



City of Arts & Innovation

# Governmental Affairs Committee

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**TO: GOVERNMENTAL AFFAIRS COMMITTEE      DATE: MARCH 4, 2020**  
**FROM: CITY CLERK      WARDS: ALL**  
**SUBJECT: BOARD/COMMISSION APPOINTMENT PROCESS**

**ISSUE:**

Review board/commission appointment process.

**RECOMMENDATION:**

Receive and file the report on the board/commission appointment process.

**BACKGROUND:**

Section XIV of the City Council Rules of Procedure and Order of Business last amended by Resolution No. 23437 provides a procedure for appointments to the City's fifteen boards and commissions. The pertinent paragraphs read:

- A. For vacancies on the Community Police Review Commission, Board of Ethics, Planning Commission and Board of Public Utilities, the Mayor's Nominating and Screening Committee shall review applications submitted and identify applicants for interview with the Mayor and City Council. The City Clerk shall notify the City Council of those selected for interview. The Mayor and each member of the City Council may add an additional applicant for interview, if desired. Appointments shall be made by the Mayor and City Council immediately following the interviews. With a full quorum, five affirmative votes are required.*
- B. For Citywide vacancies on any of the remaining boards and commissions, the Mayor shall recommend an applicant for appointment by the Mayor and City Council. For Ward-specific seats, the Councilmember for the Ward shall recommend an applicant for appointment by the Mayor and City Council. With a full quorum, five affirmative votes are required. With less than a full quorum, four affirmative votes are required.*

The process provides efficiency in appointments as the Councilmembers are likely the most familiar with the applicant pool and other voters in their Ward who may have interest in applying. As the Charter grants the Mayor a vote on board/commission appointments, the Mayor providing recommendations on Citywide seats as set forth in the Resolution supports that role.

Continuation of interviews for the four boards/commissions that require the greatest time commitment affords a thoughtful approach to these important seats.

On January 21, 2020, Councilwoman Plascencia requested this matter be reviewed by the Governmental Affairs Committee.

**FISCAL IMPACT:**

There is no fiscal impact associated with this report.

Prepared by:	Colleen J. Nicol, City Clerk
Approved as to form:	Gary G. Geuss, City Attorney