



City of Arts & Innovation

CULTURAL HERITAGE BOARD *Draft MINUTES*

WEDNESDAY, JULY 17, 2019, 3:30 P.M.
ART PICK COUNCIL CHAMBERS, CITY HALL
3900 MAIN STREET

Cultural Heritage Board Members

		LECH	TOBIN	GAMBLE	CUERVAS	PARRISH	FERGUSON	CARTER	BROWN	FALCONE
	WARDS	1	2	3	4	5	6	7	CW1	CW1
Roll Call:	Present		X	X	X	X	X		X	X
Chair Pro Tem Parrish called the meeting to order at 3:30 p.m. with all members present, except Board Member Carter due to business and Board Member Lech due to vacation.										
Staff: M. Kopaskie-Brown, A. Beaumon, S. Watson, F. Andrade										
The Pledge of Allegiance was given to the flag.										
<u>PUBLIC COMMENT</u> There were no oral comments at this time.										
<u>DISCUSSION CALENDAR</u>										
<u>PLANNING CASE P19-0243 – CERTIFICATE OF APPROPRIATENESS, 3581 MISSION INN AVENUE - CONTINUED TO SEPTEMBER 18, 2019</u> Chair Pro Tem Parrish announced that the applicant is requesting further continuance. The Board continued Planning Case P19-0243 to the meeting of September 18, 2019 as requested by the applicant.	Motion Second All Ayes		X	X	X		X		X	X
<u>PLANNING CASE P19-0288 – CERTIFICATE OF APPROPRIATENESS - 5311 MAGNOLIA AVENUE – WARD 1</u> Certificate of Appropriateness requested by Joseph Miller to consider a Certificate of Appropriateness to remove an existing cypress tree to facilitate the installation of a new driveway approach and reconfiguration of the existing driveway. Scott Watson, Historic Preservation Officer, presented the staff report. Joseph Miller, applicant, stated that due to the difficulty in entering and exiting the property, as well as the problems with the tree such as damage to his wall, cracks in the sidewalk and also the tree is diseased, he is requesting the removal of the tree. The Board members discussed their concerns in removing the tree which is a character defining feature of the street. Many of the street trees have already been removed and this will further contribute to a precedence for removing more trees. Mr. Watson stated he confirmed with Public Works that the tree was healthy. Following discussion the Cultural Heritage Board: 1. Determined that Planning Case P19-0288 (Certificate of Appropriateness) is exempt from the California Environmental Quality Act (CEQA), pursuant to Sections 15301 (Existing Facilities) and 15331 (Historic Resource Restoration/Rehabilitation) of the CEQA Guidelines, as the proposed project is consistent with the Secretary of the Interior Standards for the Treatment of Historic Properties; and 2. Approved	Motion Second Ayes Noes		X		X		X		X	X



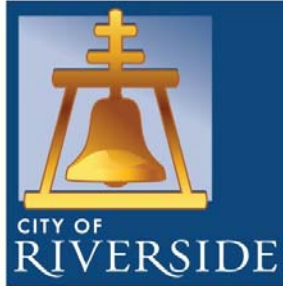
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WARDS	1	2	3	4	5	6	7	CW1	CW1
<p>Planning Case P19-0288 based on the findings outlined in the staff report, subject to staff's recommended conditions, thereby issuing a Certificate of Appropriateness.</p> <p>Motion Carried</p> <p>Board Members requested a discussion with the city arborist. They would like to see more responsibility taken by the City for street trees in the right-of-way. They would also like to discuss tree inspection, replacement, and the ability of citizens to maintain these trees.</p> <p><u>CONSENT CALENDAR</u> The following items were approved by one motion affirming the actions appropriate to each item.</p> <p>The Minutes of the Cultural Heritage Board meeting of June 19, 2019 were approved as presented.</p> <p><u>COMMUNICATIONS</u></p> <p>ITEMS FOR FUTURE AGENDAS AND UPDATES FROM THE HISTORIC PRESERVATION STAFF AND CULTURAL HERITAGE BOARD MEMBERS</p> <p>Ms. Kopaskie-Brown updated the Board on the City Council's decision regarding the Historic Preservation Fund. The next HPF Committee meeting will be in October.</p> <p>The Board requested that staff present the Historic Preservation Fund presentation to Council at the next available Cultural Heritage Board meeting. Staff agreed with this request.</p> <p>Mr. Watson announced that the Latino Context received an award from the California Preservation Foundation, design in historic context statements.</p> <p>Board Member Brown also requested a presentation from the city's urban forester. Staff agreed to invite the staff person to a future meeting.</p> <p>Board Member Cuevas announced he would be on vacation during the months of September and October.</p>									
Motion Second All Ayes		X	X	X	X			X	X



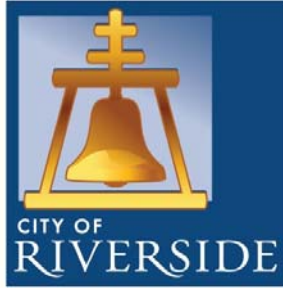
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<p>Board Member Falcone requested an update on various: street light standards, St. Francis falls and an update on the process for paint color selections and fences.</p> <p>Mr. Watson responded that the light standards were in Public Utilities hands and they still have to proceed to City Council for final approval. The LED project has been put on hold and he would need to reach out to the Public Utilities staff for an update.</p> <p>Mr. Watson noted that the last conversation with the Parks Department regarding the St. Francis falls was that there were delays in obtaining a contractor. The grant funds expire in June, 2020.</p> <p>He noted that with regard to paint color selection, Title 20 requires review of colors only if the property is a landmark. Staff requires an over the counter review of fences to ensure appropriate style and that the fence meets with the design guidelines.</p> <p>Mr. Falcone also indicated that the board had approved the glass enclosure for the Italian restaurant at the Mission Inn. They have now placed lettering on the glass which was not approved. He asked if staff could look into having them remove the lettering.</p> <p>Ms. Kopaskie-Brown asked Mr. Falcone to call this in to the 311 line so that staff can look into this.</p> <p>Mr. Tobin asked about the previous project approval for Casey's Cupcakes.</p> <p>Mr. Watson explained that the Certificate of Appropriateness has expired. The tenant chose not to move forward and no building permits were pulled</p> <p>Mr. Tobin suggested that someone contact them to ensure they are aware that their approval has expired.</p> <p>Chair Pro Tem Parrish noted that the historic data base is still off-line. She asked if the GIS staff person could attend a CHB meeting, possibly September, to discuss the data base.</p> <p>Ms. Kopaskie-Brown indicated that the issue with the data base was security. Staff will reach out to the IT staff.</p>									



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	WARDS	1	2	3	4	5	6	7	C W 1	C W 1
<u>ADJOURNMENT</u>										
The meeting was adjourned at 4:30 p.m. to the meeting of September 18, 2019 at 3:30 pm.										