

DRAFT
MUSEUM OF RIVERSIDE BOARD MINUTES
August 28, 2019
3580 Mission Inn Avenue, Riverside, CA 92501

Board Members Present

Mary Hughes, Chair
Peggy Barnhart
Rose Monge
Karen Peterson
Lovelyn Razzouk
Chuck Wilson

City Staff Present

Robyn G. Peterson, Museum Director
Ann Lovell, Manager of Operations
Toni Kinsman, Senior Office Specialist
Lauren Sanchez, Deputy City Attorney

Absent

Todd Carpenter, Vice Chair
Dawn Gleason
Micah Tokuda

CALL TO ORDER

The meeting was called to order at 3:04 p.m.

PUBLIC COMMENT – no public comment.

PRESENTATIONS

1. Board Chair Report – Board Chair Hughes had no updates.

2. Riverside Museum Associates (RMA)

Peggy Barnhart reported that the RMA will develop an outreach program while the main museum continues to be closed; volunteers will work closely with museum staff on content. The Heritage House will re-open for tours September 6th, the Moon Festival will be September 13th, Croquet with the Mayor is September 21st, Black Veil begins October 4th (Halloween as celebrated during the late 1800s/early 1900s), Victorian Tea on November 10th, and Victorian Christmas Open House on December 8th.

3. Harada House Foundation (HHF)

Chuck Wilson reported that the HHF received the reports from both architectural firms regarding the rehabilitation of Harada House. The vision, phases, and costs associated with each of the firms report vary. An in-depth evaluation will take place for each report to determine similarities.

4. Director's update regarding strategic planning, main museum renovation and expansion, historic houses, staffing, collections, exhibitions and programs, and marketing and communications.

Robyn Peterson gave a brief overview of each item in her agenda report.

5. Presentation from City Attorney's Office regarding Conflict of Interest and Ethics Training given by Deputy City Attorney, Lauren Sanchez.

DISCUSSION AND ACTION CALENDAR

6. Approval of minutes for the meeting held on July 10, 2019

The minutes were approved as written.

Motion: Board Member Wilson

Second: Board Member Barnhart

Ayes: Board Members Barnhart, Hughes, Monge, Peterson, Wilson

Abstain: Board Member Razzouk

7. Determine whether the Board member absence from the July 10, 2019 meeting should be recorded as an excused or unexcused

The absences of Dawn Gleason, Lovelyn Razzouk, and Micah Tokuda were approved as excused due to work.

Motion: Board Member Wilson

Second: Board Member Monge

Ayes: Board Members Barnhart, Hughes, Monge, Peterson, Wilson

Abstain: Board Member Razzouk

8. Accession of eight historic postcards

The Museum Board recommends to the City Council to approve the accession into the permanent collection of eight (8) historic postcards.

Motion: Board Member Wilson

Second: Board Member Barnhart

Ayes: All

COMMITTEE REPORTS (*written reports are requested for each Committee update*)

9. Museum Budget Committee – no report.

10. Board Development Committee – minutes from the June 28th meeting were included in the agenda packet.

BOARD MEMBER COMMUNICATIONS

11. This is the portion of the meeting specifically set aside to invite your comments regarding any items within the jurisdiction of the Metropolitan Museum Board.

No items discussed.

12. Brief reports on conferences, seminars, and meetings attended by Riverside Metropolitan Museum Board members – no report.

13. Items for future Riverside Metropolitan Museum Board consideration as requested by Board members – Board member Wilson requested an item on frequency of Board meetings.

The meeting was adjourned at 3:46 p.m.

The next regular Metropolitan Museum Board meeting is scheduled for Wednesday, October 23, 2019 at 3:00 p.m. in the Museum conference room.