



City of Arts & Innovation

Museum Board Development Committee

**TO: MUSEUM BOARD
DEVELOPMENT COMMITTEE**

DATE: JANUARY 24, 2020

FROM: MUSEUM DEPARTMENT

**SUBJECT: NOMINATIONS RECEIVED FOR MUSEUM OF RIVERSIDE BOARD
OFFICERS' POSITIONS VACANT AS OF MARCH 1, 2020**

ISSUE:

Discuss nominations received for Museum of Riverside Board officers' positions vacant as of March 1, 2020.

RECOMMENDATION:

That the Museum of Riverside Board Development Committee discuss nominations for the 2020 officer positions and make recommendations for Museum Board action at the February 26, 2020 Museum Board meeting.

BACKGROUND:

The Museum of Riverside Board (Board) formerly convened an *ad hoc* Nominating Committee whose sole purpose was nominating Board officers. At its meeting on June 13, 2018, the Board established the Nominating Committee as a standing committee rather than an *ad hoc* committee. At its meeting on October 10, 2018, the Board approved changing the name of the Nominating Committee to the Museum of Riverside Board Development Committee (Committee) and expanding its scope to include Board member cultivation, orientation, and development of opportunities to build understanding of Museum matters.

The election of officers is to be conducted annually, from the slate proposed by the Committee or from nominations from the floor. The Board has two (2) officers: Chair and Vice-Chair. All officers shall be elected by the members for a term of one (1) year. A member may serve no more than two (2) successive years in the same office. Terms begin March 1 or when the election is held.

Below is a chart of past board officers.

<u>Month/Year</u>	<u>Chair</u>	<u>Vice Chair</u>
March 2018	Mary Hughes	Todd Carpenter*
February 2017	Elio Palacios, Jr.	Mary Hughes
April 2015	Chuck Wilson	Elio Palacios, Jr.
July 2013	Dave Barnhart	Chuck Wilson

* Board tenure ends 3/1/20

Per Museum of Riverside Board Standing Rules document section 5 OFFICERS (Charter § 804)

- A. The Board shall have at least two officers, Chair and Vice-Chair, and such other officers as it deems necessary.
- B. The Chair shall preside over all meetings of the Board and shall have the same rights as other members, except the Chair shall not make or second a motion. The Chair shall have the right to vote on all matters. The Chair shall sign all documents on behalf of the Board after such documents have been approved by the Board, and shall perform other such duties and delegated responsibilities as may be imposed upon the Chair by the Board.
- C. In the absence of the Chair, the Vice-Chair shall assume all the duties and powers of the Chair. In the absence of the Chair, all actions taken by the Vice-Chair shall have the same force and effect as if taken by the Chair.
- D. The election of officers shall be conducted annually at the first meeting in March.
- E. All officers shall be elected by the members for a term of one year. A member may serve no more than two successive years in the same office.
- F. Election of officers shall be conducted in a manner prescribed by the Board.
- G. In the event of the resignation or removal of the Chair during the year, the Vice-Chair shall become the Chair and a new election shall be held for Vice-Chair. In the event of the resignation or removal of any other officer, a new election shall be held to fill the vacant office.
- H. If the Chair and Vice-Chair are both absent at any meeting of the Board, the Board shall elect a Chair Pro Tem, which shall perform all duties of the Chair.

DISCUSSION:

The Committee will discuss nominations for the Museum of Riverside Board Officers' positions and present the slate of nominees and a formal recommendation for Chair and Vice-Chair to the Board at the February 26, 2020 Board meeting. The recommendation for nominations shall be emailed to tkinsman@riversideca.gov by 5:00pm Monday January 28, 2020 to be included in the agenda packet for the February meeting.

FISCAL IMPACT:

There is no fiscal impact associated with this report.

Prepared by:

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Certified as to
availability of funds:
Approved by:

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