

# GET CONNECTED BY GALAXY DIGITAL MUNICIPAL VOLUNTEER PROGRAM

**Museum Department** 

Museum Board Meeting October 23, 2019

#### **BACKGROUND**

 Previous software used for the Municipal Volunteer Program (MVP) was NeoGov Online application

2. NeoGov is still used for Municipal Intern Program (MIP) and job applications



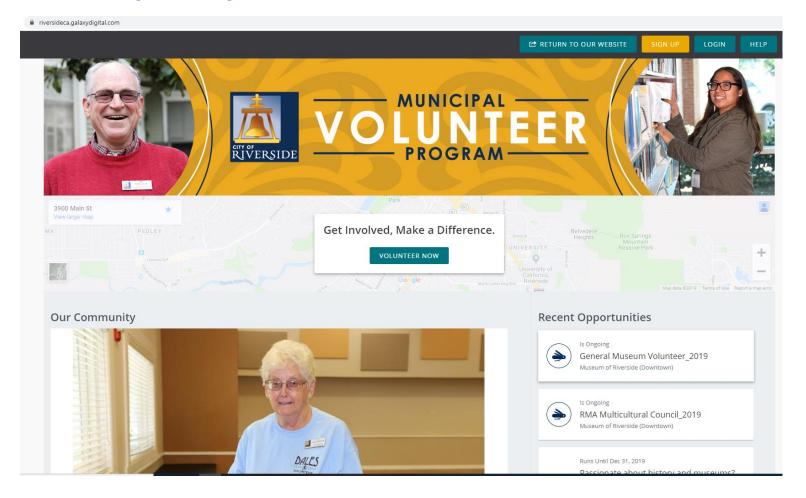
#### FEATURES OF GET CONNECTED

- 1. Electronic timecard tracking via 3 options:
  - a. App (Apple & Android)
  - b. Tablet kiosk at Heritage House site
  - c. Website based entries
- 2. Faster online application process
- 3. Increased Museum department control over active listings and MVP referral to Human Resources



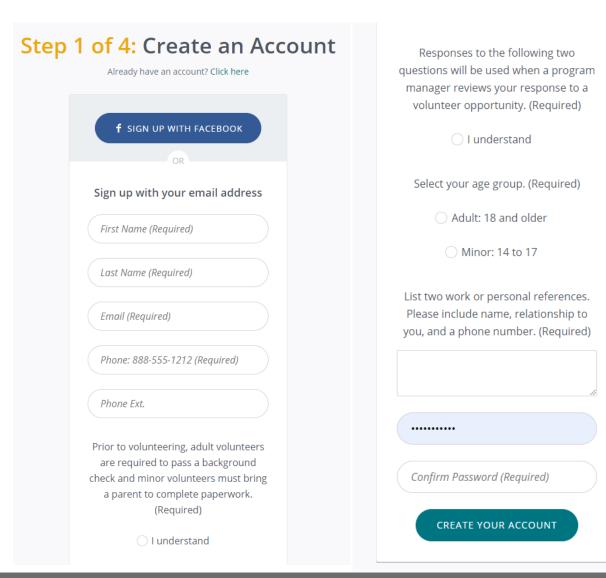
### GET CONNECTED- HOME SCREEN

#### https://riversideca.galaxydigital.com



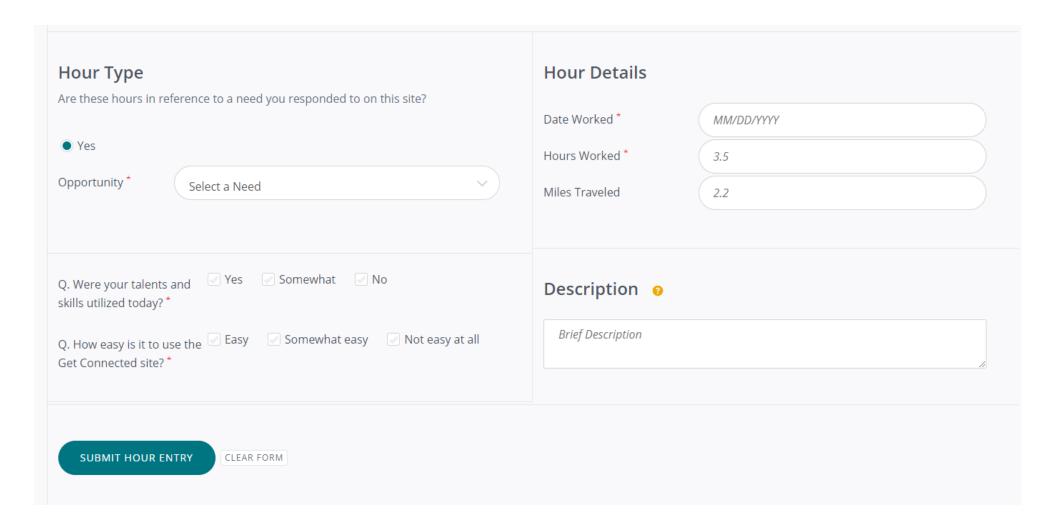


#### GET CONNECTED- NEW ACCOUNT





## GET CONNECTED- TIME ENTRIES





#### GET CONNECTED- CURRENT POSITIONS

There are currently 7 MVP positions for the Museum available online:

- 1. Heritage House Tour Volunteer
- 2. Heritage House Gift Shop Volunteer
- 3. Heritage House Garden Volunteer
- 4. Heritage House Supporting Volunteer
- 5. Heritage House Curatorial Volunteer
- 6. General Museum Volunteer
- 7. RMA Multicultural Council



## CITY MVP REQUIREMENTS/ INSURANCE

LiveScan fingerprinting and background checks for public and Museum collections safety

Active tracking of volunteers hours (monthly/annually)

Volunteers are covered by the City's Workers Compinsurance during shifts



#### **APPLY ONLINE**

# https://riversideca.galaxydigital.com



#### RECOMMENDATION

That the Metropolitan Museum Board receive a presentation on the City of Riverside's new volunteer management software.

