



*City of Arts & Innovation*

## CULTURAL HERITAGE BOARD

### Draft MINUTES

WEDNESDAY, JUNE 19, 2019, 3:30 P.M.  
ART PICK COUNCIL CHAMBERS, CITY HALL  
3900 MAIN STREET

### Cultural Heritage Board Members

		LECH	TOBIN	GAMBLE	CUEVAS	PARRISH	FERGUSON	CARTER	BROWN	FALCONE
	WARDS	1	2	3	4	5	6	7	CW1	CW1
Roll Call:	<b>Present</b>	X	X	X	X	X	X	X	X	X
Chair Lech called the meeting to order at 3:30 p.m. with all members present.										
Staff: M. Kopaskie-Brown, A. Beaumon, P. Brenes, S. Watson, F. Andrade										
The Pledge of Allegiance was given to the flag.										
<b><u>PUBLIC COMMENT</u></b>										
Joseph Miller, 5311 Magnolia Avenue, stated he has been working with staff and will be removing the tree in his front yard at his expense. He thanked the Board for their support.										
<b><u>DISCUSSION CALENDAR</u></b>										
<b><u>PLANNING CASE P19-0243 – CERTIFICATE OF APPROPRIATENESS – 3581 MISSION INN AVENUE – CONTINUED TO JULY 17, 2019</u></b>										
The Board continued Planning Case P19-0243 to the meeting of July 19, 2019 as requested by staff.	<b>All Ayes</b>	X	X	X	X	X	X	X	X	X
<b>DISCUSS THE CODE OF ETHICS AND CONDUCT AND MAKE RECOMMENDATION TO BOARD OF ETHICS OF ANY SUGGESTED CHANGES</b>										
The Cultural Heritage Board did not have any comments to forward to the Board of Ethics.										
The Board took no formal action.										
<b><u>PUBLIC HEARINGS</u></b>										
<b><u>PLANNING CASE P19-0227 – Historic Designation of the Lewis H. Guffin House, 2926 Lime Street, Ward 1</u></b>										
Proposal by James and Leigh Gleason to consider a Historic Designation for City Structure of Merit designation of the Lewis H. Guffin House, located at 2926 Lime Street. Scott Watson, Historic Preservation Officer, presented the staff report. He stated that a letter in support was received and distributed to the Board today. There were no comments from the audience. Following discussion the Cultural Heritage Board recommended that the City Council:										
1. Determine that Planning Case										



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WARDS	1	2	3	4	5	6	7	CW1	CW1
<p>P19-0227, Historic Designation of the Lewis H. Guffin House as a City Structure of Merit, is categorically exempt from the California Environmental Quality Act (CEQA), pursuant to Sections 15061(b)(3) (Common Sense Rule) and 15308 (Actions by Regulatory Agencies for Protection of the Environment), as the proposal will not have a significant effect on the environment and will preserve the historic character of a cultural resource and provide notice of the resource historic status; and 2. Approve Planning Case P19-0227, based on the findings, and thereby designate the Lewis H. Guffin House as a City Structure of Merit.</p> <p>Motion Carried</p> <p><b><u>CONSENT CALENDAR</u></b></p> <p>The following items were approved by one motion affirming the actions appropriate to each item.</p> <p>Cultural Heritage Board Attendance - The Cultural Heritage Board excused the absence of John Brown from the May 15, 2019 meeting due to illness.</p> <p>The Minutes of the Cultural Heritage Board meeting of XX, 2017 were approved as presented.</p> <p><b><u>COMMUNICATIONS</u></b></p> <p>ITEMS FOR FUTURE AGENDAS AND UPDATE FROM THE HISTORIC PRESERVATION OFFICER</p> <p>Ms. Kopaskie-Brown invited the Board to the City Council, July 16<sup>th</sup>. Staff will be providing an update to the Historic Preservation Fund Committee.</p> <p>Mr. Watson stated that the last day for submittal of the Mills Act applications will be Friday, June 28, 2019.</p> <p>Board Member Brown stated that an ad hoc committee has been designated to seek the state designation of the Evergreen Cemetery.</p> <p><b><u>ADJOURNMENT</u></b></p> <p>The meeting was adjourned at 3:45 p.m. to the meeting of July 17, 2019, at 3:30 p.m.</p>	Motion Second All Ayes	X	X	X	X	X	X	X	X
				X			X		
	Motion Second Ayes	X	X	X	X	X	X	X	X
	Motion Second Ayes Abstain	X	X	X	X	X	X	X	X



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	WARDS	1	2	3	4	5	6	7	C W 1	C W 1