

**Application Form****Profile****Office Use Only:**☒ Ward 3**Which Boards would you like to apply for?**

Budget Engagement Commission: Submitted

Planning Commission: Submitted

**Ms./Mr.**

Mr.

Warren

First Name

Avery

Middle Initial

Last Name

Home Address

Suite or Apt

Riverside

City

CA

State

Postal Code

Home:

Primary Phone

Home:

Alternate Phone

Email Address

VersaProducts

Employer

Director of National Sales

Job Title

**Business Address****Business Phone****Length of residence in City of Riverside**

28 years

**Are you a registered voter of the City of Riverside?**☒ Yes ☐ No**Have you ever been convicted of a crime of moral turpitude?**☐ Yes ☒ No

**Do you have adequate time to serve?**

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☒ Yes ☐ No

\*Eligibility requirements per City Charter Article VIII Section 805.

Applications may be screened on the basis of information submitted with this form.

You are welcome to provide a resume and/or letters of endorsement.

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**Interests & Experiences**

**WHY YOU WANT TO SERVE ON A CITY BOARD OR COMMISSION:**

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I would like to take a more active role in my City to ensure its long term growth and prosperity.

**EXPERIENCE OR SPECIAL KNOWLEDGE PERTAINING TO AREA(S) OF INTEREST:**

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I would like to combine the knowledge I recently gained by running for City Council along with the my "real-world" business experience to offer my voice and perspective to the BEC. As a candidate, I spent a tremendous amount of time learning about the City's current and projected financial positions. I met with different members of the City staff and I took the opportunity to gain knowledge on Measure Z spending.

**EDUCATIONAL BACKGROUND:**

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Bachelors of General Studies Minors: Management, Business Administration

**OCCUPATIONAL EXPERIENCE:**

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Over the course of my career, I have had the responsibility to manage and oversee budgets, negotiate contracts, and deliver profitability to the organizations that I have worked for. I would like to take this business specific experience and bring my perspective to the the BEC to do my part to make sure the City is financially stable now and in the future.

**PROFESSIONAL OR TECHNICAL ORGANIZATION MEMBERSHIPS:**

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None

**CIVIC OR COMMUNITY EXPERIENCE, MEMBERSHIPS, OR PREVIOUS PUBLIC SERVICE APPOINTMENTS:**

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I have served as a Coach for both AYSO and competitive soccer clubs. I am also very involved in the Poly High School Soccer program; managing the fundraising efforts, serving as Tournament Coordinator and planning the end of the year banquet. I was also a recent candidate to become The City Councilman to represent Ward 3.

COMMISSION ON AGING  
AIRPORT COMMISSION \*  
BUDGET ENGAGEMENT COMMISSION  
COMMUNITY POLICE REVIEW COMMISSION  
CULTURAL HERITAGE BOARD \*  
COMMISSION ON DISABILITIES  
BOARD OF ETHICS  
HUMAN RELATIONS COMMISSION  
HUMAN RESOURCES BOARD  
BOARD OF LIBRARY TRUSTEES \*  
METROPOLITAN MUSEUM BOARD  
PARK AND RECREATION COMMISSION \*  
PLANNING COMMISSION \*  
BOARD OF PUBLIC UTILITIES \*  
TRANSPORTATION BOARD \*

\*A Statement of Economic Interests is required. Any information listed on this application is a matter of public record and will be disclosed upon request.

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Question applies to Budget Engagement Commission

Thank you for your interest in serving on the City's Budget Engagement Commission. These supplemental questions are mandatory and will help the City determine the appropriate appointment category (resident or business member), as well as screen for relevant experience.

Please fill out supplemental [form](#).

#### NOTICE REGARDING INCOMPATIBLE OFFICES

Under existing California law, no member of City boards or commissions may simultaneously hold two public offices that are incompatible. (California Government Code Section 1099)

Offices are incompatible if one of the offices has supervisory, auditory or removal power over the other, if there would be any significant clash of duties or loyalties between the offices, or if public policy considerations make it improper for one person to hold both offices.

**Do you currently hold a position as an appointed or elected member of a governmental board, commission, committee, or other body?**

---

☐ Yes ☒ No

**If "Yes", please state position:**

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Members of boards and commissions are covered by Workers' Compensation insurance while serving. If appointed, completion of a LiveScan background screening is required prior to commencement of service.

