

METROPOLITAN MUSEUM BOARD MINUTES

October 23, 2019

3580 Mission Inn Avenue, Riverside, CA 92501

Board Members Present

Mary Hughes, Chair
Peggy Barnhart
Rose Monge
Micah Tokuda (arrived 3:08 p.m.)
Lovelyn Razzouk
Chuck Wilson

City Staff Present

Robyn G. Peterson, Museum Director
Ann Lovell, Manager of Operations
Toni Kinsman, Senior Office Specialist
Lauren Sanchez, Deputy City Attorney

Absent

Todd Carpenter, Vice-Chair
Karen Peterson

CALL TO ORDER

The meeting was called to order at 3:04 p.m.

PUBLIC COMMENT

1. This is the portion of the meeting specifically set aside to invite your comments regarding any items within the jurisdiction of the Metropolitan Museum Board.

Cory Byron – spoke to “inform the City Museum about the destruction of a native American site in southwest Riverside, known to locals as Graffiti Falls, or just The Falls. Meth addicted squatters have turned the site into a dump and large BMX track. The site is destroyed. But Code Enforcement is trying to remove the squatters at which point I will start the clean up and recovery process. Who do I contact to donate stone/pottery artifacts?” (transcription of speaker card)

Luz Negrón – spoke about her support for increased frequency of Board meetings and encouraged Museum Board outreach.

Clifford Trafzer – submitted an eComment on October 10, 2019 intended for the Budget Engagement Commission (BEC) in support of the Museum renovation. The eComment has been forwarded to the BEC.

PRESENTATIONS

2. Chair Report – Board Chair Hughes thanked the board members who were able to attend the BEC meeting on October 10. Board member Barnhart suggested that Board members reach out personally to their designated Council member to discuss the importance of the Museum department and the renovation project.

3. Riverside Museum Associates (RMA)

The Multicultural Council will be hosting their 9th Annual Day of Inclusion on December 14 at Camp Anza in the Arlanza area of Riverside. The theme is Sheros and Heros.

The annual Victorian Christmas Open House at Heritage House is scheduled for December 8. A fall tea fundraiser will be held November 10 with tickets available at \$45/person. Black Veil programming at the Heritage House will continue through October.

4. Harada House Foundation (HHF)

Chuck Wilson reported that the HHF Board is reviewing the reports from the two historic preservation architectural firms and will meet to clarify their varying approaches to the Harada House rehabilitation.

5. Director's update regarding Strategic Plan, main museum renovation and expansion, historic houses, staffing, collections, exhibitions and programs, and marketing and communications.

Robyn Peterson gave a brief update of each item in her agenda report with the addition that the budget process for 2020-2022 has begun, a workshop with the Museum renovation architects was held October 10 for further refinement, three interns from CBU will be starting the Municipal Intern Program at the Museum this spring, the Robinson House structural assessment RFP will be uploaded next week, the new Collections Registrar Katie Gove has made great progress on records consolidation, the next Museum hire is projected to be an Exhibitions Designer and the position is in progress with HR, and the Long Night of Arts & Innovation event engaged 50 children at the Museum booth with lower attendance due to the severe wind that day.

6. Presentation of City of Riverside's new volunteer management software

Toni Kinsman gave a PowerPoint presentation on the Museum Department's use of the new Get Connected by Galaxy Digital web-based program for use by the Municipal Volunteer Program (MVP).

DISCUSSION AND ACTION CALENDAR

7. Approval of minutes for the meeting held on August 28, 2019

The minutes were approved as written.

Motion: Board Member Wilson

Second: Board Member Barnhart

Ayes: Board Members Hughes, Barnhart, Monge, Razzouk, Wilson

Abstain: Board Member Tokuda

8. Determine whether the Board member absence from the August 28, 2019 meeting should be recorded as an excused or unexcused

The absences of Dawn Gleason (personal), Todd Carpenter (work), and Micah Tokuda (work) were approved as excused.

Motion: Board Member Wilson

Second: Board Member Monge

Ayes: Board Members Hughes, Barnhart, Monge, Razzouk, Wilson

Abstain: Board Member Tokuda

Board Member Dawn Gleason emailed her resignation from the Metropolitan Museum Board October 23rd, effective immediately, due to personal reasons.

9. Deaccession of billiard table (A1496-108.1) and associated items including six stools (A1496-108.2), two racks (A1496-108.3), twelve billiard cue and extender sticks (A1496-108.4), pocket pool adapters with wooden box (A1496-108.6), one hanging lamp (A1496-108.110), and scoreboard without an accession number.

A correction to the report to reflect a single extender stick (edit plural) and the six stools should be edited to be six chairs.

A motion was made to approve the deaccession of billiard table (A1496-108.1) and associated items including six chairs (A1496-108.2), two racks (A1496-108.3), eleven billiard cue sticks and an extender stick (A1496-108.4), pocket pool adapters with wooden box (A1496-108.6), one hanging lamp (A1496-108.110), and scoreboard.

Motion: Board Member Wilson

Second: Board Member Tokuda

Ayes: All

10. Frequency of Metropolitan Museum Board meetings

Board Member Wilson requested this agenda item for discussion to encourage a special meeting instead of going dark for November/December 2019. Due to the City Manager's mandate for a live broadcast, GTV staff will investigate availability for the meeting day/time or the Museum will request an exception for an audio-only recording if GTV is unavailable.

After discussion of dates, a motion was made to hold a special Museum Board meeting on Wednesday, December 11, 2019, at 3:00 p.m. in the Museum Conference Room.

Motion: Board Member Wilson

Second: Board Member Tokuda

Oppose: Board Member Barnhart (unable to attend)

Ayes: Board Members Hughes, Monge, Razzouk, Wilson, Tokuda

COMMITTEE REPORTS (*written reports are requested for each Committee update*)

11. Museum Budget Committee – no report.

12. Board Development Committee – the next meeting will be held in January 2020. This committee is also charged with the nomination of incoming board officers.

BOARD MEMBER COMMUNICATIONS

13. Brief reports on conferences, seminars, and meetings attended by Riverside Metropolitan Museum Board members – Board Member Hughes toured the Casa Romantica in San Clemente, a historic home museum.

14. Items for future Riverside Metropolitan Museum Board consideration as requested by Board members – an agenda item to discuss the slate of officers (Board Chair/Vice Chair)

to be effective March 1, 2020.

A discussion on the possibility of hosting evening meetings to encourage participation by new/current Board members who work a regular schedule.

The meeting was adjourned at 3:56 p.m.

*A SPECIAL Metropolitan Museum Board meeting is scheduled for
Wednesday, December 11, 2019, at 3:00 p.m. in the Museum conference room.*