Park and Recreation Commission

City of Arts & Innovation

TO: **HONORABLE COMMISSIONERS** **DATE: JANUARY 29, 2020**

FROM: **PARKS, RECREATION AND COMMUNITY SERVICES DEPARTMENT**

SUBJECT: **COMMISSIONER AMY CARDULLO'S ABSENCE FROM THE PARK AND RECREATION COMMISSION MEETING ON DECEMBER 16, 2019**

ISSUE:

Determine whether Commissioner Amy Cardullo's absence on December 16, 2019, should be recorded as an excused or unexcused absence.

RECOMMENDATION:

That the Park and Recreation Commission determine if Commissioner Amy Cardullo's absence from their meeting on December 16, 2019, be excused or unexcused.

BACKGROUND:

On July 26, 2016, City Council approved the recommendation from the Governmental Affairs Committee to amend the Board/Commission Attendance Policy. The policy states, "Board/Commission members shall make every effort to notify the Chairperson or his/her designee no later than 24 hours prior to any regular meeting of his/her intent not to attend said meeting. A member's inability to provide 24 hours advance notice shall not preclude the board/commission from exercising its discretion to excuse said absence as outlined in Section 805 of the City Charter."

DISCUSSION:

Commissioner Cardullo was not present at the Commission meeting on December 16, 2019. Staff was informed about Commissioner Cardullo's planned family vacation ahead of time.

FISCAL IMPACT:

There is no fiscal impact associated with this report.

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