



City Council Memorandum

City of Arts & Innovation

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TO: HONORABLE MAYOR AND CITY COUNCIL DATE: DECEMBER 17, 2019

FROM: COMMUNITY & ECONOMIC DEVELOPMENT WARD: ALL
DEPARTMENT

SUBJECT: ACCEPTANCE OF A GRANT FROM THE STATE OFFICE OF HISTORIC PRESERVATION IN THE AMOUNT OF \$9,000 TO HOST A NATIONAL ALLIANCE OF PRESERVATION COMMISSION WORKSHOP – COMMISSION ASSISTANCE AND MENTORING PROGRAM – SUPPLEMENTAL APPROPRIATION

ISSUE:

Accept a \$9,000 grant from the State Office of Historic Preservation to host a National Alliance of Preservation Commission Workshop as part of the Commission Assistance and Mentoring Program.

RECOMMENDATIONS:

That the City Council:

1. Accept a grant from the State Office of Historic Preservation in the amount of \$9,000 to host a National Alliance of Preservation Commission Workshop;
2. Authorize an increase in revenue up to the amount of \$9,000 to account number 9341100 - 334100 and appropriate expenditures in the same amount to account number 9341100 - 440210; and
3. Authorize the City Manager, or his designee, to execute and sign all documents and instruments necessary to accept the grant, including, but not limited to agreements and payment requests, which may be necessary to complete grant funded activities.

BACKGROUND:

On November 15, 2019, the Community & Economic Development Department was contacted by the State Office of Historic Preservation and offered a grant to host a National Alliance of Preservation Commissions workshop as part of the Commission Assistance and Mentoring Program.

DISCUSSION:

The State Office of Historic Preservation (OHP), in conjunction with the National Alliance of Preservation Commissions (NAPC), is hosting a series of workshops through the Certified Local Government program. The City of Riverside has been identified as an excellent host city for the workshop, which is part of the Commission Assistance and Mentoring Program (CAMP). The goal of CAMP is to provide high-quality, engaging and informative training to preservation related boards and commissions of all types through presentations, hands-on exercises, group discussions and networking (mentoring) opportunities via live training. Trainers include commissioners, local, state and national staff members, attorneys and commission partners.

OHP will provide the City with \$9,000 to coordinate a venue for the one-day workshop. The City would be responsible for securing the venue and paying the NAPC trainers for the event. Total costs for the workshop would not exceed \$9,000. The event will occur in the City of Riverside prior to September 2020 with OHP handling registration and all logistics of the event, therefore minimizing any impact to City staff time.

FISCAL IMPACT:

Upon award and acceptance of the grant from the State Office of Historic Preservation, there would be an increase of revenue up to the amount of \$9,000 in account number 9341100 - 334100, and appropriations in the same amount to expenditure in account number 9341100 – 440210.

The grant is a reimbursement grant and matching funds are not required for this grant.

Prepared by: David Welch, Community & Economic Development Director
Certified as to
availability of funds: Edward Enriquez, Chief Financial Officer/City Treasurer
Approved by: Rafael Guzman, Assistant City Manager
Approved as to form: Gary G. Geuss, City Attorney

Attachment: Presentation