



City of Arts & Innovation

# Airport Commission

**TO: HONORABLE COMMISSIONERS**

**DATE: NOVEMBER 14, 2019**

**FROM: GENERAL SERVICES DEPARTMENT**

**SUBJECT: AIRPORT MANAGER'S OPERATION AND ACTIVITY REPORT**

## **ISSUE:**

Receive a report on the Riverside Municipal Airport's operations and activity for the period of July to October 2019.

## **RECOMMENDATION:**

That the Airport Commission receive this report on Riverside Municipal Airport operations and activity for the period of July to October 2019.

## **BACKGROUND:**

The Airport Manager's Operation and Activity Report is provided to inform the Airport Commission (Commission) about operations, City Council actions, events, meetings and other issues concerning the Riverside Municipal Airport (Airport).

## **DISCUSSION:**

This update includes information about Airport operations, financials, activities, events, and investment in infrastructure.

### **Key Operational and Financial Statistics**

#### **Operations:**

Aircraft Operations (takeoffs and landings)			
Year over Year	Jan – Aug 2018	Jan – Aug 2019	Year to Date
	86,096	89,606	4%
Monthly	Sep 2018	Sep 2019	
	8,727	11,769	35%

## Financials:

REPORTING PERIOD: July 1, 2019 – September 30, 2019					
	BUDGET	EXPENDED	YEAR TO DATE	PROGRAMMED YEAR TO DATE	
Expenditures	\$1,682,339	\$318,666	19%	\$420,585	25%
	BUDGET	RECEIVED	YEAR TO DATE		
Revenue	\$1,343,643	\$496,267	37%	\$335,911	25%

NOTE: Expenditures/Revenue for FY 2019/20 are unaudited.

## Recent and Upcoming City Council and Committee Actions:

On October 8, 2019, the City Council approved a License Agreement with StratosShare, Inc., to allow the pre-positioning of up to ten hydrogen-powered vehicles in the Airport parking lot. The vehicles will be available to the general public by reservation, similar to rental car arrangements.

On October 8, 2019, the City Council approved an Access Agreement between California Baptist University (CBU) Aviation Department and Riverside Municipal Airport. In accordance with Federal Aviation Administration (FAA) requirements, off-airport entities needing access to airport grounds are required to enter into an Access Agreement to ensure off-airport aviation businesses do not have an unfair business advantage over on-airport businesses. The agreement allows CBU students and staff to access Airport grounds through the CBU aircraft maintenance facility.

On October 8, 2019, the City Council approved a \$261,000 appropriation from the Airport Enterprise Fund to meet emergency needs, and unfunded facility and maintenance projects. Projects include demolition of a structure located at 6711 Doolittle Avenue, HVAC replacement and repairs for airport buildings, and asphalt repairs.

On October 22, 2019, the City Council approved a Non-Exclusive License Agreement with Blackstone Airways, LLC, to operate on-demand charter flights at Riverside Municipal Airport. Blackstone Airways flights will offer seating capacity of nine or fewer passengers. Ticketing and baggage handling will take place from the Airport Terminal.

On October 22, 2019, the City Council approved a long-term Lease Agreement with ATP CA, Inc., doing business as ATP Training, operating as a Limited Fixed-Base Operator providing flight-training services. The long-term lease agreement is in alignment with the 2012 Riverside Municipal Airport goal of converting commercial month-to-month lease agreements to long-term agreements to promote commercial investment such as tenant building improvements and program expansion.

### Upcoming Council actions:

There are no future Council actions scheduled at this time.

## Other activities and events

On October 19, 2019, the Airport hosted the Riverside Youth Innovation Lab. The event offered participants opportunities to enjoy interactive booths hosted by event partners including the

Riverside Museum, Public Utilities, upcycling with the RAD HATTER, STEM organizations, San Geronio Girl Scouts Council and more. Over 400 participants attended the free event developed for youth ages 5 – 14 years old.

Riverside Municipal Airport partnered with the Operation Gratitude Candy Giveback Program to collect over 800 pounds of Halloween and birthday candy. The annual program collects leftover, individually wrapped candy, and delivers it to military personnel stationed overseas, local law enforcement agencies, and veteran organizations. Candy collected from the Riverside Airport will be delivered to the Honor Flight of the Inland Empire on November 16, 2019.

Staff has developed a Request for Qualifications (RFQ) No. 1981, for an On-Call Design Consultant with expertise in general aviation airport engineering, planning, design, administration and construction management. The On-Call Design Consultant will assist with projects included in the Airport Master Plan as well as the Airport Capital Improvement Program (ACIP).

Staff is finalizing a Request for Proposals (RFP) to seek an entity to conduct a semi-annual Airshow at Riverside Municipal Airport, beginning in 2021.

**FISCAL IMPACT:**

There is no fiscal impact associated with receiving this monthly activity report.

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