



# City Council Memorandum

*City of Arts & Innovation*

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**TO: HONORABLE MAYOR AND CITY COUNCIL      DATE: SEPTEMBER 17, 2019**

**FROM: PUBLIC WORKS DEPARTMENT                      WARDS: ALL**

**SUBJECT: REQUEST FOR PROPOSALS NO. 1888 - PROFESSIONAL CONSULTANT SERVICES AGREEMENT FOR THE WATER QUALITY CONTROL PLANT – TERTIARY FILTER SYSTEM FACILITY ASSESSMENT STUDY TO IMC CONSULTING LLC, OF ARANSAS PASS, TEXAS, FOR A SIX MONTH TERM IN AN AMOUNT NOT TO EXCEED \$301,526.25**

**ISSUE:**

Approve a Professional Consultant Services Agreement for the Water Quality Control Plant – Tertiary Filter System Facility Assessment Study to IMC Consulting LCC, of Aransas Pass, Texas, in the amount of \$301,526.25.

**RECOMMENDATIONS:**

That the City Council:

1. Approve a Professional Consultant Services Agreement with IMC Consulting LLC, of Aransas, Texas, for the Riverside Water Quality Control Plant Tertiary Filter System Facility Assessment Study for a six month term in an amount not to exceed \$301,526.25; and
2. Authorize the City Manager, or his designee, to execute all documents pursuant to the Professional Consultant Services Agreement with IMC Consulting LLC, including making minor non-substantial changes.

**BACKGROUND:**

The Riverside Regional Water Quality Control Plant (RWQCP) provides wastewater treatment services to Riverside and surrounding areas. The Tertiary Filter Facility is a critical part of the treatment process that produces regulatory required Title 22 recycled water for reuse within the City, and is part of the City’s environmental discharge commitment to the Santa Ana River.

**DISCUSSION:**

The Tertiary Filter Facility consists of 16 multi-media filter basins. The 16 filter basins were constructed and expanded in three phases from 1978 to 1990. Assessment of the multi-media filters requires a detailed inspection of the associated equipment such as the water supply pipes, multi-media filter beds, backwash cleaning system and automatic control valves.

The proposed assessment study will detail any issues associated with the overall condition of the Tertiary Filter Facility. Once the assessment study is complete, staff can determine and act upon the required measures to optimize the filter system operation along with providing the pre-design information necessary to move forward with a subsequent repair and rehabilitation project.

On February 12, 2019, the Public Works Department, through the Purchasing Division, issued Request for Proposal (RFP) No. 1888 on PlanetBids for a Tertiary Filter System Facility Assessment Study at the Riverside RWQCP. On March 5, 2019, the City of Riverside received one proposal in response to RFP No. 1888 from IMC Consulting LLC, in the amount of \$301,526.25.

The RWQCP staff members reviewed the single proposal and found IMC Consulting LLC to meet the requirements of the RFP.

The Purchasing Manager concurs that the recommendation to award is in compliance with Purchasing Resolution 23256.

**FISCAL IMPACT:**

There is no impact to the General Fund. Sufficient funds are available in the Sewer Fund – WQCP Tertiary Filter System Facility Assessment Study Account Number 9861323-440301 to award the agreement and complete the project.

Prepared by: Kris Martinez, Public Works Director  
Certified as to  
availability of funds: Edward Enriquez, Chief Financial Officer/Treasurer  
Approved by: Rafael Guzman, Assistant City Manager  
Approved as to form: Gary G. Geuss, City Attorney

Attachments:

1. Award Recommendation
2. Professional Consultants Services Agreement