



# HISTORIC PRESERVATION FUND COMMITTEE

## **DRAFT Minutes**

### **October 7, 2019**

*City of Arts & Innovation*

---

**October 7, 2019, 2:00 p.m.**  
**3<sup>rd</sup> Floor, Large Conference Room**  
**City Hall, 3900 Main Street**

COMMITTEE MEMBERS PRESENT: Councilman Mike Gardner, Philip Falcone, Jennifer Gamble  
Steve Lech, Charles Tobin

STAFF PRESENT: Mary Kopaskie-Brown, City Planner  
Anthony Beaumon, Deputy City Attorney  
Scott Watson, Associate Planner  
Frances Andrade, Project Assistant

Chairman Gardner called the meeting to order at 2:30 p.m.

#### **COMMENTS FROM THE AUDIENCE:**

There were no comments at this time.

#### **MINUTES**

The Minutes of April 8, 2019 were approved as presented.

MOTION by Committee Member Lech to approve the minutes of April 8, 2019 as presented.  
SECOND by Committee Member Falcone

MOTION CARRIED: unanimously.  
AYES: Falcone, Gamble, Gardner, Lech, Tobin  
NOES: None  
ABSTENTION: None

#### **DISCUSSION CALENDAR:**

Report on City Council's direction on the future of the Historic Preservation Trust Fund

Scott Watson, Historic Preservation Officer, presented the staff report. He stated that staff presented six potential funding sources for the Historic Preservation Trust Fund (HPTF) to City Council on July 16, 2019. Staff has received the following direction from City Council: 1. General Fund Allocation, no funds will be allocated to the HPTF. It was recommended that only private sources and grants be used to fund the HPTF; 2. Historic Site Code Enforcement Fines, can still be used but would be on a case by case basis, per a request to City Council; 3. Percentage of

Sales of Historic Properties, a portion of these proceeds from the sale of City owned historic buildings could be allocated. This would require an evaluation based on each individual sale; 4. Donations/Sponsorships/Grants, would require a partnership with a non-profit organization; The addition of a new staff person was not supported; 5. Fundraising & Crowd Sourcing, would also require partnership with a local non-profit organization; and 6. Mitigation Banking is able to continue to move forward if it is done through a privately funded environmental analysis.

The Committee discussed the possible options recommended by the City Council.

Committee Member Falcone inquired if any funds could be applied to the HPTF from the recent illegal demolition on Beacon Way.

Ms. Kopaskie-Brown referred to Title 20 regulations. She noted that penalties may be considered by the City Council equal to the cost of restoring the cultural resource to its pre-violation condition. She added that the definition for cultural resource, per Title 20, is: "improvements, natural features, sites, cultural landscapes, or other objects, which may reasonably be of scientific, aesthetic, educational, cultural, architectural, social, political, military, historical or archaeological significance. This includes designated cultural resources, eligible cultural resources, and contributing features to Historic Districts and Neighborhood Conservation Areas." The property on Beacon Way is a non-contributor and does not fall into this definition.

Mr. Watson responded to Committee Member Falcone' question regarding the 50-year mark and if it applied to the home on Beacon Way. He noted that the 50-year mark is only for the National Register. We as City, do not have a 50-year rule. The property wasn't included as a contributor, not because it didn't meet the 50-year rule but because the period of significance was 1935. This structure was built in 1961. The period of significance is 1903-1935 because this marks the end of major development for this district. Only buildings between 1903-1935 are considered significant to that district.

Chair Gardner asked about the mid-century modern house at the top of the hill.

Mr. Watson explained that the home is also a non-contributor to the district, however, it would be more likely to be individually significant because it is a higher style of the architecture that it is.

MOTION: Committee Member Lech motioned to receive and file the status report and move forward with the City Council direction. SECOND by Committee Member Falcone.

MOTION CARRIED: unanimously.

AYES: Falcone, Gamble, Gardner, Lech, Tobin

NOES: None

ABSTENTION: None

Workshop: To update and Inform the Historic Preservation Fund Committee on the Landmark Legacy Book Sales Status

Mr. Watson reported on the sales of the Landmark Legacy book sales. On September 9, 2016, the Historic Preservation Fund Committee approved \$31,619.16 from the Historic Preservation Trust Fund (HPTF) to pay for the production of 1,000 Landmark Legacy books. The production cost is \$31.62/book and the retail cost is \$40/book resulting in an \$8.38 profit. Exceptions have been made by the Community and Economic Development Director to allow the books to be sold at \$35 per book when purchased in bulk (three or more boxes) resulting in a \$3.38 profit. Book sales have included:

Sales of Landmark Legacy Book  
As of September 19, 2019

Number of Books	Cost of Production	Profit	Sale Price	Amount deposited to HPTF
336	31.62	8.38	40.00	13,440
136	31.62	3.38	35.00	4,760
472	N/A	N/A	N/A	18,365

Mr. Watson explained the various venues the City has used to sell these books. He also noted that an ISBN number has been obtained to allow for resale at outside locations.

**COMMUNICATIONS**

Items for Future Agendas

Committee Member Tobin suggested a potential topic for future a meeting would be CRIA. He would ask that staff work with David Welch’s schedule to make sure he is available and also to make sure Housing staff is available. It is possible that CRIA could be a potential funding source for the HPTF.

**ADJOURNMENT:**

The meeting was adjourned at 2:35 p.m.