Please call the City Clerk's Office at 826-5557 or visit [RiversideCA.gov/city\\_clerk](http://RiversideCA.gov/city_clerk) for more information. City Clerk's Office, City Hall, 3900 Main Street, 7th floor, Riverside, CA 92522

[Warren\\_Avery\\_Resume\\_11-2019.doc](#)

Upload a Resume

[Budget\\_Engagement\\_Commission\\_Application\\_Avery.pdf](#)

Additional document(s)

**How did you learn about the Board and Commission vacancies?**

☒ Other

**Are you interested in being contacted by the Registrar of Voters to volunteer as a poll worker?**

☐ Yes ☒ No

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## Warren Avery

Phone: [REDACTED] – Cell [REDACTED]  
[REDACTED]

email: [REDACTED]

### Professional Experience

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#### **VersaProducts**

**7/19 – present**

*National Sales Director*

Responsible for overall sales performance of reseller and corporate(B2B) business segments. Directly manage outside salesforce including performance reviews, sales training and one-on-one mentoring.

- Developed new company-wide pricing structure including list pricing and discount structure
- Created “sales process” for company to follow from lead generation to order delivery
- Manage the contract and relationship with national resellers; Office Depot, Staples, and Grainger

#### **Office Depot**

**10/12 – 5/19**

*Strategic Account Manager*

Developed the strategic plan for sales team to execute with largest national/global customers. Lead all contract negotiations, including agreement extensions as well as new business earned during existing contracts.

- Consistently surpassed goals for revenue and margin attainment
- Successfully negotiated contracts with Office Depot customers worth over \$150M

#### **The HON Company**

**6/08 – 10/12**

*National Account Manager*

Managed all aspects of the business relationship between The HON Company and Office Depot. Developed the relationship with merchant teams, sales leadership, marketing groups, and retail locations.

- 2011 overall sales performance at Office Depot was up over 12% versus 2010. Total HON business through all other national accounts was up 5%
- Created selling activity model for HON Business Development Managers to engage Office Depot selling resources

### Education & Training

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Columbia College – Columbia, MO

Bachelors of General Studies

Minor – Business Administration

Minor – Management

Salesforce.com, Zoho & MS Office

## Application Form

### Profile

#### Office Use Only:

☒ Ward 2

#### Which Boards would you like to apply for?

Cultural Heritage Board: Submitted  
Human Relations Commission: Submitted  
Park and Recreation Commission: Submitted  
Planning Commission: Submitted

#### Ms./Mr.

Mr.

Hector

First Name

Echavarria

Middle Initial

Last Name

Home Address

Suite or Apt

Riverside

City

CA

State

Postal Code

Home

Primary Phone

Home:

Alternate Phone

Email Address

Riverside Unified School District

Employer

Substitute Teacher

Job Title

#### Business Address

#### Business Phone

#### Length of residence in City of Riverside

1.5 Years

#### Are you a registered voter of the City of Riverside?

☒ Yes ☐ No

**Have you ever been convicted of a crime of moral turpitude?**

☐ Yes ☒ No

**Do you have adequate time to serve?**

☒ Yes ☐ No

\*Eligibility requirements per City Charter Article VIII Section 805.

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You are welcome to provide a resume and/or letters of endorsement.

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## **Interests & Experiences**

### **WHY YOU WANT TO SERVE ON A CITY BOARD OR COMMISSION:**

I desire to serve on this board to play a role in fighting homelessness and securing the parks and public spaces here in Riverside.

### **EXPERIENCE OR SPECIAL KNOWLEDGE PERTAINING TO AREA(S) OF INTEREST:**

One of Riverside's gems, UCR offers an open campus that feels safe and secure. I believe that certain design and safety measures taken on campus can help bolster the safety of our local parks.

