







### Major Findings Overall



- The Division is doing a good job with available resources
- Available resources are not sufficient to operate to Industry Standards – additional staff and vehicles are needed
- ▶ Division management and staff appear to be dedicated and qualified
- Division and Fleet management have a good working relationship
- Residential rates are not covering the costs of operations
- ► The City needs to incorporate SB 1383 residential organics recovery requirements into any new residential collection contract
- ► The City needs to negotiate changes to its commercial collection contracts to incorporate AB 1826 and SB 1383 commercial organic recycling requirements



# Investment Is Needed Division's Operations



- At a minimum, the Division needs the following additional resources:
  - > 7 new fully-automated vehicles (~\$2.6 million- \$315K annually)
  - > Two additional drivers (\$176,000); and
  - > One additional Supervisor 1 (\$123,000)
- ► The above investment provides for two (2) additional daily routes
- Refuse Fund has a \$4.1 Million Deficit, Drawing down Working Capital

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FY	2019/20	2020/21	2021/22	2022/23	1
Ending Working Capital	\$4,192,672	\$1,416,538	(\$1,937,451)	(\$5,751,183)	
(Deficit)	(\$4,133,434)	(\$2,776,134)	(\$3,353,989)	(\$3,813,732)	



# Major Findings Rate Adjustments Are Needed



- ▶ A 11.6% Rate Increase effective July 1, 2020 would address the \$4.1 million shortfall and put Refuse Fund in a reasonable financial position for FY 20/21:
  - If it maintains the Division's residential collection operations;
     or
  - > If it decides to outsource those operations
- A **20.0% Rate Increase** effective July 1, 2020 would fully fund the Division's operations and start building needed capital reserves



### Major Findings Commercial Services



- ➤ The current "open market" system lacks overall accountability and enforcement
- ► The Commercial contracts do not adequately address regulatory requirements
  - Mandatory Commercial recycling is not fully implemented
  - ➤ Mandatory Commercial organics is not implemented
  - Contamination tracking and reporting is not addressed
- ► The City is not meeting regulatory requirements



# Recommendations If Investing in Municipal Operations



- Reroute Residential Collection System
- ▶ Review street sweeping productivity and reroute street sweepers
- Eliminate "Manual Service Option" for all accounts that can be serviced with semi- or fully-automated vehicles (also applies if outsourced)
- ► Enforce container ordinance for any manual accounts that cannot be serviced with semi or fully-automated vehicles
- ► Eliminate "Incentive Off" Policy
- Continue to annual fund \$1.1 million in annual vehicle replacement costs – Establish Vehicle Replacement Reserve Fund
- Evaluate condition of residential carts and develop 10-year replacement plan – Establish Cart Replacement Reserve Fund



#### **Recommendations**

#### **If Outsourcing Municipal Operations**



- Review / Refine "Breakeven" Analysis of costs that would not go away if Division's operations were Outsourced
  - > \$4.1M in costs would remain even if Outsourced
  - > The City's \$14M pension liability would remain even if Outsourced
- Conduct additional review of street sweeping operations
  - > Required Investment if any
  - > Costs that would remain if Outsourced
- ▶ Informally explore with haulers in the region what economic or other benefits they may be willing to provide the City and its ratepayers in exchange for a long-term exclusive residential franchise agreement
- If decision is to Outsource, consider conducting a competitive Request for Proposal Process



#### Recommendations

#### **Commercial Services**



- Adopt Municipal Code revisions to address regulation requirements for commercial recycling and organics collection
- Negotiate short term amendments to address mandatory commercial organics programs
- ▶ Determine long-term commercial system needs
  - > Open market, multiple haulers
  - > Multiple haulers in defined service areas
  - > Single hauler for all commercial services City-wide
  - Single hauler for all residential and commercial services City-wide
- If the decision is to change from the current open market system, consider conducting a competitive Request for Proposal process



### **Key Conclusions**



- Must work towards legislative compliance no other option
  - > Amend Municipal Code for organics compliance
  - Amend Commercial Franchise Agreements to include mandatory organics/food waste collection and processing
- Raise residential rates on July 1, 2020 to cover costs
  - OR if outsourcing is selected, postpone rate adjustment during RFP process (a rate increase though will be likely even if outsourced)
- Redesign commercial collection system
  - > District out the collection via competitive procurement
  - > Single hauler City-wide
  - Single hauler for commercial and residential collection (if outsourcing residential)



