

ADDENDUM 1 TO EXHIBIT A

STATEMENT OF WORK #20190913

This Statement of Work ("SOW") describes services to be performed by Origami Risk LLC ("Origami") for City of Riverside, California ("Client"). This Statement of Work is subject to all the terms and conditions of the Software Subscription Agreement between Client and Origami dated August 8, 2017, including the Statement of Work attached thereto as Exhibit A (collectively, the "Agreement").

TERM

The term of this SOW shall begin on the date that this SOW is signed by both parties and shall be coterminous with the term of the Agreement.

PROJECT SCOPE

Provide and implement Certificate of Insurance module for client. This implementation will include OCR configuration.

LICENSES

Extended Functionality Licenses

<u>License</u>	<u>Quantity</u>	<u>Description</u>
Certificates License	(8,000) Eight Thousand over initial 100	This license allows Client to utilize Origami Risk's Certificate of Insurance tracking for third party Insureds, such as tenants, contractors or customers. The first 100 Insureds are provided at no additional cost, and this license provides the ability to track certificates for more than 100 Insureds.
OCR License		Base cost \$10,000 per year, plus 18 hours of set up per template

IMPLEMENTATION PROCESS

System Configuration (Certificates of Insurance)

Origami will:

- Configure up to 3 Certificate Insured Profiles including
 - Up to 5 different coverages lines per Insured Profile
 - Up to 15 different requirements per coverages
- Configure up to 1 email template (to be used for expiring certificates)
- Configure 1 OCR Template for Scanning
- Configure 1 Submission portal for insureds to add Certificates.

Training

Origami will:

- Provide 3 hours of training to Client in year 1 of this SOW. Training will be provided at Client offices or online at Client's request. Training can be provided in one session or several on mutual agreement between Client and Origami.

PRICING AND INVOICE SCHEDULE

The price for the licenses and services listed above in this SOW is \$ **43,010** for the current contract year.

Such payments will be due upon the execution of this SOW by both parties.

The chart below provides a detailed breakdown of the components of the price.

If needed, additional services can be purchased through an addendum to this SOW. All fees are subject to state sales tax where applicable.

All travel costs and expenses will be pre-approved by Client in writing and billed to Client as incurred.

PRICE QUOTE		City of Riverside		August 1, 2019	
Prepared for:					
LICENSES					
Annual License Fee	Qty.	Year 3		Comments	
Extended Functionality Licenses				5100	
OCR Scanning	Yes / No	10,000		Base cost \$10,000 per year, plus 18 hours of set up per template	
Certificates - Including vendor access	8,100 # of Insureds	16,000		\$1,000 per 500 Insureds; First 100 free	
TOTAL LICENSES		26,000			
DATA SECURITY, PROCESSING, HOSTING - BY CLAIM, INCIDENT, POLICY COUNT					
TOTAL HOSTING		Year 3		Comments	
		0			
DATA SECURITY, PROCESSING, HOSTING - DATABASE SIZE					
TOTAL HOSTING		Year 3		Comments	
		0			
DATA PROCESSING					
		0			
Origami is not responsible for any fees charged by the above data sources					
Interfaces, Imports & Extracts	Type				
TOTAL DATA PROCESSING		0			
PROFESSIONAL SERVICES					
	Professional Service Hours	Professional Service Fee		Comments	
	Year 3	Year 3			
Project Management					
Iterative Project Management	10	2,100		Includes Iterative PM deliverables detailed in SOW	
System Implementation					
OCR Configuration	18	3,780			
Certificate/Vendor Mgt Configuration	50	10,500		Configuration of insured record, risk profiles, and associated workflows.	
Report Configuration					
Training/Documentation					
Training	3	630			
TOTAL Implementation Prof. Services	81	17,010		Minimum Support calculation excludes hours for Project Management, Previous RMIS Conversion, Documentation and Training	
Ongoing Professional Services					
Total Ongoing Professional Services	0	0	0	0	
TOTAL PROFESSIONAL SERVICES	81	0	0	17,010	See SOW for applicable work
TOTAL QUOTE					
				43,010.00	
* Quote Valid Until:		8/30/19			
Pricing Model Version:		Version_2019-1			
** Any travel expenses and other expenses not listed above shall be billed as incurred					
*** Current Professional Services Rate: (\$260/hr unbundled) or (\$210/hr bundled). Minimum of 10 pre-purchased hours required for bundled rate					

[Signatures on following page]

APPROVALS

The undersigned agree to this Statement of Work.

ORIGAMI RISK LLC

By: 

Name: Earnest Bentley
(Print Name)

Title: President, Risk Solutions

Date: November 20, 2019

CITY OF RIVERSIDE, a California
charter city and municipal corporation


By: _____
City Manager

Attest: _____
City Clerk

Certified as to Availability of Funds:

By: 
Chief Financial Officer

Approved as to Form:

By: 
Senior Deputy City Attorney
CA 19-1334