



Riverside Public Utilities SHARE Payment Assistance Program

Riverside Public Utilities (RPU) established the Sharing Households Assist Riverside's Energy program (SHARE) in 1989 to provide low-income residents with utility bill assistance. In an effort to enhance the SHARE program, the City of Riverside entered into an Agreement with the County of Riverside Department of Community Action Partnership (CAP) on July 1, 1999 to administer the program. The program has effectively assisted over 95,000 low-income residential customers.

Program Eligibility

Income-qualification is based on 200% of the Federal poverty guidelines and the number of people in the household.

Number in Household	Total Annual Income* Does Not Exceed	Total Monthly Income* Does Not Exceed
1	\$24,980	\$2,082.00
2	\$33,820	\$2,818.00
3	\$42,660	\$3,555.00
4	\$51,500	\$4,292.00
5	\$60,340	\$5,028.00
6	\$69,180	\$5,765.00
7	\$78,020	\$6,502.00
8	\$86,860	\$7,238.00

Add for each additional person:

\$8,840

\$737

*Federal Poverty Guidelines are subject to change.

Participation Requirements:

- The RPU utility bill must be in the name of the applicant
- ALL household income must be provided
- Required to re-certify every 12 months from the date of application
- Notify RPU if you no longer qualify (if receiving the monthly assistance)

Required documents for eligibility:

- Valid government-issued I.D. (Driver's license, Identification card, REAL ID, Passport, Military ID)
- Social Security card
- Current RPU bill
- Current urgent notice and/or disconnection notice
- Income for **EVERYONE** in the household (the last 4 weeks)
 - Paycheck stubs: copies of all check stubs (last 4 weeks), full consecutive month of pay
 - SSI or SSA award letter (covering current year)
 - Current bank statement showing direct deposit only for SSI, SSA, TANF or pension
 - Unemployment check stubs/ on-line print out showing direct deposit
 - Current TANF Notice of Action or Passport to Services printout (including current month)
 - Child support receipts/ on-line printout
 - Alimony-spousal support
 - Disability Insurance Payments



- Proof of self-employment (Current filed 1040 tax form and Schedule C)
- Jobs paid in cash (Written statement declaring type of work, money earned for the last 4 weeks, signature and date)
- Current year award Letter from CalFresh/SNAP, CalWorks/TANF, LIHEAP, Medi-Cal/Medicaid, Healthy Families A&B, National School Lunch Program, SSI, WIC, Bureau of Indian Affairs General Assistance

SHARE Program Guidelines

- Customers must fulfill all participation requirements and general RPU program guidelines to be eligible for incentives.
- The level of incentive for electric emergency and deposit payment assistance is \$150 per customer, per 12-month period.
- The level of incentive for electric payment assistance is \$14 a month, not to exceed \$168 per customer per 12-month period.
- The level of incentive for water payment assistance is \$2.25 a month, not to exceed \$27 per customer per 12-month period.
- A 12-month period starts when a customer applies for and receives assistance and only if the customer has not applied for and received such assistance within twelve months of the date of the new application.
- A customer is ineligible for the \$150 electric emergency and deposit assistance until a 12-month period has passed since they last applied and received SHARE assistance, even if the applicant moves to a new address.
- Any change of address while receiving the monthly bill SHARE credit will transfer over to the new address for the remaining months in the 12-month period.
- Applicants must complete an application at Community Action Partnership of Riverside County, 2038 Iowa Ave., Ste. B-102 Riverside, CA 92507. For more information, call (951)955-4900, Monday through Friday, 8 a.m.-5 p.m.
- All General Program Guidelines apply.

Energy Savings Assistance Program (ESAP)

As a SHARE recipient, you are automatically qualified for the Energy Savings Assistance Program (ESAP), which is designed to help lower your monthly bill, while making your home more energy efficient.

