

CITY OF RIVERSIDE  
BOARD OF PUBLIC UTILITIES

**UNAPPROVED**

Minutes of: Meeting of the Board of Public Utilities

Date of Meeting: June 10, 2019

Time of Meeting: 6:30 p.m.

Place of Meeting: Art Pick Council Chambers  
3900 Main Street (at Main and Tenth Streets)  
Riverside, California

**PLEDGE OF ALLEGIANCE TO THE FLAG WAS GIVEN**

**Roll Call**

Present: Jo Lynne Russo-Pereyra      Dave Austin  
             David Crohn                      Jeanette Hernandez  
             Ana Miramontes                  Andrew Walcker

Absent: Jennifer O'Farrell (absence due to vacation)  
             Gil Oceguela (absence due to vacation)  
             Elizabeth Sanchez-Monville (absence due to other)

**CITIZENS PARTICIPATION**

1        None.

**CONSENT CALENDAR**

A motion was made to approve the following items on the Consent Calendar:

Motion – Austin.    Second – Austin.

Ayes: Russo-Pereyra, Austin, Crohn, Hernandez, Miramontes, and Walcker

Absent: Elizabeth Sanchez-Monville (absence due to vacation).  
             Jennifer O'Farrell (absence due to business)  
             Gil Oceguela (absence due to vacation)

**Minutes**

- 2        The minutes from the Board of Public Utilities special meeting held on May 8, 2019 was approved as submitted.
- 3        The minutes from the Board of Public Utilities regular meeting held on May 13, 2019 was approved as submitted.
- 4        The minutes from the Board of Public Utilities special meeting held on May 21, 2019 was approved as submitted.

### Board Attendance

- 5 Excused Board Andrew Walcker absence from the Board of Public Utilities special meetings on May 8 and May 21, 2019, due to business.
- 6 Excused Board Jeanette Hernandez absence from the Board of Public Utilities regular meeting on May 13, 2019, due to other.
- 7 Excused Board Member Jennifer O'Farrell absence from the Board of Public Utilities special meeting on May 21, 2019, due to business.

### Electric Items

- 8 Approved Emergency Work Order No. 1905814 in the amount of \$45,918.36, Emergency Work Order 1906250 in the amount of \$3,808.84 and Emergency Work Order 1905690 in the amount of \$7,275.80 for a total Capital Expenditure of \$57,003 for emergency work completed on the primary cable burn up at 1138 Athena Court, in accordance with Article XII, section 1202(2) (b) for the City of Riverside Charter.
- 9 Approved a Professional Consultant Services Agreement for RFP Number RPU-1836 for the Development of Standard Operating Procedures and Training for Riverside Public Utilities Grid Control Center with SOS International, of Charlotte, North Carolina, for a term of three (3) years, in the amount of \$286,600 plus travel costs in an amount of \$48,000 for a total amount not to exceed \$334,600; and Authorized the City Manager, or designee, to execute the Professional Consultant Services Agreement for RFP Number RPU-1836 including making minor non-substantive changes.
- 10 Approved Work Order No.1927285 for La Colina switchgear 3 and 4 replacement project in the amount of \$480,000.
- 11 Approved Work Order No. 1927495 for Plaza and Riverside Line Relay Replacement project in the amount of \$492,000.
- 12 Awarded Bid No. SUB-839 for furnishing and delivering one substation power transformer for the Freeman Substation T2 transformer to Hyundai Electric & Energy system Co., Ltd. in the amount of \$1,189,464.00.
- 13 Approved Work Order No. 1923476 in the total amount of \$82,534 to extend the fiber optic cable network to Arlington Park.
- 14 Awarded of Bid No. RPU-7603 to Asplundh Construction LLC of Anaheim, California, for General Order 165 Pole Replacements at various locations throughout the City, in the amount of \$1,545,980; and approve the total capital expenditure of \$2,301,305 for work associated with the project.

