

**RIVERSIDE PUBLIC LIBRARY
BOARD OF LIBRARY TRUSTEES**

Minutes of: Board of Library Trustees

Date of Meeting: August 26, 2019

Time of Meeting: 5:00 p.m.

Meeting Location: Main Library

Present: Jose Alcala - President
Teresa Seipel – Secretary
Michael Yonezawa
Dwight Tate
Patricia House
Linda Manzo
Tom Evans

Staff: Erin Christmas, Library Director
Vanessa Christman, Assistant Library Director
George Guzman, Administrative Services Manager
Angela Henson, Sr. Management Analyst
David Welch, Community & Economic Development Director
Teresa Maryanski, Real Property Agent

Absent: Donna Goldware – Vice President

CALL TO ORDER

The meeting was called to order at 5:00 p.m. by President Alcala.

Item 1 Public Comment

There were no public comments.

Item 2 Approve July 22, 2019, Board of Library Trustees meeting minutes

The minutes of the Board of Library Trustees meeting of June 24 2019, were approved as presented.

Motion: Seipel
Second: House
Ayes: Unanimous

CONSENT CALENDAR

Item 3 Approval of Trust Fund Expenditures

Item 4 Formal Acceptance of Gift Fund Donations

Item 5 Incident Report

Consent Calendar items 3-5 were approved.

Motion: Yonezawa
Second: Manzo
Ayes: Unanimous

DISCUSSION AND ACTION CALENDAR

Item 6 Recurring Update of the New Main Library

Library Director Christmas provided an update on the construction of the new main library.

No action taken.

Item 7 Recurring Update of the Specialist Jesus S. Duran Eastside Library Site Selection

Library Director Christmas reported that there were no new updates.

No action taken.

Item 8 Third Amendment to Shopping Center Lease Agreement with Sugarbush-1 Properties, L.P. for a five (5) year lease renewal of a 10,816 square foot space located at 4033 Chicago Avenue, No. C for the SPC Jesus S. Duran Eastside Library from October 1, 2019 through September 30, 2024

Library Director Christmas informed the Board that the renewal lease for the SPC Jesus S. Duran Eastside Library is for (5) five years with no option for early termination. Following discussion, the Board approved the recommendation that the City Council on September 17, 2019, approve the proposed Third Amendment to Shopping Center Lease Agreement with Sugarbush-1 Properties, L.P. for (5) five years for the SPC Jesus S. Duran Eastside Library located at 4033 Chicago Avenue, No. C from October 1, 2019 through September 30, 2024.

Motion: Evans
Second: Tate
Ayes: Unanimous

Item 9 Library Services and Technology Act Grant Awarded \$24,480 by the California State Library for Experiential Workforce Development: Riverside at Work

Library Director Christmas provided an update on the grant funds awarded in the amount of \$24,480 from the California State Library, Library Services and Technology Act for the Riverside Public Library's Experiential Workforce Development: Riverside at Work Project (Project). The Project will provide funding for salary, wages, and benefits, not to exceed the amount of \$24,480, to provide basic workforce development training for two (2) formerly

unhoused individuals through the City of Riverside at Work program. The individuals selected may assist with the transition to the new Main Library.

Receive and file. No action taken.

Item 10 Fines Elimination or Significant Reduction Article

Library Director Christmas reported that Libraries are moving away from fines. It is not a future recommendation for the Riverside Public Library to eliminate fines but just informational.

Receive and file. No action taken.

Item 11 Article on National Public Radio Titled "Your Local Library May Have a New Offering in Stock: A Resident Social Worker"

Library Director Christmas discussed the article relating to an onsite social worker at the Long Branch Free Public Library in New Jersey.

Receive and file. No action taken.

Item 12 Determine whether Trustee Yonezawa's absence from the Board of Library Trustees meeting on July 22, 2019, should be recorded as an excused or unexcused absence

The Board determined to excuse the absence of Trustee Yonezawa from the Board of Library Trustees meeting on July 22, 2019.

Motion: Evans
Second: Tate
Abstain: Yonezawa
Ayes: Alcalá, Seipel, Tate, House, Manzo, and Evans

BOARD OF DIRECTORS COMMUNICATION

Item 13 Brief reports on conferences, seminars and meetings attended by Board Members

Item 14 Brief reports on conferences, seminars and meetings attended by Library Director

Item 15 Items for future Board of Library Trustees consideration as requested by Board members

Trustee Evans requested that the pledge of allegiance should be added to the agenda and a workshop should be held in October or January on social workers at other libraries.

Adjournment

Meeting Adjourned at 5:29 p.m.
Submitted by: Angela Henson

Board of Library Trustee