Riverside Public Utilities (RPU) has partnered with Southern California Gas Company (SoCal Gas) to offer a no-cost energy-saving home improvement program to income-qualified renters and homeowners. RPU and SoCal Gas's authorized contractor, Synergy Companies, will come to your home and may provide free energy efficient upgrades to existing qualified equipment based on an in-home evaluation, including:

- New energy-efficient lighting
- Air-conditioning tune-ups
- Refrigerators and recycling of old refrigerators
- Insulation, weather-stripping and caulking to lower heating and cooling costs

Intake Application

Basic Information				- -		()	—
	Applicant's Last Name		First Name	M.I.	Social Security Number		Area Code Phone Number
	Applicant's Address:		City:	State:	Zip Code:	How did you hear about SHARE?	
			Riverside	CA		<input type="checkbox"/> RPU <input type="checkbox"/> CAP <input type="checkbox"/> Friend/Family <input type="checkbox"/> Website: _____	
	Total number of persons living in household including applicant:			Household Members: (Please include separate sheet for additional household members:			
	Utility Account Number:	Type of utility service:		Name	Relationship to Applicant	Type of Income	Age
		Electric <input type="checkbox"/> Water <input type="checkbox"/>					
	Utility Service in Name of:						
	Ages 2 - or younger						
	Ages 3 - 5 years						
Ages 6 - 17							
Ages 18 - 59 (adult)							
Ages 60 or older (senior)							
Disabled							
Income Verification	Type of Income (for every member of the household - last 4 weeks)						Income
	1. Paychecks (Gross salary, wages, benefits, bonus, overtime and net income from self-employed)						\$
	2. Federal or State Assistance Programs (CalFresh/SNAP, CalWorks/TANF, LIHEAP, Medi-Cal/Medicaid Healthy Families A&B, National School Lunch Program, SSI, WIC, Bureau of Indian Affairs)						\$
	3. SSI/SSP or SSA (Please add, if both benefits are granted)						\$
	4. Pensions (Retirement Benefits, Insurance Benefits, Disability Insurance, Workers Comp)						\$
	5. All other income, specify (Child Support or Alimony, Savings, Investment, Interests, Jury Duty Pay, Unemployment Insurance)						\$
	6. No Income (Please state reason and length of time of no income) Must provide documentation.						
	TOTAL:						\$
Applicant's Signature	1. I hereby authorize the Community Action Partnership (CAP) to examine all employment, income, utility, and other records pertinent to my application for energy assistance. 2. I hereby authorize RPU to release information regarding my bills past and future, to CAP. 3. I certify that I am temporarily unable to pay my energy bill(s). 4. I certify that I am solely or jointly responsible for payment of the utilities for this address. 5. I certify under penalty of perjury that all information herein is true and correct to the best of my knowledge and that I have read the Privacy Notification.						
	Applicant's Signature		Date		Witness Signature if Applicable		
Energy Savings Assistance Program	The information on this application will be used to determine and verify my eligibility for assistance. By signing below, I give my consent (permission) to RPU, its contractors, consultants, other federal, state or local agencies (RPU Partners) and to my utility company and its contractors, to share information about my household's utility account, energy usage and/or other information needed to provide services and benefits to me as described at the end of the form.						
	Applicant's Signature		Date		PLEASE DO NOT WRITE BELOW THIS LINE		
Energy Needs Verification	AGENCY USE ONLY						
	Deposit Notice: _____		Amount of Bill: _____		Danger of Disconnection:		
Agency Approval	Current Assistance: _____		Current Assistance: _____		Yes No		
	Last Date of SHARE Assistance: _____						
	Monthly: Yes No	Intake Worker's Signature		Intake Workers Name (Print)		Date	
	Emergency/Deposit: Yes No						



PRIVACY NOTIFICATION



In Accordance with the Information Practices Act of 1977 and the Federal Privacy Act of 1974, the following notification is provided to an applicant for energy assistance benefits through the local agency named on the reverse side of the application.

The City of Riverside Public Utilities (RPU) and the SHARE (Sharing Households Assist Riverside Energy) program, require the applicant to provide his/her name, government-issued identification, home address, Social Security number and monthly or annual income to the local agency for determination of applicant's eligibility to receive energy assistance benefits. Failure to provide all or part of the required information will prevent processing of the application.

The information provided by the applicant will be used only for the determination of eligibility for energy assistance benefits provided by the local agency pursuant to grants issued by Riverside Public Utilities.

All personal information provided by the applicant on this application shall be maintained by the local agency. The local agency may share the applicant's information with other agencies administering LIHEAP programs, the Department of Community Services and Development (CSD), or the U.S. Department of Energy.

The applicant has a right of access to records containing his/her personal information that are maintained by the local agency. If the applicant requires additional information pertaining to the maintenance of his/her personal information, he/she may contact the agency at:

Community Action Partnership
2038 Iowa Avenue, Suite B-102
P.O. Box 5760
Riverside, CA 92517-5760
(951) 955-4900 or (800) 511-1110
(951) 955-5126 – TTY
(951) 955-2230 – Fax