



City of Arts & Innovation

City Council Memorandum

TO: HONORABLE MAYOR AND CITY COUNCIL **DATE: JANUARY 7, 2020**

FROM: PARKS, RECREATION AND COMMUNITY SERVICES DEPARTMENT **WARDS: ALL**

SUBJECT: UPDATE ON PARKS, RECREATION AND COMMUNITY SERVICES DEPARTMENT ACTION PLAN IN RESPONSE TO 2018 PERFORMANCE ASSESSMENT AND FINANCIAL EXPENDITURE REVIEW

ISSUE:

Receive an update and provide input on the Action Plan to implement recommendations from the 2018 Performance Assessment and Financial Review of the Parks, Recreation and Community Services Department; and direct staff to return in six months with a final status update on the Action Plan.

RECOMMENDATIONS:

That the City Council:

1. Receive an update and provide input on the Action Plan to implement recommendations from the 2018 Performance Assessment and Financial Review of the Parks, Recreation and Community Services Department; and,
2. Direct staff to return in six months with a final status update on the Action Plan.

BACKGROUND:

On January 8, 2019, a Performance Assessment and Financial Review (Assessment) of 2015-2017 expenditures for the Parks, Recreation and Community Services Department (PRCSD) was presented to City Council. City Council accepted the report and directed the Parks, Recreation and Community Services Department to return in April 2019 with a detailed action plan and timeline, including financial impacts and critical needs (i.e., equipment, staffing) necessary for implementation. An extension for the completion of the action plan was granted to the Department, as additional time was necessary for its completion.

On July 2, 2019, the PRCSD presented the action plan to City Council and updated Council on the status of addressing recommendations from the Assessment. The Department had implemented four of the 41 recommendations and identified July 2020 as a completion date to implement all recommendations. City Council directed staff to return in six months with an additional update on the action plan.

DISCUSSION:

The PRCSD Assessment consisted of 41 recommendations. To date, 29 of the recommendations have been addressed (highlighted in green on the attached action plan), and the remaining items are planned for completion by July 2020. Eight items have critical needs necessary in order to be fully completed. The PRCSD will return in six months with a final presentation and update on the action plan.

FISCAL IMPACT:

There is no fiscal impact associated with the review of the Action Plan.

Prepared by: Adolfo Cruz, Parks, Recreation and Community Services Director
Certified as to
availability of funds: Edward Enriquez, Chief Financial Officer/Treasurer
Approved by: Raphael Guzman, Assistant City Manager
Approved as to form: Gary G. Geuss, City Attorney

Attachment: Strategic Plan