



# RIVERSIDE PUBLIC UTILITIES

## Board Memorandum

**BOARD OF PUBLIC UTILITIES**

**DATE:** December 9, 2019

**ITEM NO:** 3

**SUBJECT:** ABSENCE OF BOARD MEMBER JENNIFER O'FARRELL FROM THE REGULAR MEETING OF THE BOARD OF PUBLIC UTILITIES ON NOVEMBER 25, 2019

**ISSUE:**

Excuse the absence of Board Member Jennifer O'Farrell from the Board of Public Utilities regular meeting on November 25, 2019, due to another commitment.

**RECOMMENDATION:**

That the Board of Public Utilities excuse the absence of Board Member Jennifer O'Farrell from the Board of Public Utilities regular meeting on November 25, 2019 due to another commitment.

**DISCUSSION:**

Board Member Jennifer O'Farrell had another commitment that conflicted with her attendance at the November 25, 2019 regular Board of Public Utilities meeting.

**FISCAL IMPACT:**

There is no fiscal impact associated with this report.

Prepared and approved by: Todd M. Corbin, Utilities General Manager  
Approved by: Al Zelinka, FAICP, City Manager  
Approved as to form: Gary G Guess, City Attorney

Certifies availability of funds: Brian Seinturier, Utilities Fiscal Manager