

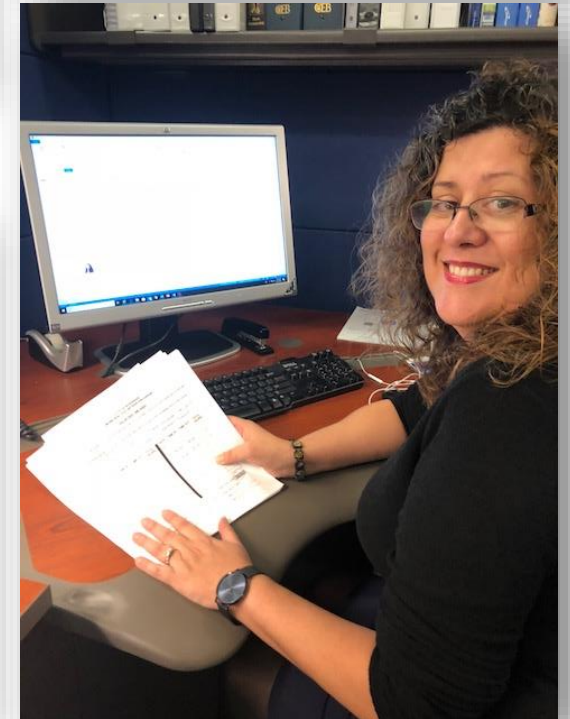
# MUNICIPAL **VOLUNTEER** PROGRAM




[RiversideCA.gov](http://RiversideCA.gov)




## OUR BELOVED VOLUNTEERS




# THAT WAS THEN,

 Menu >

VOLUNTEER/INTERNSHIP OPPORTUNITIES





## City of Riverside JOBS



The City of Riverside is actively seeking volunteers to participate in our Municipal Volunteer Program. This program gives citizens an opportunity to learn about City government and operations, to form mutual partnerships with City staff and to build community relations. Although unpaid, participants gain valuable work experience and marketable skills by teaming up with various City departments.

SHOW MORE

2 jobs found








Sort ▾

Filter ▾

### Municipal Internship Program

Riverside, CA  
Internship

Through the Municipal Internship Program (MIP), the City of Riverside provides college and university students with the opportunity to work side-by-side with City staff, learn about local government, and gain professional experience while enrolled in higher education. Participants usually spend a few months in a City Department working on proj...








Posted more than 30 days ago | Continuous


### Municipal Volunteer Program

Riverside, CA  
Volunteer

The Municipal Volunteer Program (MVP) unites volunteers of various ages and City staff for the common purpose of building community relations and increasing residents' knowledge of City operations. In order to better serve the City of Riverside, volunteers can commit for a one-time project or on a continuous basis. Working as a volunteer is ...



Posted more than 30 days ago | Continuous



City of Arts & Innovation

**CITY OF RIVERSIDE**  
invites applications for the position of:

## Municipal Volunteer Program

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**SALARY:** Not Displayed

**OPENING DATE:** 10/01/12

**CLOSING DATE:** 10/31/17 05:00 PM

**THE POSITION:**  
The Municipal Volunteer Program (MVP) unites volunteers of various ages and City staff for the common purpose of building community relations and increasing residents' knowledge of City operations. In order to better serve the City of Riverside, volunteers can commit for a one-time project or on a continuous basis. Working as a volunteer is a rewarding experience which not only rewards the City, but also the volunteer by gaining valuable work experience and marketable skills while making a difference in the community, all at the same time!

For a description of Police Department Volunteer Opportunities [click here](#).

**WORK PERFORMED:**  
Volunteer assignments may include, but are not limited to the following:

- Work with children at one of our school partners through the Parks, Recreation, and Community Services Department.
- Act as a docent at the Museum's "Heritage House".
- Removal of illegal signs through the Community Development's, Code Enforcement Division.
- Collect samples and operate sludge dewatering equipment as an O.I.T. (Operator in Training) with the Public Works, Sewer Division.
- Work as a craft helper for the Library's Family Fun Day held every first Sunday.
- Develop surveys, and create and analyze reports as an intern with the Human Resources Department.
- Assist homeless individuals and families at the one-stop multi-service Riverside Access Center.