### **EDUCATIONAL BACKGROUND:**

Bachelor of Arts- Sociology, UCR 2017 Associate of Science- Business Administration, Santa Monica College

### **OCCUPATIONAL EXPERIENCE:**

Part-time Substitute Teacher Full-time Independent Research Associate

### **PROFESSIONAL OR TECHNICAL ORGANIZATION MEMBERSHIPS:**

### **CIVIC OR COMMUNITY EXPERIENCE, MEMBERSHIPS, OR PREVIOUS PUBLIC SERVICE APPOINTMENTS:**

Public Advocacy Intern - CompTIA, Washington DC Volunteer Coordinator - Haircuts from the Heart, Riverside CA Soup Kitchen Volunteer - Riverside, CA, Redondo Beach, CA Bag Ban Canvasser - Environment California, Santa Monica, CA

COMMISSION ON AGING  
AIRPORT COMMISSION \*  
BUDGET ENGAGEMENT COMMISSION  
COMMUNITY POLICE REVIEW COMMISSION  
CULTURAL HERITAGE BOARD \*  
COMMISSION ON DISABILITIES  
BOARD OF ETHICS  
HUMAN RELATIONS COMMISSION  
HUMAN RESOURCES BOARD  
BOARD OF LIBRARY TRUSTEES \*  
METROPOLITAN MUSEUM BOARD  
PARK AND RECREATION COMMISSION \*  
PLANNING COMMISSION \*  
BOARD OF PUBLIC UTILITIES \*  
TRANSPORTATION BOARD \*

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Question applies to Cultural Heritage Board

- Thank you for your interest in serving on the Cultural Heritage Board.
- The issues and challenges facing the Cultural Heritage Board increasingly require specialized expertise; therefore, the following special criteria guide appointments to the Board.
- Please fill out supplemental [form](#).

Question applies to Human Relations Commission

**HUMAN RELATIONS COMMISSION:**

So far as is reasonably possible, the Human Relations Commission shall include representation in the fields of education, medicine, health and welfare, law, real estate, industry, business, finance, law enforcement, and labor. The diversity of the Commission is important to achieving its stated objective.

Question applies to Human Relations Commission

**Please state your field of endeavor as it applies to the Human Relations Commission:**

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As a student of Sociology, many of my cohorts enter the field of HR due to the human understanding and personal skills that the degree tends to instill.



## NOTICE REGARDING INCOMPATIBLE OFFICES

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**Do you currently hold a position as an appointed or elected member of a governmental board, commission, committee, or other body?**

☐ Yes ☒ No

**If “Yes”, please state position:**

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[Hector\\_Echavarria\\_Resume\\_\\_1\\_.pdf](#)

Upload a Resume

Additional document(s)

**How did you learn about the Board and Commission vacancies?**

☒ Utility Bill Insert

**Are you interested in being contacted by the Registrar of Voters to volunteer as a poll worker?**

☒ Yes ☐ No

## EDUCATION

### **University of California, Riverside**

Bachelor of Arts, Sociology

June 2017

### **Santa Monica College, California**

Associate of Science, Business Administration

June 2015

*Relevant Classes:* Financial Evaluation & Managerial Analysis; Statistical Analysis; Financial Accounting & Reporting

## RELEVANT EXPERIENCE

*Certificated Staff: Substitute Teacher*

April 2018- Present

**Riverside Unified School District** | Riverside, CA, Redondo Beach CA

- Adapt to diverse educational environments and ensure completion of student tasks
- Teach students in classroom setting various topics including: math, science, and literature
- Ensure positive rapport with parents, staff, and children through patience, listening, and providing creative problem-solving solutions
- Grew a community environment with students K-12 through instruction and group activities

*Independent Research Associate*

June 2017- Present

**Titan House** | Washington, DC, Telecommute

- Meet deadlines by investigating corporate executives under company criteria and creating profiles in database
- Maintain database in spreadsheets and develop new technical skills alongside developing proprietary systems
- Meticulously review high volume of profiles for quality control and accuracy through frequent interruptions

*Social Media and Events Intern*

**Vamos Spanish Academy** | Buenos Aires, Argentina

June 2018 - August 2018

- Coordinated daily events for students to experience Argentine culture by planning travel and announcements
- Served as front office contact providing friendly support and resolving inquiries in person and over the phone
- Composed online content using research and first hand experience to market and attract members to the academy

*Production Assistant / Assistant to the CEO*

June 2012 - September 2015

**Destiny Entertainment Productions** | Hollywood Los Angeles, CA

- Assisted preparation of budget proposals and financial reports for private or state project investors
- Submitted detailed and moderately complex documents to governing bodies to verify compliance
- Facilitated oral and written communication between departments including executives & partners
- Produced scheduling for film crews between 10 and 50 people by analyzing script and schedule demands

