



*City of Arts & Innovation*

# City Council Memorandum

**TO: HONORABLE MAYOR AND CITY COUNCIL** **DATE: JULY 2, 2019**  
**FROM: CITY MANAGER'S OFFICE** **WARDS: ALL**  
**SUBJECT: PARKS, RECREATION, AND COMMUNITY SERVICES DEPARTMENT ACTION  
PLAN IN RESPONSE TO 2018 PERFORMANCE ASSESSMENT AND  
FINANCIAL EXPENDITURES REVIEW**

## **ISSUE:**

Receive, discuss, and provide input on the Action Plan prepared by the Park, Recreation, and Community Services Department to implement recommendations from the recently presented Performance Assessment and Financial Expenditures Review of the Parks, Recreation, and Community Services Department; and direct staff to return in six (6) months with a status update on the Action Plan.

## **RECOMMENDATION:**

That the City Council:

1. Receive, discuss, and provide input on the Action Plan prepared by the Park, Recreation, and Community Services Department to implement recommendations from the recently presented Performance Assessment and Financial Expenditures Review of the Parks, Recreation, and Community Services Department; and
2. Direct staff to return in six (6) months with a status update on the Action Plan.

## **BACKGROUND:**

On January 8, 2019, a Performance Assessment and Financial Review of 2015-2017 Expenditures for the Parks, Recreation, and Community Services Department was presented to the City Council. City Council accepted the report and directed the Parks, Recreation, and Community Services Department staff to return in April 2019 with a detailed action plan and timeline, including financial impacts and critical needs (i.e., equipment, staffing) necessary for implementation. An extension for the completion of the action plan was granted to the Department, as additional time was necessary for its completion.

## **DISCUSSION:**

The Parks, Recreation, and Community Services Department Performance Assessment and

Financial Review of Expenditures consisted of forty-one (41) recommendations. To date, four (4) of the recommendations have been implemented (highlighted in green on the attached action plan), and the remaining items are planned for completion by July 2020. Eight (8) items have critical needs necessary in order to be fully implemented.

**FISCAL IMPACT:**

There is no fiscal impact associated with review of the Action Plan at this time.

Approved by: Rafael Guzman, Assistant City Manager

Certified as to

availability of funds: Edward Enriquez, Chief Financial Officer/City Treasurer

Approved as to form: Gary G. Geuss, City Attorney

Attachments:

1. Performance Assessment and Financial Expenditures Review Action Plan
2. Presentation