### Water Items

- 15 Recommended that the City Council approve the Covenant and Agreement for Payment for Water Service for Irrigation Use to provide a structured payment plan for the payment of water fees to 66 acres inside Riverside's city limits and water service area boundary, currently developed as Crestlawn Memorial Park (Cemetery) and Authorized the City Manager, or his designee, to execute the Covenant and Agreement.

- 16 Approved a Services Agreement in response to RFP 1896 for Lockout/Tagout Procedures Writing Services for the Riverside Public Utilities Water Facilities with ENSAFE Inc. in the amount of \$54,492.64; and approved Work Order No. 1922072 in the amount of \$67,000. Authorized the City Manager, or designee, to execute the Service Agreement with ENSAFE Inc., including making minor and non-substantive changes, and to sign all documents and instruments necessary to complete the transaction.

#### Other Items

- 17 MOVED TO DISCUSSION CALENDAR
- 18 Approved an increase in the Sharing Households Assist Riverside's Energy Program's Electric Monthly Credit from \$14.00 per month to \$14.50 and Water Monthly Credit from \$2.25 to \$2.50 to align with electric and water rate increases for Fiscal Year 2019/20.
- 19 Approved sixteen (16) annual Electric and Water purchase orders for fiscal year 2019-20 for an estimated total amount of \$4,624,543, and authorized the City Manager, or his designee, to award the purchase orders for such procurements for the items designated; Approved thirteen (13) annual Central Stores purchase orders for fiscal year 2019-20 for an estimated total amount of \$4,826,061, and authorized the City Manager, or his designee, to award the purchase orders for such procurements for the items designated; Approved twenty-three (23) purchase orders for existing contracts for fiscal year 2019-20 for an estimated total amount of \$7,094,418; and Approved three (3) annually recurring expenditures for fiscal year 2019-20 for an estimated total amount of \$3,248,000.
- 20 Approved the Fourth Amendment to the Professional Consultant Services Agreement with Securicon, LLC for a Vulnerability Assessment Report for Riverside Public Utilities, extending the term of the Agreement to June 30, 2020, with no change in compensation and Authorized the City Manager, or designee, to execute the Fourth Amendment to the Professional Consultant Services Agreement with Securicon, LLC including making minor non-substantive changes.
- 21 Recommended that the City Council adopt a resolution approving the transfer of approximately 1.02 acres of vacant land located on the Northern and Southern line of Chase Road, known as Riverside Water Company Lower Canal Assessor's Parcel Numbers 246-220-011 & 246-230-013 from Riverside Public Utilities- Water to the Community & Economic Development Department for the development of the Northside Heritage Meadows Urban Greening Grant Project; Approved the transfer of approximately 1.02 acres of vacant land located on the Northern and Southern line of Chase Road, known as Riverside Water Company Lower Canal Assessor's Parcel Numbers 246-220-011 & 246-230-013 from Riverside Public Utilities Department – Water Division to the Community & Economic Development Department at current fair market value of \$11,000; and Recommended that the City Council authorize the City Manager, or designee, to execute any necessary agreements, including making minor non-substantive changes, and to sign all documents and instruments necessary to complete the transaction.

## **DISCUSSION CALENDAR**

- 17 Board Member Hernandez requested this item to be placed on the Discussion Calendar for more of an overview. Assistant General Manager/Resources Daniel E. Garcia gave a presentation on the Greenhouse Gas Allowance and answered questions from the Board.

Following discussion, the Board of Public Utilities received and filed an update on the City of Riverside's use of allowance value and proceeds of Greenhouse Gas Allowances.

Motion – Hernandez. Second – Austin.

Ayes: Russo-Pereyra, Austin, Crohn, Hernandez, Miramontes, and Walcker

Absent: Elizabeth Sanchez-Monville (absence due to vacation).  
Jennifer O'Farrell (absence due to business)  
Gil Ocegüera (absence due to vacation)

- 22 Assistant General Manager/Water Todd Jorgenson gave an update on the Ground Lease Agreement with the American Youth Soccer Organization – Region 47.