**QUALIFICATIONS:**  
Must be at least 14 years old to volunteer.

Some departments may require the possession of an appropriate valid California Motor Vehicle Operator's license.

**SELECTION PROCESS:**  
Candidates who meet the minimum qualifications will be referred to the department(s) requesting volunteers as indicated on the candidate's application.

**You will be notified via email; please check your email regularly.**

As a condition of your volunteer assignment you will be asked to successfully complete a criminal background check prior to your start date.

The City of Riverside does not reimburse any expenses incurred as a result of this recruitment.

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<https://agency.governmentjobs.com/cityofriversideca/default.cfm?action=jobbulletin&jobID=533881>

1/2



# THIS IS NOW

## Volunteering

- Benefits ▾
- Classification & Compensation ▾
- Employee & Labor Relations ▾
- Safety
- Training & Development ▾
  - About
  - Internships
  - Volunteering
- Workforce Development ▾
- Workers Compensation ▾



The City of Riverside is thrilled to announce the launch of a new website dedicated to volunteerism!

The City's Get Connected website highlights the ways Volunteers build a sense of community for, with, and through others. Volunteers take on important roles of coordinating community education events, acting as tour guides, leading book sale fundraisers, and modeling good sportsmanship as a youth sports coaches. In fact, each year, more than 600 volunteers contribute over 40,000 hours of their personal time to positively influence the community in which they live, work, or have close ties to. Whatever YOUR talent or interest is, there is likely to be a volunteer opportunity for you!

### Did You Know?

Did you know that there are health benefits to volunteering? Neither did we! Click [here](#) to read about the Mayo Clinic's six health benefits to volunteering.

### Get Connected!



Look at our active programs and available opportunities. Once you have found an opportunity, share your interest with us by creating an account and 'responding' to the opportunity. You will receive an email with next steps. Depending on a variety of factors, you may from us quickly or it may take several weeks. Either way, we are excited to know of your interest!

Need help creating an account? Click on the flyer to find how to create an account.

Interested in exploring opportunities at the Riverside Heritage House? [Meet Jo Matza](#)

Listen to the Parks, Recreation & Community Services Department Volunteer Coordinator speak about their incredible volunteers. [Meet Mayra Ocampo](#)


Get inspired by a Community Emergency Response Team Volunteer who retired after 35 years in the workforce and is making a difference in the Fire Department. [Meet David Bell](#)

To hear additional Volunteers in Action stories, click [HERE](#)



# THIS IS NOW

[RETURN TO OUR WEBSITE](#) [SIGN UP](#) [LOGIN](#) [HELP](#) [CALENDAR](#)



3900 Main St  
View larger map

Get Involved, Make a Difference.

[VOLUNTEER NOW](#)

Our Community

Recent Opportunities

Runs Until Dec 31, 2019  
Hey Neighbor! Your Local Library Needs Your Talents and Time. Become a Volunteer!  
Main Library Children's Room

Runs Until Dec 31, 2019  
Do you have 4 hours a month to change someone's life? Become a Literacy Tutor today!  
Library Literacy Program

Runs Until Dec 31, 2019  
Do you have 4 hours a month to change someone's life? Become a Literacy Tutor today!  
Main Library





