



City of Arts & Innovation

City Council Memorandum

TO: HONORABLE MAYOR AND CITY COUNCIL DATE: OCTOBER 1, 2019

FROM: GENERAL SERVICES DEPARTMENT WARD: 3

SUBJECT: SUPPLEMENTAL APPROPRIATION FROM THE RIVERSIDE MUNICIPAL AIRPORT ENTERPRISE FUND FOR EMERGENCY EXPENDITURES AND AIRPORT FACILITY MAINTENANCE IN THE AMOUNT OF \$261,000

ISSUES:

Approve a supplemental appropriation from the Riverside Municipal Airport Enterprise Fund for emergency expenditures and facility maintenance in the amount of \$261,000.

RECOMMENDATION:

That the City Council approve a supplemental appropriation in the amount of \$261,000 from the Airport Enterprise Fund (530) to Airport Administration Professional Services account number 2245000-421000.

BACKGROUND:

On June 12, 2018, the City Council approved and adopted the City's FY 2018-2020 Two-Year Budget. The Riverside Municipal Airport FY 2019-2020 budget consists of \$1,378,000 in projected revenue and \$1,375,286 in projected expenditures and Capital Improvement Projects.

DISCUSSION:

The Riverside Municipal Airport (Airport) expended \$53,000 in unanticipated costs between July and August 2019, on public safety efforts associated with clearing the property located at 6711 Doolittle Avenue. Expenditures included demolition of condemned structures, completion of an environmental assessment, and removal of asbestos and lead-based paint, trees and brush, and a septic tank.

Total critical maintenance demands in the first quarter of FY 2019/20 were \$85,000, projected maintenance demands for the remainder for the fiscal year are \$123,000, for a total projected amount of \$208,000. The requested supplemental appropriation of \$208,000 will provide sufficient funding for the Airport to perform unanticipated facility maintenance and repairs outside of approved Capital Improvement Projects.

Maintenance and repairs associated with the appropriation include:

DESCRIPTION	AMOUNT
Emergency HVAC System Replacement/Repair	\$50,000
Land Value Assessment for FAA Re-classification Request	\$20,000
Pavement Repair/Maintenance	\$78,000
Airport Operations Vehicle	\$35,000
Emergency Electrical Projects	\$25,000
Property Clean Up – Doolittle Avenue	\$53,000
TOTAL	\$261,000

FISCAL IMPACT:

The cost of this action is \$261,000. Sufficient funds are available in the Airport Revenue Fund (530) for supplemental appropriation to Airport Administration Professional Services account number 2245000-421000.

Prepared by: Carl Carey, General Services Director
 Certified as to
 Availability of funds: Edward Enriquez, Chief Financial Officer/City Treasurer
 Approved by: Moises Lopez, Deputy City Manager
 Approved as to form: Gary G. Geuss, City Attorney