



City Council Memorandum

City of Arts & Innovation

TO: HONORABLE MAYOR AND CITY COUNCIL **DATE: SEPTEMBER 17, 2019**

FROM: FINANCE DEPARTMENT **WARDS: 5 AND 6**

SUBJECT: PUBLIC HEARING – RESOLUTION CONFIRMING ANNUAL REPORT OF ARLINGTON BUSINESS PARTNERSHIP ACTING AS ADVISORY BOARD TO ARLINGTON BUSINESS IMPROVEMENT DISTRICT AND LEVYING ASSESSMENTS FOR FISCAL YEAR 2019-2020

ISSUES:

Conduct a Public Hearing to hear and rule on any protests to the annual assessment proposed for the Arlington Business Improvement District for Fiscal Year 2019-2020 and adopt a Resolution confirming the annual report of the Arlington Business Partnership, acting as the advisory board to the Arlington Business Improvement District, and levying assessments for Fiscal Year 2019-2020.

RECOMMENDATIONS:

That the City Council:

1. Conduct a Public Hearing to hear and rule on any protests to the annual assessment proposed for the Arlington Business Improvement District for Fiscal Year 2019-2020; and
2. Adopt a Resolution confirming the annual report of the Arlington Business Partnership, acting as the advisory board to the Arlington Business Improvement District, and levying assessments for Fiscal Year 2019-2020.

BACKGROUND:

The Arlington Business Improvement District (Arlington BID) was formed in 2002 pursuant to the provisions of the California Streets and Highways Code Section 36500. The Riverside Municipal Code section 3.48.070 outlines the annual assessment as an amount equal to 90 percent annual increase, not to exceed \$400.00 per business, on the non-discounted current City of Riverside business tax fee. The City's business tax rates are adjusted annually on November 1st (up to a maximum of 5%), in response to changes in the Consumer Price Index as published by the United States Department of Labor for the Riverside-San Bernardino-Ontario metropolitan area. On November 1, 2018, the City's business tax rates increased by 3.0%.

DISCUSSION:

The City Council adopted a resolution on August 20, 2019, declaring its intention to impose an assessment for the Arlington BID for Fiscal Year 2019-2020, effective November 1, 2019, and set a Public Hearing for September 17, 2019. At that meeting, the Annual Report of the Arlington Business Partnership (ABP), acting as the advisory board to the Arlington BID, was included as supporting documentation to assist the City Council in making its decision to adopt the resolution. The Report included information on the District's status, operations, and projects of the current year and those proposed for the coming year. It also informed the City Council that there are no proposed changes to the assessment methodology or district boundaries for Fiscal Year 2019-2020.

Upon the conclusion of the public hearing, the City Council must rule as to whether there has been a majority protest to the imposition of the assessment for the type of activities proposed. If none exists, the City Council may confirm the Annual Report with direction to the ABP to expend the resources of the Arlington BID in accordance with Riverside Municipal Code section 3.48.070, and adopt the resolution imposing the assessments for Fiscal Year 2019-2020.

FISCAL IMPACT:

There is no fiscal impact to City funds if the assessments are not collected because all funds are transferred directly from the City to the ABP. The projected assessments are approximately \$213,000 for the 2019-2020 fiscal year. The City provides a \$100,000 matching grant. Sufficient funds are available in the Arlington Business Improvement District account 2830102-459979.

Prepared by: Edward Enriquez, Chief Financial Officer/Treasurer
Certified as to
availability of funds: Marie Ricci, Assistant Chief Financial Officer
Approved by: Carlie Myers, Deputy City Manager
Approved as to form: Gary G. Geuss, City Attorney

Attachments:

1. Resolution Confirming the Annual Report of the ABP and Levying Assessments for Fiscal Year 2019-2020
2. Annual Report of the Arlington BID
3. Boundary Map of the Arlington BID
4. Notice of Public Hearing
5. Presentation