Friday, November 8, 2019



# FIND CITY OF RIVERSIDE VOLUNTEER OPPORTUNITIES

**MUNICIPAL VOLUNTEER PROGRAM**

**Opportunities**

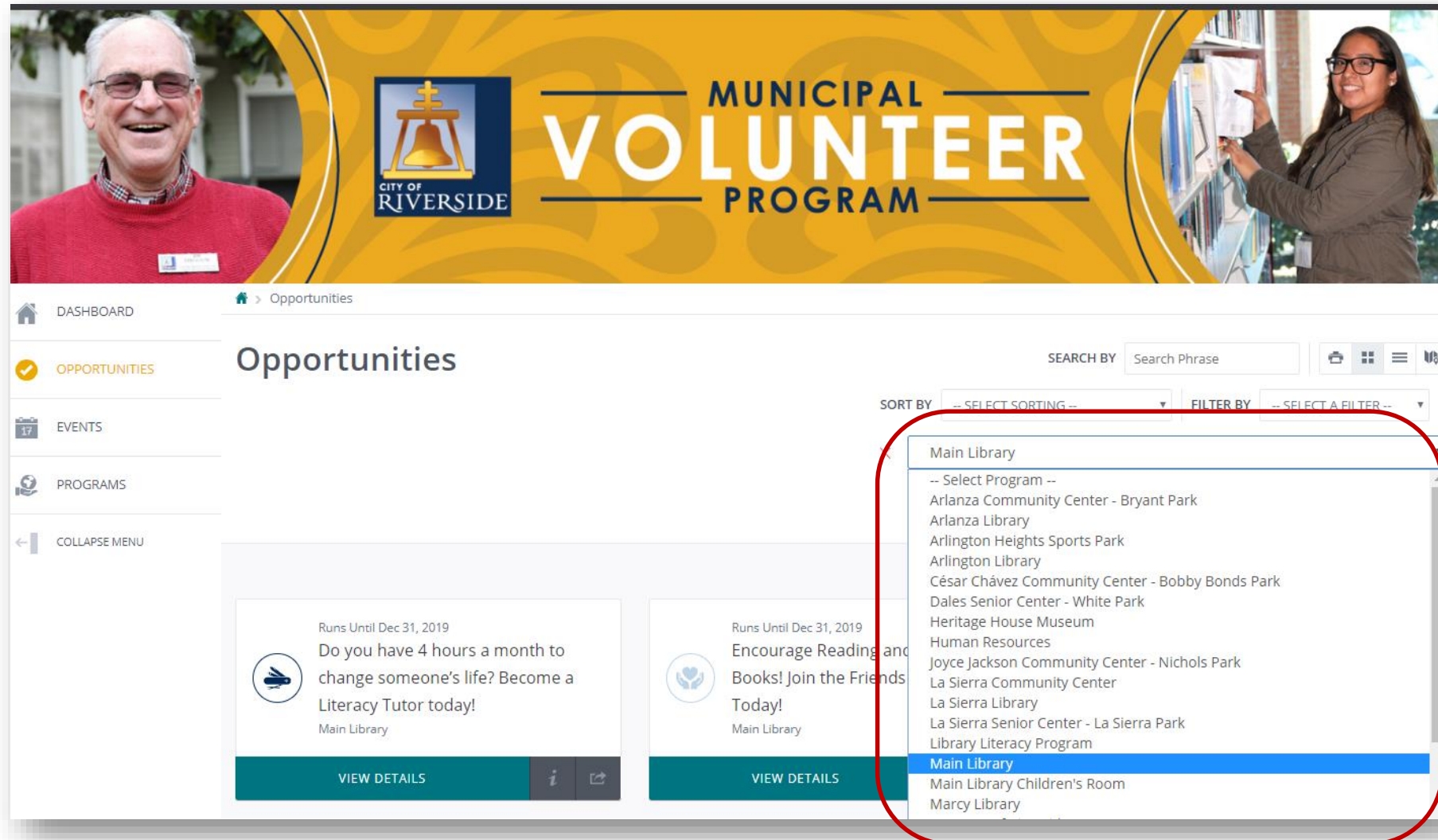
SEARCH BY     

SORT BY  FILTER BY

**8193 Magnolia Ave Riverside 92504**  
Passionate about history? Love planning events? Become a Heritage House Volunteer! runs until Dec 31, 2019.



# FIND OPPORTUNITIES IN MY NEIGHBORHOOD



The screenshot displays the 'MUNICIPAL VOLUNTEER PROGRAM' website for the City of Riverside. The header features a banner with a smiling man on the left, the City of Riverside logo, and a woman on the right. Below the banner, a navigation menu includes 'DASHBOARD', 'OPPORTUNITIES' (highlighted), 'EVENTS', 'PROGRAMS', and 'COLLAPSE MENU'. The main content area is titled 'Opportunities' and includes a search bar and filters. A dropdown menu is open, showing a list of locations. The first two items, 'Main Library' and '-- Select Program --', are highlighted in blue. The list includes various community centers, libraries, and parks.

