



City of Arts & Innovation

City Council Memorandum

TO: HONORABLE MAYOR AND CITY COUNCIL DATE: AUGUST 20, 2019

FROM: LIBRARY DEPARTMENT WARDS: ALL

SUBJECT: GRANT FUNDS IN THE AMOUNT OF \$24,480 FROM CALIFORNIA STATE LIBRARY, LIBRARY SERVICES AND TECHNOLOGY ACT, FOR EXPERIENTIAL WORKFORCE DEVELOPMENT: RIVERSIDE PUBLIC LIBRARY AND RIVERSIDE AT WORK PROJECT - SUPPLEMENTAL APPROPRIATION

ISSUES:

Accept grant funds in the amount of \$24,480 from the California State Library, Library Services and Technology Act for the Riverside Public Library's Experiential Workforce Development: Riverside at Work Project and authorize a supplemental appropriation in the same amount.

RECOMMENDATIONS:

That the City Council:

1. Accept grant funds in the amount of \$24,480 from the California State Library, Library Services and Technology Act for the Experiential Workforce Development: Riverside at Work Project;
2. Authorize, upon approval, an increase in estimated revenues in the Experiential Workforce Development revenue account in the amount of \$24,480 and appropriate expenditures in the same amount into the Experiential Workforce Development expenditure account; and
3. Authorize the City Manager, or designee, execute all grant related documents including the ability to make non-substantive changes.

BACKGROUND:

The Riverside Public Library actively pursues grant funding as an alternative funding source and/or supplement to City funds to enable unique program opportunities for the community. Grants offer valuable, one of a kind opportunities for local jurisdictions to compete for funding sources available through, State, Federal, or other agencies to assist in covering the costs of selected projects.

On February 26, 2019, the Riverside Public Library submitted a competitive grant application to the California State Library for the Experiential Workforce Development: Riverside at Work Project for a total of \$24,480 in federal Library Services and Technology Act (LSTA) funds. The LSTA is

the only federal program exclusively for libraries. It is administered by the Institute of Museum and Library Services (IMLS). State libraries use the funds to support statewide initiatives and to distribute the funds through sub grants or cooperative agreements to public, school, academic, research, and special libraries.

The project will provide funding for salary, wages and benefits, not to exceed an amount of \$24,480, to provide basic workforce development training for two (2) formerly unhoused individuals through the City’s Riverside at Work program (RAW). RAW seeks to address homelessness by utilizing partnerships between City departments and key stakeholders to provide vocational training, employment, and other critical services and resources to the homeless population. The hours of work per week per participants is 19 hours in a non-benefited position.

DISCUSSION:

Experiential Workforce Development: Riverside at Work Project will address the need for increased workforce development in the City of Riverside. The Riverside Public Library will hire two (2) participants through the Riverside at Work Program (RAW) to provide on the job training for unhoused community members; provide programs and lend Library materials to community members to improve their skills and increase their ability to find work; and create a basic resource guide for job seekers. The selected participants will assist the Library with basic general services work, which may include janitorial work, power washing exterior entrances, and basic maintenance. These individuals will work at the Main Library and may assist with the transition to the new Main Library.

Participants in the RAW program will be provided housing by the Office of Homeless Solutions. According to the RAW program, all participants will be provided with an orientation, workforce development boot camp, a second workforce development boot camp administered by Goodwill and case management by the Office of Homeless solutions.

The California State Library will provide payment to cover participant’s salary expenditures incurred by the Riverside Public Library for the project in the following manner:

Disbursement Description	Amount
Upon execution of the certification agreement and submission of claim by fiscal agent	\$11,016
On or about October 30, 2019	\$11,016
On the submission of all reporting and return of funds	\$ 2,448
Total	\$24,480

The grant term is from July 1, 2019 through August 31, 2020.

The Director of Human Resources and the Interim Director of Office of Homeless Solutions concur with this report.

FISCAL IMPACT:

The total grant award is \$24,480 and will cover the costs associated with Experiential Workforce Development: Riverside at Work Project. No matching City funds are required. Upon approval, an increase in estimated revenues will be made to account 9340100102-33410000 in the amount of

\$24,480 and appropriate expenditures in the same amount will be made into Experiential Workforce Development account 9340100102-44021000.

Prepared by: Erin Christmas, Library Director
Certified as to
availability of funds: Edward Enriquez Chief Finance Officer/City Treasurer
Approved by: Lea Deesing, Assistant City Manager
Approved as to form: Gary G. Geuss, City Attorney

Attachment: Award Letter