The Board discussed their concerns relating to the rates charged on the Ground Lease Agreement and the potential liability of the lessee and lessor. They also asked for an explanation of charges to the Utility from the City Parks & Recreation Department for support services.

The Board requested a second recommendation be added to read:

*"Designate the Board Chair to attend the upcoming City Council meeting on June 18, 2019 to inform the Council Members of the RPU Board's concerns regarding this agreement".*

Following discussion, the Board of Public Utilities received and filed this update on the Third Amendment to the Ground Lease Agreement and the Third Amendment to the Water Sale Agreement with the American Youth Soccer Organization – Region 47 and Designated the Board Chair to attend the upcoming City Council meeting on June 18, 2019.

Motion – Austin. Second – Crohn.

Ayes: Russo-Pereyra, Austin, Crohn, Hernandez, Miramontes, and Walcker

Absent: Elizabeth Sanchez-Monville (absence due to vacation).  
Jennifer O'Farrell (absence due to business)  
Gil Ocegüera (absence due to vacation)

- 23 Assistant General Manager/Resources Daniel E. Garcia, Resource Manager Scott Lesch, Sr. Project Manager Jennifer Tavagilone, Utility Principal Resource Analyst David Garcia, and Electric Principal Engineer Ed Cortez gave an update on the Operational Data Management System (ODMS) and answered questions from the Board.

The Board requested staff to document the potential savings that the ODMS provides and bring back the update results at a future meeting and possibly develop an article on ODMS to provide to trade magazines.

Following discussion, the Board of Public Utilities received and filed the project update and staff report for the Operational Data Management System.

Motion – Austin. Second – Walcker.

Ayes: Russo-Pereyra, Austin, Crohn, Hernandez, Miramontes, and Walcker

Absent: Elizabeth Sanchez-Monville (absence due to vacation).  
Jennifer O'Farrell (absence due to business)  
Gil Ocegüera (absence due to vacation)

### **CLOSED SESSION**

- 24 Pursuant to Government Code §54956.8 to confer with Real Property Negotiators

Staff deferred this item to a future meeting.

### **BOARD COMMUNICATIONS**

- 25 City Attorney report on Closed Session discussion – deferred to a future meeting
- 26 Systematic reporting on meetings, conferences, and seminars by Board members and/or staff  
Board Member Miramontes reported that she is enjoying and learning about RPU in the "New Board Member On-Boarding sessions" that staff has scheduled for her.  
  
Board Member Crohn reported that he attended the Seven Oaks Dam Tour and the dedication of the enhanced recharge project at the Santa Ana River Basin event on May 23, 2019.
- 27 Items for future Board of Public Utilities consideration as requested by a member of the Board of Public Utilities  
  
None.

### **GENERAL MANAGER'S REPORT**

- 29 SHARE Customer Update – May 2019
- 30 Monthly Power Supply Report – April 2019
- 31 Monthly Water Report – April 2019
- 32 SCPPA Monthly Agenda & Minutes – April 18, 2019
- 33 Open Work Orders over \$200,000 and Closed Work Orders – Summary Report for April 2019
- 34 Electric / Water / Consultant Contract Panel Update as of May 1, 2019
- 35 Riverside Public Utilities Financial Results – March 30, 2019
- 36 Contracts Executed Not Requiring Board Approval – May 2019
- 37 City Council / Committee Agendas – May 14, 2019, May 21, 2019, and June 4, 2019

- 38 Upcoming Meetings
- 39 Electric / Water Utility Acronyms

#### UPCOMING MEETING

Chair Russo-Pereyra adjourned the meeting at approximately 8:12 p.m. The next regular meeting of the Board of Public Utilities will be on Monday, June 24, 2019 at 6:30 p.m. in the Art Pick Council Chamber, Riverside, California.

By: \_\_\_\_\_  
Todd M. Corbin, Secretary  
Board of Public Utilities

Approved by: City of Riverside Board of Public Utilities

Dated \_\_\_\_\_