



*City of Arts & Innovation*

# Board of Library Trustees

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**TO: BOARD OF LIBRARY TRUSTEES**

**DATE: JUNE 24, 2019**

**FROM: RIVERSIDE PUBLIC LIBRARY**

**SUBJECT: ANNUAL REVIEW OF CODE OF ETHICS AND CONDUCT FOR ELECTED OFFICIALS AND MEMBERS OF APPOINTED BOARDS, COMMISSIONS, AND COMMITTEES**

**ISSUE:**

Discuss the annual review of the Riverside Municipal Code Chapter 2.78 Code of Ethics and Conduct for elected officials and members of appointed boards, commissions and committees and submit any recommendations to the Board of Ethics for consideration.

**RECOMMENDATION:**

That the Board of Library Trustees discuss the annual review of the Riverside Municipal Code Chapter 2.78 Code of Ethics and Conduct for elected officials and members of appointed boards, commissions and committees and submit any recommendations to the Board of Ethics for consideration.

**BACKGROUND:**

Riverside Municipal Code Chapter 2.78 established a Code of Ethics and Conduct for elected officials and members of appointed boards, commissions, and committees. The Code requires that prior to the end of July of each year, the boards and commissions shall agendaize and discuss at a regular meeting the Code of Ethics and Conduct and submit to the Board of Ethics any recommendations for the Board's consideration.

This matter will be heard by the Board of Ethics at 5 p.m. on Thursday, August 1, 2019, in the Art Pick Council Chamber. The City Council Governmental Affairs Committee will consider the Board of Ethics recommendations at their September 4, 2019, meeting. The City Council will conduct a public hearing prior to the end of the year to consider all recommendations.

**DISCUSSION:**

The City Clerk has sent letters to all the Boards and Commission Chairs inviting members to appear at these meetings and be heard. In addition, written comments may also be submitted to the City Clerk's office for distribution with agenda materials.

**FISCAL IMPACT:**

There is no fiscal impact associated with this report.

Prepared by: Erin Christmas, Library Director

Certified as to

availability of funds: Edward Enriquez, Chief Financial Officer/City Treasurer

Approved by: Lea Deesing, Assistant City Manager

**Attachments:**

1. Riverside Municipal Code - Chapter 2.78 – Code of Ethics and Conduct
2. Letter from the City Clerk dated April 30, 2019