



*City of Arts & Innovation*

# City Council Memorandum

**TO: HONORABLE MAYOR AND CITY COUNCIL**      **DATE: JUNE 18, 2019**

**FROM: PUBLIC WORKS DEPARTMENT**      **WARDS: 3, 4, 5**

**SUBJECT: RFP NO. 1906 - AGREEMENT FOR LANDSCAPE MAINTENANCE SERVICES FOR VICTORIA AVENUE PARKWAYS AND MEDIANS WITH PACIFIC COAST LANDSCAPE & DESIGN, INC. THROUGH JUNE 30, 2022 IN THE AMOUNT OF \$1,065,240**

## **ISSUE:**

Approve an Agreement for Landscape Maintenance Services for Victoria Avenue Parkways and Medians with Pacific Coast Landscape and Design, Inc. from Riverside, CA in the amount of \$1,065,240 for services through June 30, 2022.

## **RECOMMENDATIONS:**

That the City Council:

1. Approve an Agreement for Landscape Maintenance Services for Victoria Avenue Parkways and Medians with Pacific Coast Landscape & Design, Inc. in the amount of \$1,065,240 for a term of July 1, 2019 through June 30, 2022 with the option to renew for two additional one-year terms; and
2. Authorize the City Manager, or his designee, to execute the Agreement for Landscape Maintenance Services for Victoria Avenue Parkways and Medians, including the optional two one-year extensions and any minor and non-substantive changes.

## **BACKGROUND:**

On March 7, 2019, the City issued a new Request for Proposal (RFP 1906) for landscape and general outside maintenance services for Victoria Avenue parkways and medians between La Sierra and Myrtle Avenues. In response to the RFP, seven proposals were received and evaluated by a review panel consisting of both City staff and external stakeholders. The proposal from Pacific Coast Landscape & Design, Inc. (PCL), was deemed responsive and determined to be the most qualified.

PCL is a full service landscape contracting company based in Riverside, California, with operations extending throughout California, Texas, Arizona, Louisiana and the Hawaiian Islands.

The contract price of \$1,065,240 includes a 10% contingency for additional unforeseen services that may be required.

**FISCAL IMPACT:**

Sufficient funds for FY 2019/20 are included in Public Works' Landscape Maintenance account 4110110-421003.

Prepared by: Kris Martinez, Public Works Director  
Certified as to  
availability of funds: Edward Enriquez, Chief Financial Officer/Treasurer  
Approved by: Rafael Guzman, Assistant City Manager  
Approved as to form: Gary G. Geuss, City Attorney

**Attachments:**

1. Agreement
2. Presentation
3. Proposal
4. Award Recommendation