

WHEN RECORDED MAIL TO:

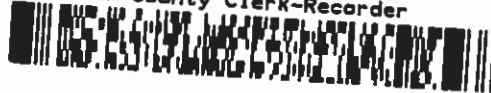
City Clerk  
City of Riverside  
City Hall, 3900 Main Street  
Riverside, CA 92522

Project: P16-0140  
Address: 4259 Mission Inn Avenue  
APN: 214-191-014

**2017-0399117**

09/26/2017 04:03 PM Fee: \$ 0.00  
Page 1 of 10

Recorded in Official Records  
County of Riverside  
Peter Aldana  
Assessor-County Clerk-Recorder



Cal/8

For Recorder's Office Use Only

**AGREEMENT AND DECLARATION OF  
COVENANTS, CONDITIONS AND RESTRICTIONS**

**(Historic Preservation Fund Grant)**

**HAO ALLEN DUAN and ANNIE YA-CHEN DUAN  
And  
LAZYCREEK PROPERTIES, LLC**

THIS AGREEMENT AND DECLARATION OF COVENANTS, CONDITIONS AND RESTRICTIONS is made and entered into this 22nd day of September, 2017, by HAO ALLEN DUAN and ANNIE YA-CHEN DUAN, husband and wife as joint tenants and LAZYCREEK PROPERTIES, LLC, a California limited liability company ("Grantee"), and the CITY OF RIVERSIDE, a California charter city and municipal corporation ("City"), with reference to the following facts:

A. Grantee is the fee owner of the real property in the City of Riverside, County of Riverside, State of California, located at 4259 Mission Inn Avenue, Riverside, California 92501, Assessor's Parcel Number 214-191-014 (the "Property," legally described in Exhibit "A," attached hereto and incorporated within).

B. Grantee applied for a Historic Preservation Fund ("HPF") Grant in order to perform a certain project (the "Project") for the conservation, preservation, restoration, or rehabilitation of a Cultural Resource consistent with the purposes of Riverside Municipal Code section 20.30.030.

C. The Historic Preservation Fund Committee reviewed the Project according to the criteria and selection process for evaluating applications and approved an award of **Eighteen Thousand Seven Hundred Dollars (\$18,700.00)** to rebuild front elevations where columns are leaning at deck; paint exterior of house, remove back siding, and replace old trim; remove old deck and rebuild; replace windows with period appropriate windows for the multi-unit residence located at the Property in exchange for this Agreement and Declaration of Covenants, Conditions and Restrictions ("Agreement").

D. In order to conserve, preserve, restore, or rehabilitate a Cultural Resource within the City, the City and Grantee desires to enter into this Agreement, which guarantees performance of the Project and places certain restrictions on the exterior property to ensure its continued maintenance.

E. Riverside Municipal Code section 20.30.030 requires that this Agreement, and its obligations, shall run with the land and be binding on future owners, and must be recorded with the County Recorder before any funds may be released.

F. Grantee desires to fulfill his obligations under the Agreement, and to put future owners on notice of the Agreement, so that the purposes of the Grant, and the terms of the Agreement, shall be effectuated in perpetuity.

NOW, THEREFORE, Grantee and City hereby agree as follows:

1. **Disbursement of Grant Funds.** Grant funds shall be disbursed after Project work has been completed. To receive Grant funds, Grantee shall have completed the Project, received all approvals, complied with all Grant requirements, and passed all inspections. No payment shall be made for work not listed in the Project Description. No advance payments shall be made. Grantee's failure to complete the Project, or to apply for payment according to the disbursement schedule within the Project Description, shall be a waiver of any right to Grant funds.

2. **Project Description and Standard of Performance.** Grantee shall perform the Project as described the "Project Description," attached hereto and incorporated within as Exhibit "B." The Project Description shall include: plans; description of the work and materials; milestones and reports as appropriate; a disbursement schedule; and, other elements as deemed appropriate by the City. No material deviation from the Project Description is allowed without the prior written consent of the City Council. All funds must be spent as represented in the application and shown in the Project Description.

