

CITY OF RIVERSIDE  
BOARD OF PUBLIC UTILITIES

**DRAFT**

Minutes of: Meeting of the Board of Public Utilities  
Date of Meeting: September 9, 2019  
Time of Meeting: 6:30 p.m.  
Place of Meeting: Art Pick Council Chambers  
3900 Main Street (at Main and Tenth Streets)  
Riverside, California

**PLEDGE OF ALLEGIANCE TO THE FLAG WAS GIVEN**

**COMMUNICATIONS**

1. Robert Ennis, Legislative Affairs Manager reported on two key pieces of legislation important to RPU. The Safe Drinking Water in the Central Valley has been funded and of significance, after three years, water will not be taxed.  
SB 772, a hydro storage project that would force CAISO members to fund a capital intensive project had been stopped in Senate.

**PUBLIC COMMENT**

2. Mr. Kevin Palmer introduced Poly Senior High School Government students in attendance. He commented the WA-12 public notice should have been communicated to the public with more explanation.

**Roll Call**

|          |                    |                            |
|----------|--------------------|----------------------------|
| Present: | Dave Austin        | David Crohn                |
|          | Ana Miramontes     | Gil Ocegüera               |
|          | Jennifer O'Farrell | Elizabeth Sanchez-Monville |
|          | Andrew Walcker     |                            |

Absent: Jo Lynne Russo-Pereyra, Jeanette Hernandez

**Consent Calendar**

Item #4 on the Consent calendar was moved to Discussion.

A motion was made to approve items 5 and 6 on the Consent Calendar:

Motion – Austin Second – O'Farrell

Ayes: Crohn, Miramontes, Ocegüera, Sanchez-Monville, Walcker

Absent: Russo-Pereyra, Hernandez

5. That the Board of Public Utilities recommend that the City Council:

Approve the Lease Agreement with David D.L. Horton, Esq. and Associates, a professional corporation, for a three-year term, with one three-year option to extend, for approximately 1,521 square feet of rentable office space in the Mission Square Office Building located at

3750 University Avenue, Suite 560 to generate revenue in the amount of \$149,500; and authorize the City Manager, or his designee, to execute the three-year Lease Agreement, including the optional three-year extension, if exercised, along with making minor, non-substantive changes, and to sign all documents and instruments necessary to complete the transaction

6. That the Board of Public Utilities recommend that the City Council:

Approve the North American Energy Standards Board Base Contract for Sale and Purchase of Natural Gas between ConocoPhillips and the City of Riverside for use in the purchase or sale of natural gas under the terms and conditions stated therein; and authorize the City Manager, or his designee, to execute subsequent transaction confirmation agreements with ConocoPhillips, for sales and purchases of natural gas, subject to the terms and conditions of individual North American Energy Standards Board enabling agreements and consistent with the City Council approved Energy Risk Management Policy.

### **DISCUSSION CALENDAR**

4. That the Board of Public Utilities receive and file an update on Riverside Public Utilities' Security Program which includes policies for cyber security and physical security specific to Public Utilities assets and facilities.

General Manager, Todd Corbin introduced George Khalil, Department Head for City Innovation and Technology after explaining to the Board that city policies and department specific policies are being managed and maintained simultaneously to provide seamless levels of security. RPU and IT management are members of the IT Steering Committee and the IT Oversight Committee working closely to maintain confidentiality, integrity, availability continuity and disaster recovery. The possibility of filling a full time position of a Security Officer to oversee the future growth and consequent recruitment will be pursued in the near future. George Khalil also explained the upcoming Gridex V drill. In conclusion, he asked the Board of Public Utilities to receive and file the report.

A motion was made to receive and file report:

Motion – Miramontes Second – Austin

Ayes: Crohn, Ocegueda, O'Farrell, Sanchez-Monville, Walcker

Absent: Russo-Pereyra, Hernandez

7. That the Board of Public Utilities receive and file this report for Riverside Public Utilities' (RPU) application overview for the American Public Power Association's Reliable Public Power Provider program.

Assistant General Manager George Hanson presented to the Board of Public Utilities a report on the American Public Power Association's Reliable Public Power Provider program application overview due the end of September. He mentioned RPU's long standing success in the program whose members include other regional utilities in the following areas: Safety, reliability, workforce development and system improvements. Board members expressed positive comments.

A motion was made to receive and file report:

Motion – Austin Second – Ocegüera

Ayes: Crohn, Miramontes, O'Farrell, Sanchez-Monville, Walcker

Absent: Russo-Pereyra, Hernandez

8. That the Board of Public Utilities recommend that the City Council approve the first amendment to the Ground Lease Agreement with GWS#4 Development, LLC; including an increase to the Monthly Well Cost Credit totaling \$493,179; an increase to Work Order No. 1709464 in the amount of \$788,474, directly funding the Additional Work to construct Warren 4R potable water well and the first amendment to the Ground Lease Agreement and Well Relocation Agreement with Hillwood Enterprises, L.P. to redefine property easements.

Assistant General Manager Todd Jorgenson gave background on the well relocation project explaining the need for the well relocation in conjunction with Hillwood Enterprises, L.P. The ground lease agreement nets RPU credits to monthly rent totaling \$493,179. General Manager Todd Jorgenson also broke down the cost increases due to redesign, additional testing and upgraded materials.

A motion was made to approve recommendation to City Council.

Motion – Austin Second – Ocegüera

Ayes: Crohn, Miramontes, O'Farrell, Sanchez-Monville, Walcker

Absent: Russo-Pereyra, Hernandez

#### **BOARD MEMBER/STAFF COMMUNICATIONS**

4. Systematic reporting on meetings, conferences, and seminars by Board members and/or staff  
- No reported items.
5. Items for future Board of Public Utilities consideration as requested by a member of the Board of Public Utilities - None

#### **GENERAL MANAGER'S REPORT**

6. Open Work Orders over \$200,000 and Closed Work Orders – Summary Report for July 2019
7. Electric / Water / Consultant Contract Panel Update as of July 1, 2019
8. Contracts Executed Not Requiring Board Approval – July 2019
9. City Council/Committee Agendas – August 6, 2019
10. City Council/Committee Agendas – City Council July 2, 2019 and July 16, 2019
11. Upcoming Meetings
12. Electric / Water Utility Acronyms

General Manager Todd Corbin referred the Board Members to the Monthly Water Report included in the Board packet. He noted an 11% drop in water production from 2018. He noted staff will keep tracking this trend. He noted to the Board that RTRP testimony had taken place recently at a hearing in San Francisco and written rebuttals are due at the end of September.

Chair Sanchez-Monville adjourned the meeting at approximately 7:38 p.m. The next regular meeting of the Board of Public Utilities will be on Monday, September 23, 2019 at 6:30 p.m. in the Art Pick Council Chamber, Riverside, California.

By: \_\_\_\_\_

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Todd M. Corbin, Secretary  
Board of Public Utilities

Approved by: City of Riverside Board of Public Utilities

Dated October 28, 2019