## SKILLS

*Languages:* Bilingual English & Spanish

*Computer Proficiency:* Research, Word, Powerpoint, Excel, Outlook, Publisher, Photoshop, Acrobat

*Interpersonal Skills:* Presentations, Public Speaking, Organization, Communication, Customer Service

**Application Form****Profile****Office Use Only:**☒ Ward 1**Which Boards would you like to apply for?**

Planning Commission: Submitted

Charter Review Committee: Submitted

**Ms./Mr.**

Mr

Andrew

First Name

P.

Middle Initial

Villalobos

Last Name

Home Address

Suite or Apt

Riverside

City

CA

State

Postal Code

Mobile:

Primary Phone

Home:

Alternate Phone

Email Address

Coldwell Banker

Employer

Realtor

Job Title

**Business Address****Business Phone****Length of residence in City of Riverside**

10 years

**Are you a registered voter of the City of Riverside?**☒ Yes ☐ No**Have you ever been convicted of a crime of moral turpitude?**☐ Yes ☒ No

**Do you have adequate time to serve?**

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☒ Yes ☐ No

\*Eligibility requirements per City Charter Article VIII Section 805.

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## **Interests & Experiences**

### **WHY YOU WANT TO SERVE ON A CITY BOARD OR COMMISSION:**

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I intend to be a long time resident of the city of Riverside and would like to help shape its future.

### **EXPERIENCE OR SPECIAL KNOWLEDGE PERTAINING TO AREA(S) OF INTEREST:**

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### **EDUCATIONAL BACKGROUND:**

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Studies Philosophy at UC Riverside

### **OCCUPATIONAL EXPERIENCE:**

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Have worked in real estate in Riverside for 6 years now and have come to know the city extremely well

### **PROFESSIONAL OR TECHNICAL ORGANIZATION MEMBERSHIPS:**

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### **CIVIC OR COMMUNITY EXPERIENCE, MEMBERSHIPS, OR PREVIOUS PUBLIC SERVICE APPOINTMENTS:**

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Currently serving on the board of the Old Riverside Foundation. Member of Downtown Neighborhood Alliance and the Neighbors of the Wood Streets. Also a member at the Chamber of commerce and volunteer regularly for different community groups throughout the city.

COMMISSION ON AGING  
AIRPORT COMMISSION \*  
BUDGET ENGAGEMENT COMMISSION  
COMMUNITY POLICE REVIEW COMMISSION  
CULTURAL HERITAGE BOARD \*  
COMMISSION ON DISABILITIES  
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METROPOLITAN MUSEUM BOARD  
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PLANNING COMMISSION \*  
BOARD OF PUBLIC UTILITIES \*  
TRANSPORTATION BOARD \*

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---

☐ Yes ☒ No

**If "Yes", please state position:**

---

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Upload a Resume

Additional document(s)

**How did you learn about the Board and Commission vacancies?**

☒ Other

**Are you interested in being contacted by the Registrar of Voters to volunteer as a poll worker?**

☐ Yes ☒ No

**Application Form****Profile****Office Use Only:**☒ Ward 4**Which Boards would you like to apply for?**

Cultural Heritage Board: Submitted

Planning Commission: Submitted

Transportation Board: Submitted

**Ms./Mr.**

Ms.

Gina

First Name

M.

Middle Initial

Gibson

Last Name

Home Address

Riverside

City

Suite or Apt

CA

State

Postal Code

Home:

Primary Phone

Home:

Alternate Phone

Email Address

City of Rialto

Employer

Senior Planner

Job Title

**Business Address****Business Phone****Length of residence in City of Riverside****Are you a registered voter of the City of Riverside?**☒ Yes ☐ No**Have you ever been convicted of a crime of moral turpitude?**☐ Yes ☒ No

**Do you have adequate time to serve?**

---

☒ Yes ☐ No

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## **Interests & Experiences**

**WHY YOU WANT TO SERVE ON A CITY BOARD OR COMMISSION:**

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**EXPERIENCE OR SPECIAL KNOWLEDGE PERTAINING TO AREA(S) OF INTEREST:**