3. **Compliance with Laws, Codes, and Regulations.** The Project is subject to the filing and approval of a Certificate of Appropriateness request and any resulting conditions, according to RMC Title 20. The Project shall comply with the applicable Secretary of the Interior's Standards and Guidelines for the Treatment of Historic Properties, 1995. Grantee shall be responsible to obtain all required approvals, permits, and inspections, and complete the project as evidenced by a finalized building permit.

4. **Equal Opportunity.** Grantee agrees not to discriminate against any employee or applicant for employment because of actual or perceived race, color, national origin, creed, age, gender, marital status, sexual orientation, religion, mental and physical disabilities, sex (including pregnancy), personal appearance, gender identity or expression, family responsibilities, genetic information, matriculation, political affiliation, or veteran status.

5. **Retention of Records.** Grantee shall maintain auditable records of all expenditures under this grant for three (3) years after completion of this grant assisted Project.

6. **Planning for Preservation Work.** Grantee shall ensure that any documents or plans for preservation work that result from the Project will conform to the Secretary of the Interior's Standards for the Treatment of Historic Properties, as appropriate.

7. **Publicity and Acknowledgement of Grant Assistance.** Grantee shall list the City of Riverside Historic Preservation Fund as a supporter in any printed material and publicity releases. Should material emanating from this preservation activity be published for distribution, appropriate acknowledgement of the Committee's participation shall be given using one of the following statements:

"This project has been funded by a grant from the Historic Preservation Fund of the City of Riverside," or

"This project has been funded [in part] by a grant from the Historic Preservation Fund of the City of Riverside."

In accepting this grant, Grantee agrees to provide the City of Riverside with a non-exclusive, royalty-free license to use (and to allow others to use), any reports, or other materials funded by the grant.

8. **Signage.** Grantee shall display a sign provided by the City to inform the public of the HPF funded project. The sign shall be displayed in a location readily visible from the public right-of-way, commencing with construction and ending when reimbursement is received.

9. **Project End Date.** The Project shall be completed within one year or by December 31, 2018, whichever comes first, or the date any appeals are final. Should any problems arise, a written request for an extension of the project must be submitted to the Historic Preservation Fund Committee at least 30 days prior to the expiration date.

10. **Final Report.** Within 30 days of the Project end date, Grantee shall submit a final report and financial accounting on the use of the grant award, as well as any materials or reports emanating from the grant award to the HPF.

11. **Standard of Maintenance.** Grantee shall maintain and keep the Property in good repair at his sole cost and expense according to RMC chapter 20.35, any other section(s) of the RMC, and any other applicable requirement.

12. **Failure to Perform.** If Grantee fails to perform the maintenance as required hereunder, Grantee shall reimburse the City for all Grant funds. Failure to reimburse the Agency within thirty (30) days from the date of invoicing shall entitle the Agency to record a notice of lien against the Property, and to take other actions including, in the City's discretion, enforcement of the lien through an action in foreclosure.

13. **Enforcement.** In addition to other available remedies and at the election of the City, failure to comply with this Agreement shall be deemed a violation of RMC section 20.35 relating to duty to maintain. Grantee hereby waives all protests, challenges, objections, claims and causes of action of whatever kind or nature including constitutional claims, if any, arising out of the City's enforcement of this Agreement. If the City elects to proceed against Grantee

under the provisions of the RMC, such action will also include any and all rights to impose a special assessment lien against the Property.

14. This Agreement may only be amended by mutual writing, as approved by the Historic Preservation Fund Committee, or the City Council, as appropriate, and duly recorded.

IN WITNESS WHEREOF, Grantee has caused this Agreement and Declaration of Covenants, Conditions and Restrictions to be executed as of the day and year first written above.

**CITY:**

CITY OF RIVERSIDE, a California  
charter city and municipal corporation

By: \_\_\_\_\_

City Manager

**GRANTEE AND DECLARANT:**

HAO ALLEN DUAN AND ANNIE YA-  
CHEN DUAN, husband and wife as joint  
tenants

By: \_\_\_\_\_

Hao Allen Duan

**ATTEST:**

By: \_\_\_\_\_

City Clerk

By: \_\_\_\_\_

Annie Ya-Chen Duan

**APPROVED AS TO FORM:**

By: \_\_\_\_\_

Chief Assistant City Attorney

LAZYCREEK PROPERTIES, LLC, a  
California limited liability company

By: \_\_\_\_\_

Name: Hao Allen Duan  
Its: Member

By: \_\_\_\_\_

Name: Annie Ya-Chen Duan  
Its: Member

**CALIFORNIA ALL-PURPOSE ACKNOWLEDGMENT**

**CIVIL CODE § 1189**

A notary public or other officer completing this certificate verifies only the identity of the individual who signed the document to which this certificate is attached, and not the truthfulness, accuracy, or validity of that document.

