



AIRPORT MANAGER REPORT

General Services Department

Airport Commission
March 12, 2020



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AIRPORT MANAGER REPORT

1. This Report is provided to inform the Airport Commission about important updates concerning the Riverside Municipal Airport.
2. This update includes information about Airport operations, financials, activities, events, and investment in infrastructure.



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Aircraft Operations (takeoffs and landings)			
Year over Year	Jan 2019	Jan 2020	Year to Date
	7,698	10,820	41%
Monthly	Jan 2020	Jan 2020	
	7,698	10,820	41%



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REPORTING PERIOD: July 1, 2019 – January 31, 2020					
	BUDGET	EXPENDED	YEAR TO DATE	PROGRAMMED YEAR TO DATE	
Expenditures	\$1,682,339	\$881,946	52%	\$981,365	58%
	BUDGET	RECEIVED	YEAR TO DATE		
Revenue	\$1,343,643	\$1,094,114	81%	\$783,792	58%



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Recent City Council Actions:

1. January 12, 2020, the City terminated an agreement for NextGen Flight Academy, Inc. to develop approximately 18 acres of land on the west side of the Airport.
2. March 3, 2020, City Council will consider an amendment to the agreement with Mead & Hunt, Inc., to increase the contract's total compensation amount from \$250,000 to \$500,000.



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Upcoming City Council Action:

1. April 2020 – staff is submitting two (2) reports for City Council consideration:
 - a) A ground lease for approximately 2,750 sqft. of land to be used by an Airport tenant for storage of material associated with their business. Annual rent: \$825.
 - b) A ground lease for a multi-unit hangar development with Riverside Air Services, Inc. The intent is to build five hangars at the corner of Gemende and Flight Road. Annual rent: \$22,000.



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Other Activities and Events:

1. An RFP to conduct an Airshow at Riverside Municipal Airport was issued in Dec 2019. No proposals were received by the January 31, 2020 deadline.
2. Staff is working with Riverside Police Department RPOA to host a Charity BBQ, "Lost in the Sauce" in March 2020. Proceeds go to Veteran homelessness, healthcare and hunger programs.



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FAA has tentatively approved the Airport's 2020 grant request to fund the following projects:

PROJECT	TOTAL COST	FEDERAL GRANT	STATE GRANT	AIRPORT FUNDS
Emergency Generator	\$300,000	\$270,000	\$13,500	\$16,500
Airfield signs	\$30,000	\$27,000	\$1,350	\$1,650
Relocate windsock	\$20,000	\$18,000	\$900	\$1,100
PCI reimbursement	\$20,000	\$18,000	\$900	\$1,100



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RECOMMENDATION

That the Airport Commission receive this report on the Riverside Municipal Airport operations and activities for the period of July 2019 to January 2020.



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