



City of Arts & Innovation

City Council Memorandum

TO: HONORABLE MAYOR AND CITY COUNCIL DATE: JUNE 18, 2019

FROM: PUBLIC WORKS DEPARTMENT WARDS: 1, 3, 5, 6, 7

SUBJECT: RFP NO. 1907 - PROFESSIONAL SERVICES AGREEMENT FOR LANDSCAPE AND GENERAL OUTSIDE MAINTENANCE SERVICES FOR NORTH QUADRANT PARKWAYS AND MEDIANS WITH INLAND EMPIRE LANDSCAPE, INC. THROUGH JUNE 30, 2022 IN THE AMOUNT OF \$1,905,686 WITH AN OPTION TO EXTEND FOR TWO ADDITIONAL TWO-YEAR TERMS

ISSUE:

Approve a Professional Services Agreement with Inland Empire Landscape, Inc., of San Bernardino, CA, for Landscape and General outside Maintenance Services for North Quadrant Parkways and Medians in the City of Riverside in the amount of \$1,905,686 for services through June 30, 2022.

RECOMMENDATIONS:

That the City Council:

1. Approve a Professional Services Agreement with Inland Empire Landscape, Inc., of San Bernardino, CA, for Landscape and General Outside Maintenance Services for North Quadrant Parkways and Medians with Inland Empire Landscape, Inc. for a term of July 1, 2019 through June 30, 2022 in the amount of \$1,905,686 with an option to extend for two additional two-year terms; and
2. Authorize the City Manager, or his designee, to execute the Professional Services Agreement, including making minor and non-substantive changes, and the optional contract extensions.

BACKGROUND:

On March 7, 2019, the City issued a new Request for Proposal (RFP 1906) for landscape and general outside maintenance services for the north quadrant parkways and medians within the City limits and north of State Route 91. In response to the RFP, seven proposals were received and evaluated by a review panel consisting of City staff from both the Public Works and Parks and Recreation Departments. The proposal from Inland Empire Landscape, Inc. (IEL), was deemed responsive and determined to be the most qualified. The contract price of \$1,905,686 includes a 10% contingency for additional unforeseen services that may be required.

Founded 17 years ago in the Inland Empire, IEL is able to provide a variety of services including landscape maintenance, pest control, weed abatement, shrub and ground cover plantings, and landscape renovations.

FISCAL IMPACT:

Sufficient funds for FY 2019/20 are included in Public Works' Landscape Maintenance account 4110110-421003.

Prepared by: Kris Martinez, Public Works Director
Certified as to
availability of funds: Edward Enriquez, Chief Financial Officer/Treasurer
Approved by: Rafael Guzman, Assistant City Manager
Approved as to form: Gary G. Geuss, City Attorney

Attachments:

1. Agreement
2. Presentation
3. Proposal
4. Award Recommendation