



# City Council Memorandum

City of Arts & Innovation

TO: HONORABLE MAYOR AND CITY COUNCIL      DATE: SEPTEMBER 17, 2019

FROM: PUBLIC WORKS DEPARTMENT      WARDS: ALL

SUBJECT: AGREEMENT FOR ANIMAL CONTROL FIELD AND LICENSING SERVICES WITH THE COUNTY OF RIVERSIDE, DEPARTMENT OF ANIMAL SERVICES IN THE AMOUNT OF \$2,201,718 THROUGH DECEMBER 31, 2020

**ISSUE:**

Approve an Agreement for Animal Control Field and Licensing Services with the County of Riverside, Department of Animal Services for a term ending December 31, 2020 in the amount of \$2,201,718 in accordance with Purchasing Resolution 23256 Section 702(f).

**RECOMMENDATIONS:**

That the City Council:

1. Approve the Agreement for Animal Control Field and Licensing Services with the County of Riverside in the amount of \$2,201,718 through December 31, 2020; and
2. Authorize the City Manager, or his designee, to execute the Agreement for Animal Control Field Services and Licensing with the County of Riverside, Department of Animal Services for a term retroactive to July 1, 2018 through December 31, 2020, including making minor and non-substantive changes.

**BACKGROUND:**

The Riverside County Department of Animal Services (DAS) has provided animal control field, shelter and intermittent licensing services to the City of Riverside since 1995. Both agencies have partnered to promote animal welfare, public health and safety, and quality of life within the City of Riverside through two separate contracts, one for shelter services and a second for field services. The shelter services agreement has a term which runs through 2035.

**DISCUSSION:**

The proposed agreement formalizes the terms under which the City and County have continued to work on a month-to-month basis since July 1, 2018 which will extend through December 31, 2020. This proposed agreement maintains the same levels of compensation and service that are currently in effect with no increased costs to the City. During the next year, the City and County

will negotiate a new longer term agreement which will be brought before the City Council for approval.

Section 702(f) of Purchasing Resolution 23256 provides an exception to competitive procurement “Where payment for Services is to be made to a Federal, State, and/or other public entity.”

The Purchasing Manager concurs that the use of Section 702(f) is in compliance with Purchasing Resolution 23256.

**FISCAL IMPACT:**

Sufficient funding is available in the FY 2019/20 Public Works’ Non-Departmental Riverside County Animal Control account number 7241000-450319. Appropriations for future fiscal years will be included in the Department’s Budget submissions for those fiscal years to be presented to the City Council for approval.

Prepared by: Kris Martinez, Public Works Director  
Certified as to  
availability of funds: Edward Enriquez, Chief Financial Officer/Treasurer  
Approved by: Rafael Guzman, Assistant City Manager  
Approved as to form: Gary G. Geuss, City Attorney

- Attachments:
1. Agreement for Animal Control Field and Licensing Services
  2. Presentation