



*City of Arts & Innovation*

# City Council Memorandum

**TO: HONORABLE MAYOR AND CITY COUNCIL** **DATE: AUGUST 20, 2019**

**FROM: POLICE DEPARTMENT** **WARD(S): ALL**

**SUBJECT: PURCHASE AND DELIVERY OF FUEL PRODUCTS FROM SC FUEL TO MAGNOLIA POLICE STATION IN ACCORDANCE WITH PURCHASING RESOLUTION 23256, SECTION 602(g) IN THE AMOUNT OF \$250,000 FOR THE PERIOD OF JULY 1, 2019 THROUGH JUNE 30, 2020**

## **ISSUE:**

Approve the purchase and delivery of fuel products from SC Fuel, of Orange, California, to the Magnolia Police Station in accordance with Purchasing Resolution 23256, Section 602(g) in the amount of \$250,000 for the period of July 1, 2019 through June 30, 2020.

## **RECOMMENDATION:**

That the City Council approve the purchase and delivery of fuel products from SC Fuel, of Orange, California, to the Magnolia Police Station in accordance with Purchasing Resolution 23256, Section 602(g) in the amount of \$250,000 for the period of July 1, 2019 through June 30, 2020.

## **BACKGROUND:**

On September 13, 2011, Riverside County Department of Purchasing and Fleet Services issued Request for Proposal (RFP) PUARC-1380 for Unleaded Fuel and Ultra Low Sulfur Diesel Fuel. The County of Riverside entered into a contract with The SoCo Group Inc., RIVCO-40500-002-10/12, for a five-year term, renewed annually, which expired September 30, 2016.

On August 22, 2016, the Riverside County Board of Supervisors approved Contract Amendment No. 6 to The SoCo Group, Inc. and another contractor for five (5) years, through October 1, 2021, to provide fuel supply continuity for the County's fleet.

On June 12, 2018, the City Council approved the purchase and delivery of fuel products for City vehicles and equipment with The SoCo Group Inc., of Riverside, California for the General Services Department in the total amount of \$1,300,000 for the period of July 1, 2018 through June 30, 2019, with the option to renew for two (2) additional one-year renewal periods through June 30, 2021.

On June 18, 2019, the City Council approved the use of the two (2) optional one-year renewal periods with The SoCo Group Inc. for the purchase and delivery of fuel products by General Services in the amount of \$1,831,500 for FY 2019/20 and \$2,014,650 for FY 2020/21.

## **DISCUSSION:**

The SoCo Group Inc., which was acquired by SC Fuel in November 2018, has supplied fuel, lubricants and other products as needed to the City of Riverside since 2009 and has provided exceptional service.

The City of Riverside Police Department maintains the fuel pumps at the Magnolia Police Station, which supplies fuel to Police Department vehicles and equipment. The Department would like to utilize SC Fuel for the purchase and delivery of fuel to the Magnolia Police Station for the period of July 1, 2019 through June 30, 2020 in accordance with Purchasing Resolution 23256, Section 602(g).

Purchasing Resolution 23256, Section 602(g) provides that competitive procurement through the informal and formal procurement process shall not be required when goods can be procured from a bidder who offers the same or better price, terms and conditions as the bidder previously offered as the lowest responsive bidder under competitive procurement provided that, in the opinion of the City's Purchasing Manager, it is in the best interests of the City to do so.

SC Fuel has agreed to maintain the terms, conditions and pricing awarded under the County of Riverside contract based on RFP #PUARC-1380 and Amended Contract RIVCO-40500-002-10/21.

The Purchasing Manager concurs that this purchase is in compliance with Purchasing Resolution No. 23256, Section 602(g).

## **FISCAL IMPACT:**

The total fiscal impact of the action is \$250,000. Sufficient funds are available in FY 2019/20 Police Department budget Account No. 3105000 - 426300, Motor Fuels and Lubricants, for the purchase and delivery of fuel.

Prepared by: Sergio G. Diaz, Chief of Police  
Certified as to  
availability of funds: Edward Enriquez, Chief Financial Officer/City Treasurer  
Approved by: Lea Deesing, Assistant City Manager  
Approved as to form: Gary G. Geuss, City Attorney

## **Attachments:**

1. Riverside County Contract RIVCO-40523-001-05/21
2. Riverside County Board of Supervisor's Contract Amendment No. 6
3. Riverside County Amended Contract RIVCO-40500-002 – 10/21