN THE AMOUNT OF \$8,000**

ISSUE:

Accept a donation from the Riverside Public Library Foundation in the amount of \$8,000 for Library staff to attend the California Library Association conference on October 24-26, 2019.

RECOMMENDATIONS:

That the City Council:

1. Accept a donation from the Riverside Public Library Foundation in the amount of \$8,000 for library staff to attend the California Library Association Conference on October 24-26, 2019 to be deposited into the Library System Account 0000722-224505; and
2. Authorize an increase in estimated revenues in the amount of \$8,000 into General Fund Revenue Account 5145000-374222 and appropriate expenditures in the same amount in Library Gift Fund Expenditure Account 5145000-450201 to pay for registration fees in order for Library staff to attend the California Library Association conference.

BACKGROUND:

The City Charter requires all City funds, including private donations, be deposited into the City Treasury. All Gift Fund expenditures are paid from a General Fund expenditure account after the City Council considers the necessary appropriation. Gift Fund Donations are held in a Library Minor Gift Fund pending appropriation to the General Fund.

DISCUSSION:

The Riverside Public Library Foundation has donated gift funds to the Riverside Public Library for Library staff to attend the California Library Association conference on October 24-26, 2019, in Pasadena, California. The conference offers an opportunity for Library staff attending the conference to have access to programs, exhibits, and speakers.

FISCAL IMPACT:

The total donation is \$8,000 and will provide staff an opportunity to attend the California Library Association Conference. The donated funds, in the amount of \$8,000, will be transferred into the General Fund Revenue Account 5145000-374222 and appropriated to the Library Gift Fund Expenditure Account 5145000-450201 upon Council approval.

Prepared by: Erin Christmas, Library Director
Certified as to
availability of funds: Edward Enriquez, Chief Financial Officer/City Treasurer
Approved by: Lea Deesing, Assistant City Manager
Approved as to form: Gary G. Geuss, City Attorney