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**EDUCATIONAL BACKGROUND:**

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**OCCUPATIONAL EXPERIENCE:**

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**PROFESSIONAL OR TECHNICAL ORGANIZATION MEMBERSHIPS:**

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**CIVIC OR COMMUNITY EXPERIENCE, MEMBERSHIPS, OR PREVIOUS PUBLIC SERVICE APPOINTMENTS:**

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COMMISSION ON AGING  
AIRPORT COMMISSION \*  
BUDGET ENGAGEMENT COMMISSION  
COMMUNITY POLICE REVIEW COMMISSION  
CULTURAL HERITAGE BOARD \*  
COMMISSION ON DISABILITIES  
BOARD OF ETHICS  
HUMAN RELATIONS COMMISSION  
HUMAN RESOURCES BOARD  
BOARD OF LIBRARY TRUSTEES \*  
METROPOLITAN MUSEUM BOARD  
PARK AND RECREATION COMMISSION \*  
PLANNING COMMISSION \*  
BOARD OF PUBLIC UTILITIES \*  
TRANSPORTATION BOARD \*

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Question applies to Cultural Heritage Board

- Thank you for your interest in serving on the Cultural Heritage Board.
- The issues and challenges facing the Cultural Heritage Board increasingly require specialized expertise; therefore, the following special criteria guide appointments to the Board.
- Please fill out supplemental [form](#).

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**Do you currently hold a position as an appointed or elected member of a governmental board, commission, committee, or other body?**

---

☐ Yes ☒ No

**If “Yes”, please state position:**

---

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[4 - Gibson Gina M..pdf](#)

Upload a Resume

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Additional document(s)

**How did you learn about the Board and Commission vacancies?**

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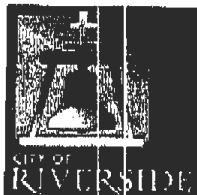
None Selected

**Are you interested in being contacted by the Registrar of Voters to volunteer as a poll worker?**

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☐ Yes ☒ No

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# BOARDS AND COMM

WARD: 2-4 Voter Registration: Yes

Interviewed: \_\_\_\_\_

Term Dates: \_\_\_\_\_

Reactivated: 11-8-12

Board(s) or Commission(s) applying for:

Planning Commission, Cultural Heritage Board, and Transportation Board

☐ Mr.☒ Ms.

Gibson

Last Name

Gina

First Name

M

M.I.

Home Address

Zip

Home Phone

City of Rialto

Employer

Senior Planner

Job Title

E-mail Address

Business Address

Zip

Business Phone

Length of Residence in the City of Riverside Years <u>2</u> Months <u>3</u>	Are You a Registered Voter of the City of Riverside? <input checked="" type="checkbox"/> Yes <input type="checkbox"/> No <i>PREVIOUSLY RIALTO CA</i>	Are You Age 18 or Older? <input checked="" type="checkbox"/> Yes <input type="checkbox"/> No	Do You Have Adequate Time to Serve? <input checked="" type="checkbox"/> Yes <input type="checkbox"/> No
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Applications may be screened on the basis of information submitted with this form.  
You are welcome to provide a resume and/or letters of endorsement.

Why you want to serve on a City Board of Commission?

Community participation in the development process is essential to quality development. I choose to serve the community in the area of my expertise, Urban and Regional Land Use Planning. I have a solid background in land use entitlement and I would welcome the opportunity to serve as an advisor on land use decisions that will impact our community for generations to come. Riverside has built a solid reputation for quality land use and I desire to be a part of that process.

Experience or special knowledge pertaining to area(s) of interest:

Given my occupation in the field of land use planning, I have an understanding of the development process from the City's, the developer's and the community's perspective. I believe this knowledge would be an asset to the City.

Educational background:

B.A. Degree, Urban Geography

Occupational experience:

I have 17 years of urban planning and project management experience at the community and regional level. I have attached a resume which summarizes my background and experience in urban planning.

**Professional or technical organization memberships:**

American Planning Association  
Association of Environmental Professionals

**Civic or community experience, memberships, or previous public service appointments:**

City of Rialto, Beautification Commissioner

**How did you learn about the Board and Commission vacancies?**

☐ Newspaper ☒ Utility Bill Insert ☒ Website ☐ Other

**COMMUNITY POLICE REVIEW COMMISSION:**

Have you ever been convicted of a felony or misdemeanor?