**Opportunities**

SEARCH BY

SORT BY -- SELECT SORTING -- FILTER BY -- SELECT A FILTER --

- Main Library
- Select Program --
- Arlanza Community Center - Bryant Park
- Arlanza Library
- Arlington Heights Sports Park
- Arlington Library
- César Chávez Community Center - Bobby Bonds Park
- Dales Senior Center - White Park
- Heritage House Museum
- Human Resources
- Joyce Jackson Community Center - Nichols Park
- La Sierra Community Center
- La Sierra Library
- La Sierra Senior Center - La Sierra Park
- Library Literacy Program
- Main Library**
- Main Library Children's Room
- Marcy Library

**Opportunity 1:** Runs Until Dec 31, 2019. Do you have 4 hours a month to change someone's life? Become a Literacy Tutor today! Main Library. [VIEW DETAILS](#)

**Opportunity 2:** Runs Until Dec 31, 2019. Encourage Reading and Books! Join the Friends Today! Main Library. [VIEW DETAILS](#)

# FIND OPPORTUNITIES THAT I'M PASSIONATE ABOUT

The screenshot displays the 'MUNICIPAL VOLUNTEER PROGRAM' website for the City of Riverside. The header features a banner with two photos of volunteers and the program title. A left sidebar contains navigation links: DASHBOARD, OPPORTUNITIES (highlighted), EVENTS, PROGRAMS, and a COLLAPSE MENU. The main content area is titled 'Opportunities' and includes a search bar with 'FOOTBALL' entered, a 'SEARCH BY' dropdown, and a 'SEARCH' button. Below the search bar are two volunteer opportunity cards for Flag Football coaching. Each card includes a flag icon, the text 'Runs Until Nov 14, 2019' and 'Are you Flag Football fan? If so, consider sharing your passion for the game as a Coach!', and the location. The first card is for Arlington Heights Sports Park and the second is for Renck Community Center - Hunt Park. Both cards have a 'VIEW DETAILS' button and social media icons. The footer contains social media links, a 'PRIVACY POLICY' link, and the 'galaxy' logo.

**MUNICIPAL VOLUNTEER PROGRAM**

**Opportunities**

SEARCH BY: FOOTBALL

SORT BY: -- SELECT SORTING -- FILTER BY: -- SELECT A FILTER --

SEARCH CANCEL

**Opportunity 1:**  
Runs Until Nov 14, 2019  
Are you Flag Football fan? If so, consider sharing your passion for the game as a Coach!  
Arlington Heights Sports Park  
VIEW DETAILS

