



City of Arts & Innovation

# Airport Commission

**TO: HONORABLE COMMISSIONERS**

**DATE: JULY 11, 2019**

**FROM: GENERAL SERVICES DEPARTMENT**

**SUBJECT: AIRPORT MANAGER'S OPERATION AND ACTIVITY REPORT**

## **ISSUE:**

Receive a report on the Riverside Municipal Airport's operations and activity for the period of May - June 2019.

## **RECOMMENDATION:**

That the Airport Commission receive this Riverside Municipal Airport operations and activity report for the period of May - June 2019.

## **BACKGROUND:**

The Airport Manager's Update is provided to inform the Airport Commission (Commission) about operations, City Council actions, events, meetings and other issues concerning the Riverside Municipal Airport (Airport).

## **DISCUSSION:**

This update includes information about Airport operations, financials, activities, events, and investment in infrastructure.

### **Key Operational and Financial Statistics**

#### **Operations:**

Aircraft Operations (takeoffs and landings)			
Year over Year	Jan – May 2018	Jan – May 2019	Year to Date
	48,912	45,779	(6%)
Monthly	May 2018	May 2019	
	11,345	9,961	(12%)

## Financials:

REPORTING PERIOD: July 1, 2018 – May 31, 2019					
	BUDGET	EXPENDED	YEAR TO DATE	PROGRAMMED YEAR TO DATE	
Expenditures	\$1,603,471	\$ 1,108,880	69%	\$1,469,848	92%
	BUDGET	RECEIVED	YEAR TO DATE		
Revenue	\$1,562,007	\$ 1,508,701	97%	\$1,431,840	92%

NOTE: Expenditures/Revenue for FY18/19 are unaudited.

## Recent and Upcoming City Council and Committee Actions:

No recent City Council action took place.

### Upcoming Council actions:

Staff is working with Stratoshare, Inc. to allow the pre-positioning of up to ten (10) hydrogen powered vehicles in the Airport parking lot. These vehicles will be available to the general public by reservation, similar to common rental car arrangements. Stratoshare does not intend to install a refueling station at the Airport. No City Council date for this agreement has been determined.

The 12<sup>th</sup> Amendment for the Van Buren Golf Center is being processed for approval by City Council. The Amendment will increase annual rent by \$100 per month for each of the next three years. No City Council date for the Amendment has been determined.

## Other activities and events

1. On May 29, 2019, Convergent Technologies, LLC began camera installation for the Closed Circuit Television System (CCTV) project. Through the system upgrade, the Airport will replace outdated equipment with approximately 20 CCTV cameras. The system installation is scheduled to be completed by June 30, 2019 and will assist in enhancing security at the airport.
2. On June 8, 2019, the Airport hosted a “Walk with the Mayor” event where over 50 members of the local community joined Mayor Bailey on a 1.5 mile walking tour of the Airport. The walk included a tour of Airport grounds, a hands-on experience in a new aircraft flight simulator at California Baptist University School of Aviation and opportunity to visit the newly renovated Riverside Airport Café.
3. It was anticipated that New Millennium Inc. would be awarded a contract agreement through Bid No. 7618 to repair the Airport Terminal patio deck. However, New Millennium was unable to meet insurance requirements. Staff will reissue the Bid in FY 2019-20.
4. Staff has solicited our on-call airport design team, Mead & Hunt, Inc., to prepare construction documents for the repair of pavement at the Port-a-Port tie-downs. These documents will be attached to bid documents issued by the Airport in late summer or early

fall. Dependent on cost, this project may be completed in two phases over two fiscal years.

**FISCAL IMPACT:**

There is no fiscal impact associated with receiving this monthly activity report.

Prepared by:	Kim Ellis, Airport Manager
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