



# Park and Recreation Commission

*City of Arts & Innovation*

TO: HONORABLE COMMISSIONERS DATE: DECEMBER 16, 2019

FROM: PARKS, RECREATION AND COMMUNITY SERVICES DEPARTMENT

SUBJECT: NEW PARK AND RECREATION COMMISSION MEETING DATE TO COMBINE  
THE REGULAR MEETINGS FOR JANUARY AND FEBRUARY 2020

## **ISSUE:**

The Park and Recreation Commission's regular meetings in January and February 2020 are scheduled on City-observed holidays; therefore, a new date needs to be assigned.

## **RECOMMENDATION:**

That the Park and Recreation Commission accept Staff's recommendation to reschedule and combine January and February 2020 meetings into one and meet on Wednesday, January 29, 2020.

## **BACKGROUND:**

On June 19, 2017, the Park and Recreation Commission adopted their Standing Rules and Regulations stating regular meetings shall be held the third Monday of every month at 6:30 p.m.; at Art Pick Council Chambers, unless otherwise agreed upon in advance by the Commission.

## **DISCUSSION:**

The third Monday of January and February land on City-observed holidays; Martin Luther King, Jr. Day and President's Day, respectively. Staff recommends meeting on Wednesday, January 29, 2020. A single meeting would work best due to heavy scheduling at the Art Pick Council Chambers. Beginning March 16, 2020, the remainder of 2020's meetings will be on the third Monday of every month.

## **FISCAL IMPACT:**

There is no fiscal impact associated with this report.

Prepared by: Mayra S. Ocampo, Administrative Analyst  
Approved by: Adolfo Cruz, Parks, Recreation and Community Services Director  
Approved by: Rafael Guzman, Assistant City Manager