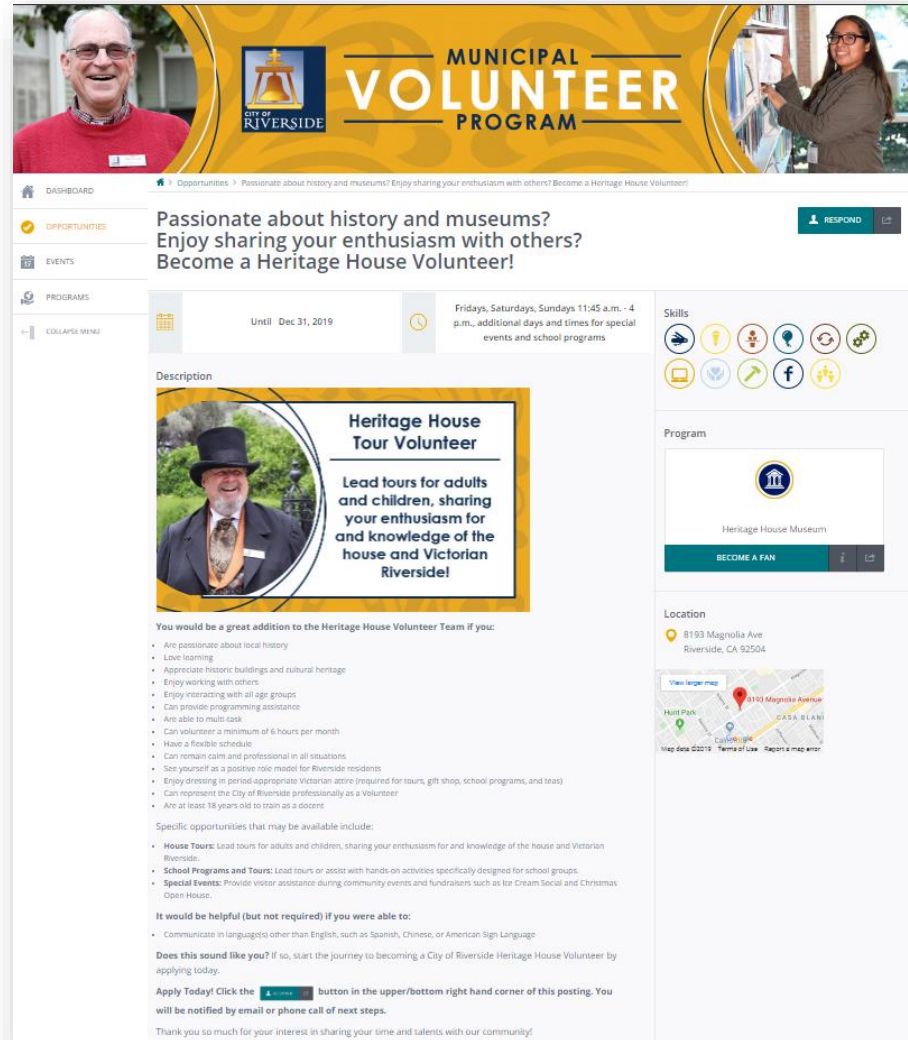
**Opportunity 2:**  
Runs Until Nov 11, 2019  
Are you Flag Football fan? If so, consider sharing your passion for the game as a Coach!  
Renck Community Center - Hunt Park  
VIEW DETAILS

**City of Riverside**

PRIVACY POLICY CONTACT US

galaxy

# LEARN MORE ABOUT AN OPPORTUNITY AND RESPOND



The screenshot displays the City of Riverside Municipal Volunteer Program website. The header features the City of Riverside logo and the text "MUNICIPAL VOLUNTEER PROGRAM". The main content area is titled "Passionate about history and museums? Enjoy sharing your enthusiasm with others? Become a Heritage House Volunteer!". It includes a "RESPOND" button, a date "Until: Dec 31, 2019", and a schedule "Fridays, Saturdays, Sundays 11:45 a.m. - 4 p.m., additional days and times for special events and school programs". The description section features a photo of a volunteer and the text "Heritage House Tour Volunteer Lead tours for adults and children, sharing your enthusiasm for and knowledge of the house and Victorian Riverside!". A list of requirements and skills is provided, followed by a "BECOME A FAN" button and a location map for 8193 Magnolia Ave, Riverside, CA 92504.

**MUNICIPAL VOLUNTEER PROGRAM**

Passionate about history and museums? Enjoy sharing your enthusiasm with others? Become a Heritage House Volunteer!

Until: Dec 31, 2019

Fridays, Saturdays, Sundays 11:45 a.m. - 4 p.m., additional days and times for special events and school programs

**Heritage House Tour Volunteer**

Lead tours for adults and children, sharing your enthusiasm for and knowledge of the house and Victorian Riverside!