☐ Yes ☒ No

Applicants may be subject to a Livescan as part of the initial application process.

**COMMISSION DISABILITIES:**

If applying for membership on the Commission on Disabilities, please complete and return a Supplemental Application.

It is the policy of the City of Riverside to promote the full integration and participation of persons with disabilities into all areas of economic, political, and community life. In order to adequately represent the needs of residents with disabilities the following criteria applies:

- Members should consist of both persons with and without disabilities.
- Members should represent a cross-section of the City's disability groups and include persons with professional experience representing or supporting persons with disabilities.

How would your experience or qualifications help the Commission On Disabilities meet its membership goals?

N/A

**CULTURAL HERITAGE BOARD:**

If applying for membership on the Cultural Heritage Board, please complete and return a Supplemental Application.

**DOWNTOWN PARKING COMMITTEE:**

At least six of its members must be represented by the Downtown area including the Downtown Chamber Representative, and one Riverside Downtown Partnership representative. Additionally, one Ward 3 representative, and one Parking, Traffic, and Streets Commission appointee will sit on the Committee.

**HUMAN RELATIONS COMMISSION:**

The Commission shall consist of fifteen members in accordance with the Municipal Code. So far as is reasonably possible, the Commission shall include representation in the following fields: education, medicine, health and welfare, law, real estate, industry, business, finance, law enforcement, and labor. Further, the diversity of the Commission is important to achieving its stated objective.

Please state your field of endeavor as it applies to the Human Relations Commission:

N/A

**MAYOR'S COMMISSION ON AGING:**

Members must be at least 55 years old and not be a paid representative of an elderly service. Answer the following:

Are you age 55 or older?

☐ Yes ☒ No

Are you a paid representative of an elderly service?

☐ Yes ☒ No

Any information listed on this application is a matter of public record and will be disclosed upon request. A Statement on Economic Interest shall be required of members of the following Boards and Commissions:

- Airport Commission
- Cultural Heritage Board
- Downtown Parking Committee
- Board of Library Trustees
- Park and Recreation Commission
- Parking, Traffic, and Streets Commission
- Planning Commission
- Board of Public Utilities

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Do you currently hold a position as an appointed or elected member of a governmental board, commission, committee, or other body?

☐ Yes ☒ No

If your answer is "Yes," please state position:

N/A

Please call the City Clerk's Office at 826-5557 for more information.

RETURN TO: City Clerk's Office, City Hall, 3900 Main Street, 7th Floor, Riverside, CA 92522

Signature: \_\_\_\_\_

Date: 11/17/08

Thank you for your interest in the City of Riverside.

Are you interested in being contacted by the Registrar of Voters to volunteer as a poll worker? ☐ Yes ☒ No

**Gina M. Gibson**  
**Planning Manager/Director**

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**SUMMARY OF QUALIFICATIONS**

- 15 years of progressively responsible experience in land use planning
- Demonstrated, comprehensive, expertise in all facets of residential, commercial & industrial development
- Solid knowledge of planning principles, Federal, State & local land use laws
- Exceptional written & interpersonal skills

**PROFESSIONAL EXPERIENCE**

Supervise administrative & professional staff; Run Planning Commission meetings; Chair Development Review Committee; Coordinate consultant team; Analyze site design & advise clients of development opportunities, constraints & strategies; Act as liaison between client & City/County staff to resolve highly complex land use planning issues; Prepare cost analysis for development projects; Review development applications & recommend authoritative interpretations of planning regulations & policies; Prepare & present technical reports to Planning Commission

City of Rialto - Manage current planning projects; entitlement & CEQA process for 3.3 million square foot distribution facility (Target Corporation), 132 unit Senior housing project (TELACU) & Foothill Specific Plan; Prepare & analyze CEQA documents (EIR, Mitigated Negative Declaration); Coordinate project review with other City departments, project team & outside agencies (i.e. Department of Toxic Substance Control, Caltrans); Analyze projects for conformance to City Development Code; Resolve highly complex land use & environmental issues (traffic, noise, circulation, design, compatibility); Conduct community meetings