State of California )  
County of Riverside )

On September 22, 2017 before me, Lorena Verduco, Notary Public  
Date Here Insert Name and Title of the Officer  
personally appeared Al Zelinka and Colleen J. Nicol  
Name(s) of Signer(s)

who proved to me on the basis of satisfactory evidence to be the person(s) whose name(s) is/are subscribed to the within instrument and acknowledged to me that he/she/they executed the same in his/her/their authorized capacity(ies), and that by his/her/their signature(s) on the instrument the person(s) or the entity upon behalf of which the person(s) acted, executed the instrument.

I certify under PENALTY OF PERJURY under the laws of the State of California that the foregoing paragraph is true and correct.

WITNESS my hand and official seal.



Signature Lorena Verduco  
Signature of Notary Public

Place Notary Seal Above

**OPTIONAL**

Though this section is optional, completing this information can deter alteration of the document or fraudulent reattachment of this form to an unintended document.

**Description of Attached Document**

Title or Type of Document: 4259 Mission Inn Ave Document Date: September 22, 2017

Number of Pages: \_\_\_\_\_ Signer(s) Other Than Named Above: \_\_\_\_\_

**Capacity(ies) Claimed by Signer(s)**

Signer's Name: \_\_\_\_\_  
☐ Corporate Officer — Title(s): \_\_\_\_\_  
☐ Partner — ☐ Limited ☐ General  
☐ Individual ☐ Attorney in Fact  
☐ Trustee ☐ Guardian or Conservator  
☐ Other: \_\_\_\_\_  
Signer Is Representing: \_\_\_\_\_

Signer's Name: \_\_\_\_\_  
☐ Corporate Officer — Title(s): \_\_\_\_\_  
☐ Partner — ☐ Limited ☐ General  
☐ Individual ☐ Attorney in Fact  
☐ Trustee ☐ Guardian or Conservator  
☐ Other: \_\_\_\_\_  
Signer Is Representing: \_\_\_\_\_

**EXHIBIT "A"**  
**LEGAL DESCRIPTION**

Project: P16-0140  
Address: 4259 Mission Inn Avenue  
A.P.N.: 214-191-014

That certain real property located in the City of Riverside, County of Riverside, State of California, described as follows:

Lot 8 of the Melrose Subdivision being a Subdivision of Block 6, Range 12 of the Town of Riverside, as shown by map on file in Book 3, Page 15 of Maps, Records of Riverside County California.

This description was prepared by me or under my direction in conformance with the requirements of the Land Surveyors Act.

Curtis C. Stephens 5/12/16 Prep. (Signature)  
Curtis C. Stephens, L.S. 7519 Date



**EXHIBIT B**  
**PROJECT DESCRIPTION**

Case # P16-0140

Meeting Date: April 11, 2016

**PROJECT-SPECIFIC CONDITIONS:**

1. The reimbursement of \$18,700 is approved for:
  - a. Rebuild front elevations where columns are leaning at deck; Paint exterior of house, remove back siding, and replace old trim; Remove old deck and rebuild; Replace windows with period appropriate windows; for the multi-unit home located at 4259 Mission Inn Avenue.
2. All work shall be completed within one year of execution of the grant agreement.
3. Prior to commencement of work the agreement shall be fully executed and recorded.
4. This action does not include or excuse compliance with all regulations applicable to the proposed project.

**PRIOR TO COMMENCEMENT OF WORK:**

5. Obtain COA as appropriate for all exterior work included in the application or identified for further restoration.
6. Obtain all necessary building permits.

