



City of Arts & Innovation

City Council Memorandum

TO: HONORABLE MAYOR AND CITY COUNCIL **DATE: JULY 2, 2019**

FROM: COMMUNITY & ECONOMIC DEVELOPMENT **WARDS: ALL**
DEPARTMENT

SUBJECT: FIRST AMENDMENT TO THE PROFESSIONAL CONSULTANT SERVICES AGREEMENT WITH STREETPLUS COMPANY, LLC FOR THE DOWNTOWN SAFETY PATROL PROGRAM FOR AN ADDITIONAL ONE-YEAR TERM, EFFECTIVE JULY 1, 2019 THROUGH JUNE 30, 2020, IN THE AMOUNT OF \$400,648 FOR THE EXTENDED TERM – SUPPLEMENTAL APPROPRIATION

ISSUES:

Approve a First Amendment to the Professional Consultant Services Agreement with Streetplus Company, LLC for the Downtown Safety Patrol Program for an additional one-year term, to be effective from July 1, 2019 through June 30, 2020, in the amount of \$400,648 for the extended term; and authorize a supplemental appropriation to the Public Works Professional Services Account from the Riverside Downtown Partnership.

RECOMMENDATIONS:

That the City Council:

1. Approve the First Amendment to the Professional Consultant Services Agreement with Streetplus Company, LLC for the Downtown Safety Patrol Program for an additional one-year term, to be effective from July 1, 2019 through June 30, 2020, in the amount of \$400,648 for the extended term;
2. Accept and authorize an increase in revenue from the Riverside Downtown Partnership in the amount of \$50,000 to revenue account 9907500-374200 and appropriate expenditures in the same amount to the Downtown Safety Patrol Program account 9907500-421000;
3. Authorize the Chief Financial Officer to appropriate the revenue and expenditures for the Downtown Safety Patrol Program from external funding sources during the term of the First Amendment and any future extensions; and
4. Authorize the City Manager, or his designee, to execute the First Amendment to the Professional Consultant Services Agreement with Streetplus Company, LLC, including making minor, non-substantive changes, and to sign all documents and instruments necessary to complete the transaction and execute a Second Amendment for an additional one-year extension pending availability of funding.

BACKGROUND:

On July 11, 2017, the City Council approved a Professional Consultant Services Agreement with Streetplus Company, LLC for the Downtown Safety Patrol Program for a term of two years, effective July 1, 2017 through June 30, 2019, in the total amount of \$777,884, with two one-year options to extend the agreement.

DISCUSSION:

Streetplus' safety patrol currently provides a wide-range of services and completes many diverse tasks with the focus on making downtown Riverside more safe and friendly. The safety patrol officers spend the vast majority of their time circulating throughout downtown's entertainment district (see map below with coverage area in "red") deterring unwanted behavior and activities. Patrols are currently accomplished on foot, mountain bike and by Segway. Safety patrols are monitored and recorded using computerized programs and reports, which are available for the City's review in the form of weekly and monthly reports.

Specifically, safety patrol duties include, but are not limited to: conducting patrols within assigned zones; being knowledgeable of local ordinances related to quality of life; offering and providing assistance, information, and directions; conducting business checks; making contact and conversations with pedestrians and downtown visitors; providing personal safety escorts; identifying and reporting all conditions and incidents that impact public safety; picking up loose trash; and observing and reporting cleaning issues; and interviewing persons and witnesses.

Moreover, the safety patrol also provides security patrols throughout the downtown Public Parking Garages. Each floor the downtown Public Parking Garages receive security patrol coverage between the hours of 9:00 PM and 5:00 AM (Thursday through Sunday).

