



Budget Engagement Commission

City of Arts & Innovation

TO: HONORABLE COMMISSIONERS **DATE: SEPTEMBER 12, 2019**
FROM: FINANCE DEPARTMENT **WARDS: ALL**
**SUBJECT: ABSENCE FROM BUDGET ENGAGEMENT COMMISSION MEETING ON
AUGUST 15, 2019 OF COMMISSIONER ARBALLO**

ISSUE:

Excuse the absence of Commissioner Arballo from the Budget Engagement Commission Meeting on August 15, 2019.

RECOMMENDATION:

That the Budget Engagement Commission excuse Commissioner Arballo's absence from the Budget Engagement Commission meeting on August 15, 2019.

BACKGROUND:

Attendance policy for the Budget Engagement Commission (BEC) is governed by Resolution No. 23437 and by BEC Bylaws Article XI adopted on May 20, 2019. Under these guidelines, Commission members shall make every effort to notify the Chairperson or his/her designee no later than 24 hours prior to any regular meeting of his/her intent not to attend said meeting.

DISCUSSION:

Commissioner Arballo was not present at the Commission meeting on August 15, 2019. Staff receive advanced notification from Commissioner Arballo regarding his absence.

The BEC attendance reports are attached. The following letters represent the BEC Commissioner's status for the said meeting:

P = Present
A = Absent (Not excused)
E = Absent (Excused)

Following this meeting, the attendance report will be updated to reflect tonight's discussion and vote regarding this item.

FISCAL IMPACT:

There is no fiscal impact associated with this report.

Prepared by:	Marie Ricci, Assistant Chief Financial Officer
Approved as to availability of funds:	Edward Enriquez, Chief Financial Officer/City Treasurer
Approved by:	Carlie Myers, Deputy City Manager

Attachments:

1. Guidelines Governing Attendance of the Budget Engagement Commissioners
2. BEC Attendance Reports