You would be a great addition to the Heritage House Volunteer Team if you:

- Are passionate about local history
- Love learning
- Appreciate historic buildings and cultural heritage
- Enjoy working with others
- Enjoy interacting with all age groups
- Can provide programming assistance
- Are able to multi-task
- Can volunteer a minimum of 6 hours per month
- Have a flexible schedule
- Can remain calm and professional in all situations
- See yourself as a positive role model for Riverside residents
- Enjoy dressing in period-appropriate Victorian attire (required for tours, gift shop, school programs, and treat)
- Can represent the City of Riverside professionally as a Volunteer
- Are at least 18 years old to train as a docent

Specific opportunities that may be available include:

- **House Tours:** Lead tours for adults and children, sharing your enthusiasm for and knowledge of the house and Victorian Riverside.
- **School Programs and Tours:** Lead tours or assist with hands-on activities specifically designed for school groups.
- **Special Events:** Provide visitor assistance during community events and fundraisers such as Ice Cream Social and Christmas Open House.

It would be helpful (but not required) if you were able to:

- Communicate in language(s) other than English, such as Spanish, Chinese, or American Sign Language

Does this sound like you? If so, start the journey to becoming a City of Riverside Heritage House Volunteer by applying today.

Apply Today! Click the **RESPOND** button in the upper/bottom right hand corner of this posting. You will be notified by email or phone call of next steps.

Thank you so much for your interest in sharing your time and talents with our community!

**Heritage House Museum**

BECOME A FAN

Location: 8193 Magnolia Ave, Riverside, CA 92504



# TRACK VOLUNTEER HOURS ELECTRONICALLY

The screenshot displays the 'MUNICIPAL VOLUNTEER PROGRAM' dashboard for the City of Riverside. The interface includes a sidebar with navigation options: DASHBOARD, OPPORTUNITIES, EVENTS, PROGRAMS, and a COLLAPSE MENU. The main content area is titled 'Track Hours' and features a breadcrumb trail: My Profile > My Hours. Below the title, there are tabs for VIEW PROFILE, EDIT PROFILE, TRACK HOURS (which is active), VOLUNTEER SCHEDULE, QUALIFICATIONS, MY FILES, OPPORTUNITY RESPONSES, and MY TEAMS. Under the TRACK HOURS tab, there are links for MY USER GROUPS and INBOX. The 'Volunteer Hours' section includes a date range selector (Start: 11/08/2018, End: 11/08/2019) and a GO button. Below this, there are buttons for ACTIONS, EXPORT HOURS, and ADD HOURS. A table filter icon is also present. The table lists volunteer hours with columns for DATE, DETAILS, HOURS, MILES TRAVELED, TYPE, and STATUS. The table contains five rows of data, all for 'Parks Volunteer\_2019' in the 'Parks, Recreation and Community Services: Parks Division'.

DATE	DETAILS	HOURS	MILES TRAVELED	TYPE	STATUS
Nov 7, 2019	Parks Volunteer_2019 Parks, Recreation and Community Services: Parks Division	4.00	0	GC	
Nov 6, 2019	Parks Volunteer_2019 Parks, Recreation and Community Services: Parks Division	4.00	0	GC	
Nov 5, 2019	Parks Volunteer_2019 Parks, Recreation and Community Services: Parks Division	3.00	0	GC	
Oct 31, 2019	Parks Volunteer_2019 Parks, Recreation and Community Services: Parks Division	2.00	0	GC	
Oct 30, 2019	Parks Volunteer_2019 Parks, Recreation and Community Services: Parks Division	4.00	0	GC	

## STATS SINCE 9/3 LAUNCH

- ✓ 29 Program Pages from 5 Departments
- ✓ 340 New Get Connected Users
- ✓ 66 New Volunteers
- ✓ 5,700 Approved Volunteer Hours
- ✓ Volunteer Skills Utilization:
  - 81% - Yes, my skills are utilized
  - 6% - My skills are somewhat utilized
  - .003% - No, my skills are not utilized

## OUR WORK CONTINUES

- ✓ Conduct Monthly Audits
- ✓ Expand Program Pages and Department Engagement
- ✓ Increase Number of Get Connected Users
- ✓ Increase Number of Volunteer Opportunities
- ✓ Increase Number of Hours Submitted
- ✓ Enhance Volunteer Skills Utilization

**= Community Impact**



**THANK YOU!**