Streetplus currently adheres to the following deployment of staff resources:

SAFETY AMBASSADORS

| HOURS | SUN | MON | TUE | WED | THU | FRI | SAT | TOTAL |
|---------------------|--------------|-------------|-------------|-------------|--------------|--------------|--------------|---------------|
| 2:30 PM to 11:00 PM | 0.00 | 0.00 | 0.00 | 0.00 | 8.00 | 8.00 | 8.00 | 24.00 |
| | 0.00 | 0.00 | 0.00 | 0.00 | 4.00 | 4.00 | 4.00 | 12.00 |
| 6:30 PM to 3:00 AM | 0.00 | 0.00 | 0.00 | 0.00 | 0.00 | 0.00 | 0.00 | 0.00 |
| | 0.00 | 8.00 | 8.00 | 8.00 | 8.00 | 8.00 | 8.00 | 48.00 |
| | 0.00 | 0.00 | 0.00 | 0.00 | 8.00 | 8.00 | 8.00 | 24.00 |
| | 0.00 | 0.00 | 0.00 | 0.00 | 8.00 | 8.00 | 8.00 | 24.00 |
| 8:30 PM to 5:00 AM | 8.00 | 0.00 | 0.00 | 0.00 | 8.00 | 8.00 | 8.00 | 32.00 |
| | 8.00 | 0.00 | 0.00 | 0.00 | 8.00 | 8.00 | 8.00 | 32.00 |
| TOTAL | 16.00 | 8.00 | 8.00 | 8.00 | 52.00 | 52.00 | 52.00 | 196.00 |