County of San Bernardino - Managed entitlement process for 50 acre youth campground & conference center; Analyzed project for conformance to County Development Code including & technical studies (geotechnical, traffic, noise, biological); Prepared Conditional Use Permit; US Forest Service, CDFG take permit applications; Prepared Initial Study, Mitigated Negative Declaration & Mitigation Monitoring Plan; Coordinate project review with County staff, Project team & outside agencies (US Forest Service; CDFG; ACOE); Resolved complex land use & environmental issues

City of Perris - Managed entitlement process for 1.9 million square foot warehouse & distribution center (Ross); Reviewed technical studies (soils, Phase I environmental, drainage, air, traffic, biology, cultural, hydrology, & noise); Analyzed project for conformance to City Development Code. Prepared Initial Study, Mitigated Negative Declaration & Mitigation Monitoring Plan; Prepared Development Code Amendment, Zone Change, Tentative Parcel Map & Land Conservation (Williamson Act) Contract cancellation

City of Fontana - Under direction of Principal, managed entitlement & CEQA process for 660 unit residential subdivision (Coyote Canyon) & 240 acre mixed use business park; Coordinated annexation process with LAFCO & City; Prepared Specific Plan Amendment & General Plan Amendment & ACOE stream bed alteration permit; Researched & prepared project specific architectural Design Guidelines

City of North Las Vegas - Managed entitlement process for 2nd phase of 5 million square foot master planned industrial business park

***Current Planning***

Senior Planner for Cities of Rialto, Perris & Norco; Manage & coordinate current planning projects; Supervise administrative & professional staff; Advise City Manager, City Council & Planning Commission on land use opportunities, development constraints & recommend development strategies; Review highly complex

commercial, residential & industrial projects with developers & recommend development strategies in accordance with City Code; Analyze Federal & State legislation to determine impact on local land use laws & policies; Chair Planning Commission meetings (Rialto); Chair interdepartmental meetings on development projects; Review & evaluate for compliance with development standards; Analyze entitlement applications (Annexations, Specific Plans, General Plan Amendments, Zone Changes, Conditional Use Permits, Subdivisions, Variances, Site Plan Review); Write & present technical reports to Planning Commission & City Council; Prepare & present power point presentations; Conduct community meetings; Prepare environmental documents pursuant to CEQA; Act as liaison to other City departments & outside agencies; Provide administrative support to Director of Development Services

#### *Advance Planning*

Write ordinances for adoption by City Council (Temporary Land Uses, Wireless Telecommunication Facilities); Review & update Housing Element, General Plan text tables & charts; Write & present technical reports to Planning Commission & City Council; Analyze Federal & State legislation to determine impact on local land use laws & policies; Update Specific Plan for Venice (CA) coastal area; Conduct land use survey of Venice coastal area; Analyze & interpret survey data

#### *Transportation Planning*

Developed & implemented Cerritos on Wheels, a fixed route transportation system including preparation of RFP & ongoing contract administration

### RESEARCH & ANALYTICAL

Collected, interpreted & analyzed data from US Census Bureau, CA Department of Finance & prepared demographic & statistical profile; Conducted land use survey & prepared vacant & underdeveloped land inventory; Compiled & analyzed demographic & real property data for use by City departments & general public

### EMPLOYMENT HISTORY

#### *Professional*

City of Rialto	2002-Present	Hogle-Ireland Inc.	2000-2002
City of Fontana	1998-2000	City of Norwalk	1994-1998
City of Cerritos	1991-1994		

#### *Student*

City of Commerce	1990-1991	City of Los Angeles	1989-1990
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### EDUCATION & CERTIFICATION

University of California, Los Angeles - Geography  
 California State University Long Beach, Bachelor of Arts Degree - Geography  
 California State University San Bernardino, Masters Degree - Candidate, Communication & Dispute Resolution

### PUBLICATIONS & COMPUTER SKILLS

Development Services Info Brochure (Rialto); Design Guidelines for Inland Empire Business Center (Fontana); Temporary Land use Ordinance (Norwalk); Wireless Telecommunication Ordinance (Norwalk); Demographic & Statistical Profile (Cerritos); Advanced skills in MS Word, Power Point, Publisher, Excel & Outlook