



*City of Arts & Innovation*

# City Council Memorandum

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**TO: HONORABLE MAYOR AND CITY COUNCIL                      DATE: AUGUST 20, 2019**

**FROM: GENERAL SERVICES DEPARTMENT                      WARD: 4**

**SUBJECT: AWARD BID NO. 7620 TO HUNTER GENERAL ENGINEERING, INC. FOR REMOVAL OF EXISTING ASPHALT AND REPLACEMENT WITH CONCRETE AT THE POLICE DEPARTMENT VEHICLE PARKING AREA AT THE RIVERSIDE CORPORATION YARD IN THE AMOUNT OF \$79,400 AND AUTHORIZE 15% CHANGE ORDER AUTHORITY UP TO \$11,910 FOR A TOTAL AMOUNT NOT TO EXCEED \$91,310 – SUPPLEMENTAL APPROPRIATION**

**ISSUE:**

Award Bid No. 7620 to Hunter General Engineering, Inc., of Oceanside California, for removal of existing asphalt and replacement with concrete at the Police Department vehicle parking area at the Riverside Corporation Yard in the amount of \$79,400 and authorize 15% change order authority up to \$11,910 for a total amount not to exceed \$91,310.

**RECOMMENDATIONS:**

That the City Council:

1. Award Bid No. 7620 to Hunter General Engineering, Inc., of Oceanside California, for removal of existing asphalt and replacement with concrete at the Police Department vehicle parking area at the Fleet garage at the Riverside Corporation Yard in the amount of \$79,400;
2. Authorize 15% change order authority in an amount up to \$11,910 for project changes including, but not limited to, unforeseen conditions and design improvements; and
3. Approve a supplemental appropriation in the amount of \$91,310 from the Central Garage Use of Fund Reserves to Buildings and Structure Improvements Account.

**BACKGROUND:**

In 2017, the Fleet Management Division of General Services assumed responsibility for maintenance and oversight of approximately 400 Police Department vehicles. The existing asphalt parking area proposed for replacement was installed in 1963, and has exceeded its life expectancy. This parking area is where Police vehicles are staged when delivered for maintenance and picked up when services have been completed. The asphalt surface is severely cracked, uneven, and continues to deteriorate rapidly. The damaged asphalt is a safety concern and makes it difficult to cleanup spills which could result in EPA fines.

**DISCUSSION:**

There are several benefits to replacing the asphalt parking area with concrete. Concrete commercial parking lots are better suited for hot weather. Unlike asphalt parking lots that can soften and become oily in extreme heat conditions, concrete parking areas often feature a lighter color that results in cooler temperatures during the summer. Concrete surfaces are also less likely to expand or change during the hot summer months. One of the largest benefits of concrete parking lots is they do not require regular maintenance and have a longer life span.

**Bid No. 7620**

On April 25, 2019, the Purchasing Division posted Bid No. 7620 for removal of existing asphalt and replacement with concrete at the Police Department vehicle parking area. Three (3) responses were received. Hunter General Engineering, Inc., was deemed the lowest, responsive bidder in the amount of \$79,400, which is 36.69% lower than the next lowest bid. Staff is requesting an additional 15% change order authority, up to \$11,910, for a total amount not to exceed \$91,310 for unanticipated changes due to the age and condition of the parking area, project changes including, but not limited to, unforeseen conditions, and/or necessary design changes.

The Purchasing Manager concurs that the recommendations are in compliance with Purchasing Resolution No. 23256.

**FISCAL IMPACT:**

The total fiscal impact of the action is \$79,400, plus a 15% change order authority in the amount of \$11,910 for a total amount not to exceed \$91,310. Estimated available balance in the Central Garage Fund in the amount of \$6.2 million are available to be appropriated to Buildings and Structure Improvements Account No. 2215000-470020.

Prepared by: Carl Carey, General Services Director  
Certified as to  
availability of funds: Edward Enriquez, Chief Financial Officer/City Treasurer  
Approved by: Moises Lopez, Deputy City Manager  
Approved as to form: Gary G. Geuss, City Attorney

Attachments:

1. Bid Award Recommendation
2. Bid No. 7620