

FIRST AMENDMENT TO
PROFESSIONAL CONSULTANT SERVICES AGREEMENT

WESTIN TECHNOLOGY SOLUTIONS, LLC

Riverside Public Utilities (RPU) Electric Work and Asset Management Optimization Project

THIS FIRST AMENDMENT TO PROFESSIONAL CONSULTANT SERVICES AGREEMENT ("First Amendment") is made and entered into this ____ day of _____, 2019, by and between the CITY OF RIVERSIDE, a California charter city and municipal corporation ("City"), and WESTIN TECHNOLOGY SOLUTIONS, LLC, a Wisconsin corporation authorized to business in California ("Consultant"), with respect to the following:

RECITALS

WHEREAS, the City and Consultant entered into that certain Professional Consultant Services Agreement dated March 28, 2018 ("Agreement"); and

WHEREAS, the Agreement is currently going to end on March 28, 2020; and

WHEREAS, the City has been satisfied with Consultant's performance under the Agreement and desires to have Consultant continue providing the services referenced in that Agreement; and

WHEREAS, the City and Consultant desire to amend the Agreement to extend the term to March 28, 2021, and to add additional compensation of Fifty-Eight Thousand Five Hundred Dollars (\$58,500.00) for services rendered during the extended term.

NOW, THEREFORE, in consideration of the foregoing recitals, which are incorporated herein by this reference, City and Consultant agree as follows:

1. The term of the Agreement is hereby extended to March 28, 2021.
2. Section 1, "Scope of Services," is amended by adding the additional services set forth in Exhibit "A-1," attached hereto and incorporated herein by reference.
3. Section 3, "Compensation/Payment," of the Agreement is hereby amended by adding an additional Fifty-Eight Thousand Five Hundred Dollars (\$58,500.00) as additional compensation for services rendered during the extended term of the Agreement.
4. All other terms and conditions of the Agreement between the parties, which are not inconsistent with the terms of this First Amendment shall remain in full force and effect as if fully set forth herein.

IN WITNESS WHEREOF, the parties hereto have caused this First Amendment to Professional Consultant Services Agreement to be duly executed the day and year first above written.

CITY OF RIVERSIDE,
a California charter city and municipal
corporation

WESTIN TECHNOLOGY SOLUTIONS,
LLC, a Wisconsin corporation authorized
to do business in California

By: _____
City Manager

By: _____
Its: President / CEO

Attest: _____
Colleen J. Nicol
City Clerk

By: _____
Its: _____

Approved as to Form:

By: Susan Wilson
Susan D. Wilson
Assistant City Attorney

CERTIFIED AS TO FUNDS AVAILABILITY:

BY: Marie Pini
Chief Financial Officer/ City Treasurer

EXHIBIT "A-1"

SCOPE OF SERVICES

Scope of Services

Westin Technology Solutions (Westin) provided consulting services to the City of Riverside-Public Utilities (RPU) in its Operations, Maintenance and Asset Management Program. RPU Electric department will be starting a capital project to replace all existing City's streetlights with LED type lights, RPU is requesting the services of Westin team to support in importing the contractor's data files into Oracle Work and Asset Management software (UWAM) updating assets records with the new attributions.

Westin Consulting Services

Westin team will provide technical and functional consulting services to

- Westin will create scripts to process the data received back from the LED project contractors and update the records in UWAM
- Westin will support testing the scripts and making corrections as needed

Following is the anticipated process for updating UWAM records:

- LED project contractors will upload the collected data from the field to RPU's designated FileCloud folder per the agreed to format
- RPU designated project manager will move the files to a designated shared folder on RPU file server
- RPU will run the scripts to process the data against UWAMTEST and validate the results
- RPU will run the scripts to process the data against UWAMPROD
- Process will be repeated as additional files are received

Westin scripts will process the data per the following scenarios:

- Streetlight exists in UWAM – update the attributes per the collected data, store the old values in the source information field of the specification attribute being updated with prefix of "LED project + date processed"
- Streetlight not in UWAM but was on the CADME list– Contractor will enter the SL# in the UWAM section of the data (since this entry was blank), scripts will create the asset and specification sheet based on data collected
- Streetlight found in the field – Contractor will request a streetlight number to be assigned, update the status to found in the field and collect the data, scripts will create the asset and specification sheet based on data collected
- Streetlight not found in the field – Contractor will mark the status of the streetlight as "not found", scripts will retire the asset in UWAM

Deliverables

- Scripts and documentation to upload data collected by contractor

Assumptions

- LED project contractor will deliver the data in the agreed to format
- RPU Engineering will perform QA on the files before it is moved to the shared folder on the network drive
- Westin will create the scripts, work with the contractor to get a sample file for testing purposes
- Westin scope includes support for RPU for testing the scripts and up to two data loads into UWAMPROD
- Westin scope doesn't include updating CAMDE data
- Estimate includes expenses for up to 3 trips

Cost Estimate

Westin estimates that it will take approximately 234 hours to provide consulting services per the above scope. Westin is proposing a time and materials, not-to-exceed contract in the amount of \$58,500.00 to perform the above Scope of Work including expenses

Description	Hrs	Total
Import testing Support		
Sr. Principal Consultant	34	\$8,500
Sr Consultant II	200	\$45,000
Expenses		\$5,000
TOTAL	234	\$58,500

The Estimate above assumes all work to be done on site or remotely and RPU will provide remote access to the system.