



City of Arts & Innovation

City Council Memorandum

TO: HONORABLE MAYOR AND CITY COUNCIL DATE: SEPTEMBER 17, 2019

FROM: COMMUNITY & ECONOMIC DEVELOPMENT WARDS: ALL
DEPARTMENT

**SUBJECT: ACCEPTANCE OF THE UNITED STATES DEPARTMENT OF AGRICULTURE
SUPPLEMENTAL NUTRITION ASSISTANCE PROGRAM EDUCATION
FUNDING FROM THE RIVERSIDE UNIVERSITY HEALTH SYSTEM – PUBLIC
HEALTH FROM OCTOBER 1, 2019 THROUGH SEPTEMBER 30, 2022 IN THE
AMOUNT OF \$345,000, OR MORE, IF PROPOSED FOR THE CALFRESH
HEALTHY LIVING GRANT PROGRAM – SUPPLEMENTAL APPROPRIATION**

ISSUE:

Approve the acceptance of the CalFresh Healthy Living grant award to the Community & Economic Development Department in the amount of \$345,000, or more, if proposed, from October 1, 2019 through September 30, 2022 and authorize the City Manager, or his designee, to execute and submit all necessary grant documents, including the grant agreement and other documents that may be necessary to complete grant funded activities.

RECOMMENDATIONS:

That the City Council:

1. Authorize the acceptance of the United States Department of Agriculture Supplemental Nutrition Assistance Program Education Funding from the Riverside University Health System in the amount of \$345,000, or more, if proposed for the CalFresh Healthy Living Grant Program;
2. Upon grant award, authorize an increase in estimated revenues for fiscal year 2019/20 in the amount of \$115,000 or more, if proposed, to account number 9340500-334100 and appropriate expenditures in the same amount to account number 9340500-440210 for the CalFresh Healthy Living grant;
3. Authorize an annual renewal for fiscal year 2020/21 and fiscal year 2021/22 in the amount of \$115,000 or more, if proposed, per year and appropriate expenditures and revenue in the same amount; and
4. Authorize the City Manager, or his designee, to execute all grant documents including making minor and non-substantive changes, to sign all documents and instruments necessary to complete the transaction, and execute and submit all documents including, but not limited to agreements, payment requests and so on, which may be necessary to complete grant funded activities.

BACKGROUND

The Riverside University Health System - Public Health (RUHS -PH) received funding from the United States Department of Agriculture Supplemental Nutrition Assistance Program Education (SNAP -Ed) through the California Department of Public Health (CFHL). In 2013, RUHS -PH (then Riverside County Department of Public Health) sub-granted a portion of that funding to local governments that have demonstrated dedication to community health.

The grant was known as the Nutrition, Education & Obesity Prevention (NEOP) grant up until 2019. It has been reorganized and is now known as the CalFresh Healthy Living grant. RUHS – PH sub-granted a total of \$3.6 million to the City of Riverside during two three-year grant cycles (Federal Fiscal Years 2014-2016 and 2016-2019). The City of Riverside's CalFresh team is located within the Neighborhood Engagement Division and has been providing community engagement around health initiatives as well as nutrition and physical activity programming over the past six years because of the grant funding.

DISCUSSION

On April 10, 2019, RUHS-PH presented City staff with a new proposal and tentative scope of work for Federal Fiscal Years 2019-2022 as a potential continuance of the CalFresh Healthy Living grant. The proposal included a decrease of over 85% funding and no oversight of subcontractors. The Community & Economic Development Department accepted the proposal and submitted a Letter of Intent on May 6, 2019.

The new scope of work calls for one full-time Project Coordinator to work with existing food pantries within City limits to implement changes related to nutrition standards and distribution policies that would assist in an increase of fruit and vegetable demand. The Project Coordinator will focus on working with local food pantries on interior signage, promotional activities for nutrition and physical activity, healthy procurement and product placement strategies.

Staff anticipates the final documents to be delivered by RUHS-PH prior to the beginning of the new grant cycle, which starts on October 1, 2019. However, a delivery date has not been specified at this time. Staff is seeking approval in advance due to the timeline and is recommending that the City Council authorize the City Manager, or his designee, to execute and submit all necessary grant documents, including the grant agreement and other documents that may be necessary to complete grant funded activities.

FISCAL IMPACT:

Upon award of the grant, authorize an increase of revenue for Fiscal Year 2019/20 in the amount of \$115,000, or more, if proposed, in account number 9340500-334100, and appropriate the same amount to expenditure in account number 9340500-440210. The grant has two annual renewals for fiscal year 2020/21 and fiscal year 2021/22 in the amount of \$115,000 per year for a total grant award of \$345,000.

Prepared by: David Welch, Community & Economic Development Director
Certified as to
availability of funds: Edward Enriquez, Chief Financial Officer/City Treasurer
Approved by: Rafael Guzman, Assistant City Manager
Approved as to form: Gary G. Geuss, City Attorney