**GENERAL CONDITIONS OF APPROVAL:**

7. All projects shall be consistent with the Secretary of the Interior's Standards, and be approved as set forth in RMC Title 20.
8. All funds must be spent as represented in the application. Spending funds except as authorized shall be considered fraud or theft, and may be criminally prosecuted. Expenses incurred prior to the award of funds are not eligible. Any changes to the approved project scope shall not be reimbursed without prior written approval from the City.
9. Contractors must be licensed for the type of work proposed and have demonstrated applicable experience. Consultants must meet applicable Secretary of the Interior's Professional Qualification Standards.
10. Grantees must sign a publicity release and allow the City to use the subject structure, project and/or organization in promotional materials.
11. A Historic Preservation Fund sign, which will be provided at no cost to the grantee, must be displayed in a publicly visible location approved by CHB staff for the duration of the project construction in order for any grant monies to be released.
12. Within one year from execution of the grant agreement, a final report and financial accounting of the expenditure of the grant must be submitted, including the finalized building permit, if required, and a

letter confirming that grant funded work is complete. Upon CHB staff approval of the final report and formal request for reimbursement form, reimbursement shall be processed within 30 days.

13. Construction projects must be documented with a high quality photographic record before, during and after. For unique features and/or work processes, a written description of the process and tools used to complete the project shall be required. Final completion shall be documented by photographs with captions.

A notary public or other officer completing this certificate verifies only the identity of the individual who signed the document, to which this certificate is attached, and not the truthfulness, accuracy, or validity of that document

## ACKNOWLEDGMENT

State of California

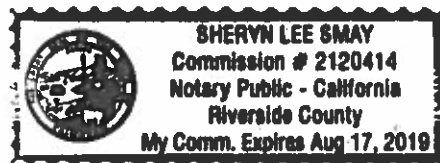
County of RIVERSIDE

On SEPTEMBER 11, 2017, before me, SHERYN LEE SMAY, Notary Public, personally appeared HAG ALLEN DUAN AND ANNIE VA-CHAI DUAN, who proved to me on the basis of satisfactory evidence to be the person(s) whose name(s) ~~is~~ are subscribed to the within instrument and acknowledged to me that ~~he~~<sup>she</sup> they executed the same in ~~his~~<sup>her</sup> their authorized capacity(ies), and that by ~~his~~<sup>her</sup> their signature(s) on the instrument the person(s), or the entity upon behalf of which the person(s) acted, executed the instrument.

I certify under PENALTY OF PERJURY under the laws of the State of California that the foregoing paragraph is true and correct.

WITNESS my hand and official seal.

Sheryn Smay (SEAL)  
Signature





LARRY W. WARD  
COUNTY OF RIVERSIDE  
ASSESSOR-COUNTY CLERK-RECORDER

Recorder  
P.O. Box 751  
Riverside, CA 92502-0751  
(951) 486-7000

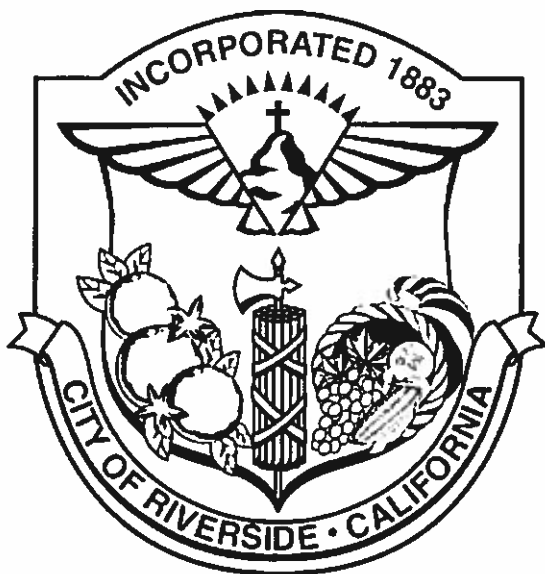
[www.riversideacr.com](http://www.riversideacr.com)

**CERTIFICATION**

Pursuant to the provisions of Government Code 27361.7, I certify under the penalty of perjury that the following is a true copy of illegible wording found in the attached document:

(Print or type the page number(s) and wording below):

Page 11 Seal:



Date: \_\_\_\_\_

9/26/17

Signature: \_\_\_\_\_

Pangy Elaine Crosby

Print: \_\_\_\_\_

Pangy Elaine Crosby