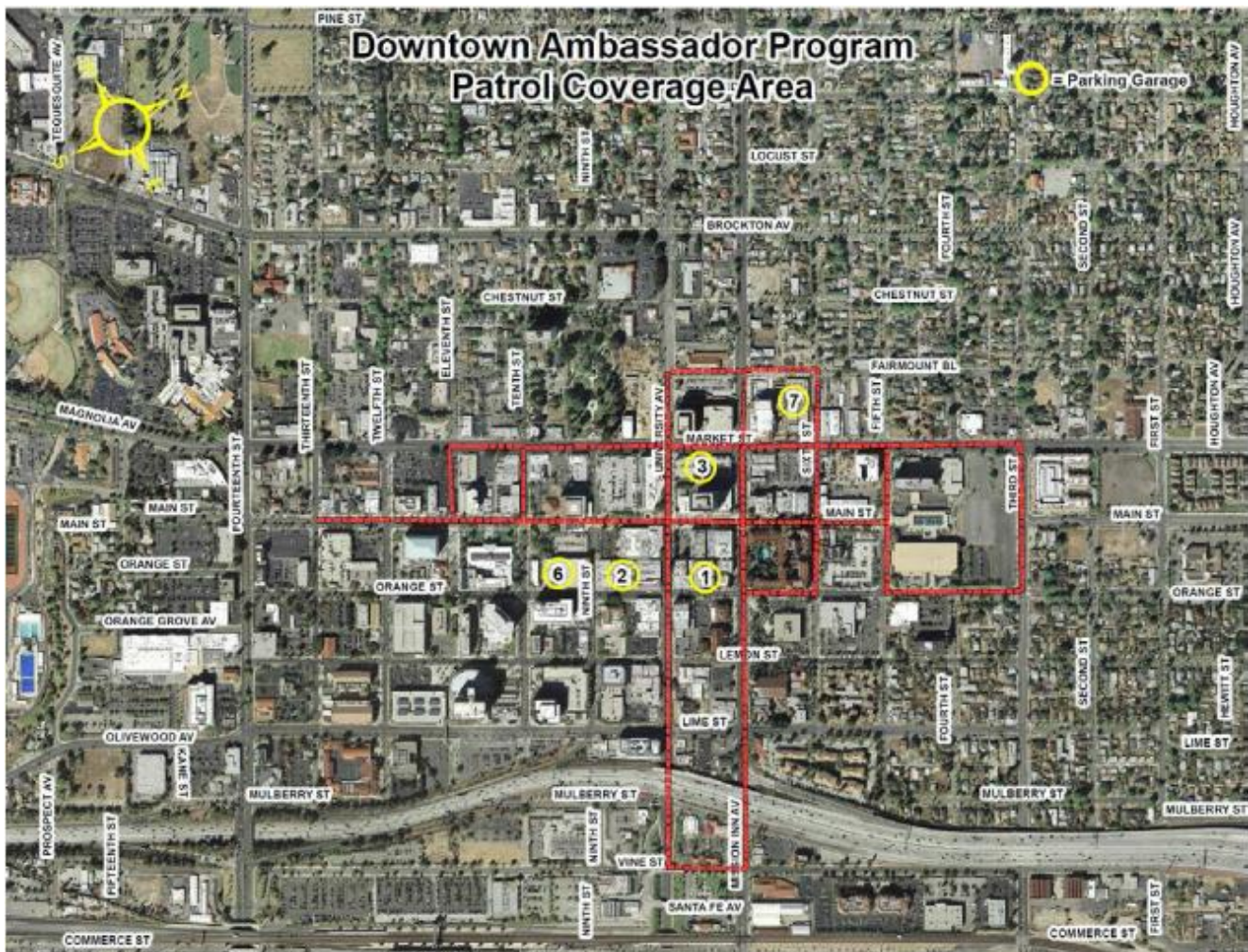
TEAM LEADER

| HOURS | SUN | MON | TUE | WED | THU | FRI | SAT | TOTAL |
|--------------------|-------------|-------------|-------------|-------------|--------------|--------------|--------------|--------------|
| 2:30 PM to 6:30 PM | 0.00 | 0.00 | 0.00 | 0.00 | 4.00 | 4.00 | 4.00 | 12.00 |
| 6:30 PM to 3:00 AM | 0.00 | 8.00 | 8.00 | 8.00 | 8.00 | 8.00 | 8.00 | 48.00 |
| TOTAL | 0.00 | 8.00 | 8.00 | 8.00 | 12.00 | 12.00 | 12.00 | 60.00 |

PROGRAM MANAGER

| HOURS | SUN | MON | TUE | WED | THU | FRI | SAT | TOTAL |
|--------------|-------------|-------------|-------------|-------------|-------------|-------------|-------------|--------------|
| TBD | 0.00 | 8.00 | 8.00 | 8.00 | 8.00 | 8.00 | 0.00 | 40.00 |
| TOTAL | 0.00 | 8.00 | 8.00 | 8.00 | 8.00 | 8.00 | 0.00 | 40.00 |

Lastly, the safety patrol currently covers the downtown entertainment district, which is denoted below in red.



On May 15, 2019, the Riverside Downtown Partnership's (RDP) Board of Directors approved a \$50,000 financial contribution, to be dispersed to the City in the monthly amount of \$4,166.66, for the Downtown Safety Patrol Program.

The Public Works Director concurs with the above recommendations. The Purchasing Manager concurs that the recommendation to extend the Agreement is in compliance with Purchasing Resolution 23256.

FISCAL IMPACT:

Including the supplemental appropriation request, funding for the Fiscal Year 2019/2020 Downtown Security Patrol Program is available as follows:

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|-----------|---|
| \$250,000 | Approved Successor Agency ROPS Account No. 2830831-421000 |
| \$20,527 | Economic Development Account No. 2815001-421000 |

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|------------------|---|
| \$80,121 | Public Works Account No. 4150000-421000 |
| \$50,000 | Riverside Downtown Partnership Account No. 9907500-421000 |
| \$400,648 | Total |

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|---|---|
| Prepared by: | David Welch, Community & Economic Development Director |
| Certified as to availability of funds: | Edward Enriquez, Chief Financial Officer / City Treasurer |
| Approved by: | Rafael Guzman, Assistant City Manager |
| Approved as to form: | Gary G. Guess, City Attorney |

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| Attachment: | First Amendment to Professional Consultant Services Agreement |
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